



## Committee Report

**To:** Warden Mitch Twolan  
Members of the Corporate Services Committee

**From:** Bettyanne Cobean, C.M.O.  
Director of Corporate Services

**Date:** November 3, 2016

**Re:** 2017 Draft Budget

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### RECOMMENDATION:

The 2017 Draft Budget Report is for information.

### BACKGROUND:

The Committee has received all draft departmental budgets and the consolidated budget, that if approved, would require a 6.62% increase to the levy or additional spending of \$2,774,756. At the October 13<sup>th</sup> meeting Committee asked staff to review the budgets and provide recommendations that could reduce the proposed 6.62% increase by approximately 3% or \$1.26 million.

It is important to review the factors that contributed to the proposed 6.62% increase:

1. 150<sup>th</sup> Celebrations \$100,000
2. Economic Development Partnership with Bruce Power \$87,000
3. Economic Development - Bruce to Business - annualizes positions that were approved in 2016 but financed from the Tax Stabilization reserve \$200,000
4. Transportation: Proposed Capital Engineer Position \$138,131, Repayment to Working Capital Reserve Wiarton Depot \$654,000, reduction of winter control \$352,098
5. Long Term Care: Assumes 2% Provincial Subsidy, Director of Health Services position approved in 2015 after 2016 budget approved
6. Paramedic Services: Building Replacement Reserve \$150,000, Cross Border Billing Increase - \$15,000, Power Assist Stretcher Loan Program \$290,000
7. Social Housing - Increase in Capital Reserve allocation - \$113,299
8. Social Services - Increase in Provincial Revenue - upload of savings \$140,786
9. SWIFT Project \$172,018 annually, \$123,711 in reserves to offset
10. Grey Bruce Regional Health Centre \$200,000 4<sup>th</sup> year of 5 year commitment
11. Wingham Hospital Campaign \$25,000 2<sup>nd</sup> year of 4 year commitment
12. Non Union COLA 2% increase to salaries \$257,754
13. Total salary/wages and benefits adjustment including non union COLA \$1.7 million = 4.2% increase on levy
14. Non Departmental - Reduce transfer from WSIB reserve \$475,000 to \$225,000



15. Non Departmental - No transfer from the Tax Stabilization Reserve (TSA) to offset the levy but recommends certain one-time expenditures be financed from the TSA. Highways Capital \$50,000, SWIFT \$48,307 and Wingham Hospital Grant \$25,000. The 2016 year end surplus will be transferred to the TSA, however should it not result in the expected transfer, funding for those projects, totaling \$123,307, will need to be revisited.

Not included in the current budget are funds for the following:

1. Saugeen Valley Conservation Authority Cover Crop Program \$60,000
2. Children's Safety Village \$33,000

The Education Tax Rate for residential purposes is expected to remain at 0.188 but it is not typically announced until Q1 of the taxation year. Attached is an analysis of the education rates for the last 8 years.



**FINANCIAL/STAFFING/LEGAL/IT CONSIDERATIONS:**

There are no legal or IT considerations associated with this report.

Recommended adjustments, totaling \$1,348,204, include the following:

1.	Social Services and Housing	\$ 172,189
2.	Long Term Care	\$ 145,208
3.	Museum	\$ 5,000
4.	Planning & Development	\$ 50,000
5.	Transportation	\$ 486,000
6.	Corporate Services	\$ 93,307
7.	Paramedic Services	\$ 388,000
8.	Library	\$ 8,500

Approval of these adjustments will result in a \$1,348,204 or 3.4% increase in the levy over 2016. Attached to this report is a detailed description of the recommended adjustments.

**INTERDEPARTMENTAL CONSULTATION:**

This report has been reviewed by the Senior Management Team

**LINK TO STRATEGIC GOALS AND ELEMENTS:**

None.

Approved by:

Kelley Coulter  
Chief Administrative Officer

**2017 Budget  
Summary of Adjustments  
November 3, 2016**

1	<b><u>Social Services and Housing</u></b>	<b>-172,189</b>	
2	<b><i>OW Admin</i></b>		
3	Training (net of provincial subsidy)		-1,200
4	<b><i>OW Resource Centres</i></b>		
5	Travel Costs (net of provincial subsidy)		-500
6	Staff Training (net of provincial subsidy)		-250
7	<b><i>Childcare Admin</i></b>		
8	reduce county over contribution in CC to zero		-8,173
9	<b><i>OEYC</i></b>		
10	Transition of position roles		-92,174
11	OEYCFC Planning Investment -offsetting 10% of staff costs toward planning and implementation.		-42,035
12	<b><i>Housing Services Admin</i></b>		
13	CHPI 10% \$78,570		-7,857
14	<b><i>Housing Facilities</i></b>		
15	Grounds-O-Landscape Contract		-10,000
16	Build-O-Contract Janitorial		-10,000
17	<b><u>Long Term Care</u></b>	<b>- 145,208</b>	
18	Brucelea Haven Salary correction		- 20,208
19	Salaries - unassigned		- 150,000
20	Nurse Call Station/Phone Upgrade		25,000
21	<b><u>Museum</u></b>	<b>- 5,000</b>	
22	Website Internet Contract Service		- 5,000
23	<b><u>Planning and Development</u></b>	<b>- 50,000</b>	
24	County Official Plan Updates		- 5,000
25	Legal - Land Use Planning		- 5,000
26	Legal - Corporate Policy		- 5,000
27	Promotional Items		- 5,000
28	Partnership Funding		- 5,000
29	Community Branding		- 2,500
30	Equipment Repairs and Maintenance		- 1,000
31	Maintenance Building and Grounds		- 2,500
32	Travel		- 5,000

33	Trail Grants	-	4,000	
34	Forest Product Sales (Increase)	-	10,000	
35	<b><u>Transportation</u></b>	-	<b>486,000</b>	
36	Repayment to Working Capital Reserve 3 years instead on 1 year	-	436,000	
37	Capital Weather Station - Fund from Tax Stabilization Reserve (TSR)	-	50,000	*
38	<b><u>Corporate Services</u></b>	-	<b>93,307</b>	
39	Reduce Transfer to Reserves Records Management	-	20,000	
40	Fund shortfall of SWIFT Project from Tax Stabilization Reserve	-	48,307	*
41	Fund Wingham Hospital project from TSA same as in 2016	-	25,000	*
42	<b><u>Paramedic Services</u></b>	-	<b>388,000</b>	
43	Account for increase in Provincial Subsidy	-	100,000	
44	Assign Capital Reserve (Prior Years Provincial Subsidy to Building Reserve (\$205,222))	-	150,000	
45	Salaries and Benefits	-	38,000	
46	Stretcher Program Finance 100K from Working Capital reserve repayment in 2018	-	100,000	
47	<b><u>Library</u></b>	-	<b>8,500</b>	
48	Rental From Planning & Development	-	8,500	
49	<b>TOTAL ADJUSTMENTS</b>	-	<b>1,348,204</b>	

## Summary of 2017 Budget Submissions

	2016	Submission 1 2017	\$ Change over 2016	Submission 1 Percentage Change	Submission 2 2017	Submission 2 Adjustment Between 1 & 2	Percentage Change	\$ Change over 2016
1% levy increase = \$420,000								
Planning & Development	3,286,500	3,810,544	524,044	15.95	3,587,486 -	223,058	9.16	300,986
Paramedic Services	4,870,098	5,750,854	880,756	18.08	5,547,888 -	202,966	13.92	677,790
Museum	1,448,734	1,497,256	48,522	3.35	1,497,441	185	3.36	48,707
Library	3,084,221	3,212,978	128,757	4.17	3,212,978	-	4.17	128,757
Corporate Services	4,634,541	5,116,437	481,896	10.40	4,998,093 -	118,344	7.84	363,552
CAO	244,039	511,572	267,533	109.63	511,572	-	109.63	267,533
Brucelea	1,346,476	1,856,820	510,344	37.90	1,669,839 -	186,981	24.02	323,363
Gateway	1,697,034	2,140,265	443,231	26.12	1,904,982 -	235,283	12.25	207,948
Highways	12,559,395	12,922,604	363,209	2.89	12,922,604	-	2.89	363,209
Human Resources	903,780	853,480 -	50,300 -	5.57	813,319 -	40,161 -	10.01 -	90,461
Social Services and Housing	6,319,718	6,511,166	191,448	3.03	6,459,090 -	52,076	2.21	139,372
Non Departmental	1,517,488	1,901,488	384,000	25.30	1,561,488 -	340,000	2.90	44,000
<b>Total</b>	<b>41,912,024</b>	<b>46,085,464</b>	<b>4,173,440</b>	<b>9.96</b>	<b>44,686,780 -</b>	<b>1,398,684</b>	<b>6.62</b>	<b>2,774,756</b>
Suggested adjustments Nov 3					- 1,348,204			- 1,348,204
<b>Change over 2016 Levy</b>	<b>41,912,024</b>				<b>43,338,576</b>		<b>3.40</b>	<b>1,426,552</b>

### Analysis of Tax Stabilization (TSR)

Balance January 1, 2016	979,232
2016 Initiatives to date	639,217
<b>Current Balance of TSR</b>	<b>340,015</b>
<b>2017 Allocation From TSR to offset levy</b>	<b>475,000</b>
<b>2017 Allocation From TSR to offset projects *</b>	<b>(123,307)</b>

*Assumes 2016 year end surplus of at least \$135K will be transferred to TSR*

**County of Bruce  
Education Tax Rates Summary  
2009-2016**

	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
<b>Residential</b>	0.00252000 <i>252.00</i>	0.00241000 <i>241.00</i>	0.00231000 <i>231.00</i>	0.00221000 <i>221.00</i>	0.00212000 <i>212.00</i>	0.00203000 <i>203.00</i>	0.00195000 <i>195.00</i>	0.00188000 <i>188.00</i>
<b>Industrial</b>	0.02095036 <i>2,095.04</i>	0.02020006 <i>2,020.01</i>	0.01930000 <i>1,930.00</i>	0.01590000 <i>1,590.00</i>	0.01590000 <i>1,590.00</i>	0.01560000 <i>1,560.00</i>	0.01530000 <i>1,530.00</i>	0.01500000 <i>1,500.00</i>
<b>Commercial</b>	0.01336758 <i>1,336.76</i>	0.01279424 <i>1,279.42</i>	0.01225729 <i>1,225.73</i>	0.01176710 <i>1,176.71</i>	0.01164178 <i>1,164.18</i>	0.01140296 <i>1,140.30</i>	0.01117970 <i>1,117.97</i>	0.01117970 <i>1,117.97</i>

*Assumes assessment of 100,000  
100,000*