



Paramedic Services Committee Agenda

Friday, January 6, 2017
Council Chambers
County Administration Centre, Walkerton

1. Declaration of Pecuniary Interest
2. Action Items
 - A. Port Elgin Station Replacement (attached)
 - B. Ambulance Power Lift System (attached)
 - C. Lease Agreement Renewal (attached)
3. Information Items
 - A. Paramedic Activities Update (attached)
4. Next Meeting
February 2, 2017
5. Adjournment



Committee Report

To: Warden Mitch Twolan
Members of the Paramedic Services Committee

From: Raymond Lux
Acting Director of Paramedic Services

Date: January 6, 2017

Re: Port Elgin Station Replacement

RECOMMENDATION:

That this report on the Port Elgin Station Replacement be received and a determination made in regards to it being a shared facility with Saugeen Shores Police or a separate County-owned facility.

BACKGROUND:

A report was presented to the Paramedic Services Committee on October 6th, 2016 in regards to a request from the Saugeen Shores Police Department about a proposed new Police Services building they were hoping to construct. This building could include an addition that would serve as a new base for the Port Elgin staff and vehicles. Work began on determining some costing on this as well as some other possible options which included a separate build on County-owned land or leasing another existing property in Saugeen Shores. The current Port Elgin station is deteriorating and will not be suitable for future needs of the department and as such is not considered a viable long term solution. It is also located in a residential area close to downtown Port Elgin and the area can get congested especially in the summer months which has the potential to slow down response times especially to the northern portion of Saugeen Shores. A short term lease is currently being negotiated however physical relocation within the next 2 years or less is the preferred solution.

On December 6th, 2016 the Saugeen Shores Police Services building was agreed to in principle by Saugeen Shores Council and they are needing an answer as to whether the Paramedic Department would like to work together on a shared facility. As such, three options are listed below with some rough cost estimates.

Current building costs

The current building used for the Paramedic Station in Port Elgin is on Green St and has a monthly rent of ~\$2,278.18 / month (currently being renegotiating) and that is for ~1500 sq.ft. (\$18.23/sq.ft.).

Yearly cost	~\$27,338 / year
Utility maintenance and tax costs	~\$15,000 /year
	~\$42,338 /year

\$42,338 X 20 years = \$846,760 (if the building would last that long and no major repairs or increase in rent)



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Option 1: Rental / Lease Space currently available

A search using MLS.ca shows no available space that would be suitable to our needs.

Option 2: Combined Saugeen Shores Police / Paramedic Building

3 garage bays, double deep with drive through access	~3770 sq.ft
Office/crew/storage space	~1700 sq.ft.
Total space of	~5470 sq.ft.

The cost of their building is ~\$5.5 million
 Addition of Paramedic side is an additional ~\$1.3 million
 Total projected costs for Saugeen Shores ~\$6.8 million

They have initially suggested lease rates of \$20/sq.ft. (~\$9167/month) all inclusive of utilities and maintenance so for a 20-year lease the total cost would be ~\$2.2 million. This assumption is based on no increases in rent over the agreement.

A proposal by the County may be to ask a price of \$15 - \$18/sq.ft. The monthly cost would then be ~\$6875 to ~\$8,250 and over a 20 year lease it would cost ~\$1.65 to ~\$1.98 million.

Option 3a: Build on County-owned land beside Library Headquarters Building

3 garage bays, double deep with drive through access	~3770 sq.ft
Office/crew/storage space	~1700 sq.ft.
2 nd level large training meeting space	~1700 sq.ft
Total space of	~7170 sq.ft.

Based on a preliminary phone estimate, costing was obtained at ~\$100/sq.ft. for garage space. Office space would be ~\$175/sq.ft. and second level for meeting / training room would be ~\$125/sq.ft.

Garage space	3770 sq.ft	\$377,000
Office space	1700 sq.ft.	\$297,500
2 nd level	1700 sq.ft.	<u>\$212,500</u>
		\$977,000

Ongoing utilities, taxes, and maintenance costs would be extra to this as it would be in option 3b below. Based on the amount spent at the Library Headquarters, a rough estimate of these costs would be approximately ~\$15,000/year (however newer construction and energy efficient furnace may significantly lower this cost.)

Option 3b: Increasing office area for other County departments

Increase office space by another ~2,000 sq. ft. (1,000 sq.ft. on each level) for a total of a ~9,170 sq.ft. This would increase the costs to:

Garage space	3770 sq.ft.	\$377,000
Office space	2700 sq.ft.	\$472,000
2 nd level	2700 sq.ft.	<u>\$337,500</u>
		~\$1,186,500



\$200,000 down payment and a mortgage cost for ~\$1,000,000 at 2.7% for 20 years would be a monthly cost of ~\$5,400 (~\$64,800/year (\$7.07/sq.ft.))

A new building must be able to support the future operational needs of the Paramedic Service and possibly other County departments for not just today, but for the next 30 or more years.

FINANCIAL/STAFFING/LEGAL/IT CONSIDERATIONS:

Financial considerations include costs for a new build on County-owned land in which the building would be paid for in 20 years versus leasing costs from Saugeen Shores. Legal agreements would need to be prepared for either of these options.

IT assistance will be required with either solution to ensure needs are met.

There are no staffing considerations associated at this time for this report.

INTERDEPARTMENTAL CONSULTATION:

Corporate Services Department - Purchasing Division
Planning and Development Department

LINK TO STRATEGIC GOALS AND ELEMENTS:

Goal # 6. Explore alternate options to improve efficiency, service:

Element C. Look for economy of scale or shared service among our departments and our communities

Element D. Coordinate working with other agencies.

Approved by:

Kelley Coulter
Chief Administrative Officer



Committee Report

To: Warden Mitch Twolan
Members of the Paramedic Services Committee

From: Raymond Lux
Acting Director of Paramedic Services

Date: January 6, 2017

Re: Ambulance Power-lift system

RECOMMENDATION:

That staff be able to place the order for the Stryker Powerload System which has been budgeted for in 2017 prior to the end of December 2016.

BACKGROUND:

A power lift-assist system has been budgeted for in 2017. There are currently 2 systems available, one being the Ferno INX stretcher which is a combination power stretcher and lift assist device and the other being the Stryker Powerload system. Bruce County Paramedic Services has been using Stryker Powercots for approximately 6 years. The cost to retro fit these and install their Powerload system would be cheaper than transitioning to the Ferno INX stretcher. The Ferno INX stretcher also weighs approximately 83 kg whereas the Stryker cot weighs only 57 kgs. While the stretchers have a lifespan of about 6-7 years, the power load system, with good maintenance is expected to last for about 12 years thereby decreasing the long term costs.

Because many services are going with this system, Bruce County Paramedic Services would like to place the order for this system prior to the end of December 2016 by tying in to an RFP from Oxford County. They won't be purchased until delivery in the spring of 2017 which aligns with the 2017 budget.

FINANCIAL/STAFFING/LEGAL/IT CONSIDERATIONS:

Financial considerations are as described above.

There are no staffing, legal, or IT considerations associated with this report.

INTERDEPARTMENTAL CONSULTATION:

Corporate Services - Purchasing Division



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LINK TO STRATEGIC GOALS AND ELEMENTS:

Goal # 1 - Develop and implement tactics for improved communications:

Approved by:

Kelley Coulter
Chief Administrative Officer



Committee Report

To: Warden Mitch Twolan
Members of the Paramedic Services Committee

From: Raymond Lux
Acting Director of Paramedic Services

Date: January 6, 2017

Re: Lease Agreement Renewal - Port Elgin Ambulance Station

RECOMMENDATION:

That a by-law be introduced authorizing the execution of a lease agreement for the Port Elgin Ambulance Station between the Corporation of the County of Bruce and Joanne Weishuhn-Lee.

That the Acting Chief of Paramedic Services and/or Director of Corporate Services be authorized to make minor changes and complete the extension of the Lease Agreement.

BACKGROUND:

The current lease agreement between Joanne Weishuhn-Lee and the Corporation of the County of Bruce for the Port Elgin ambulance station located at 663 Green Street, Port Elgin expires on January 31, 2017.

This building was constructed in 1984 and alternative options are currently being investigated for a longer term solution. The current owner has agreed to a 2-year lease with a 6-month termination clause at the current rates. The County will however assume full costs of the snow removal and over the past 3 years, we have billed the owner an average of ~\$1278.62 per year for snow those costs. The owner agrees to repair the furnace to mitigate service calls and if necessary share further maintenance/repair costs of the furnace at 50% going forward. The furnace maintenance costs have been ~\$600 at the County's expense over the last few years.

FINANCIAL/STAFFING/LEGAL/IT CONSIDERATIONS:

Financial considerations are as described above.

There is no staffing, legal, or IT considerations associated with this report.

INTERDEPARTMENTAL CONSULTATION:

The initial terms of the lease and extension were facilitated by the Corporate Services Department.



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LINK TO STRATEGIC GOALS AND ELEMENTS:

There is no specific link to Strategic Goals and Elements.

Approved by:

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Kelley Coulter
Chief Administrative Officer



Committee Report

To: Warden Mitch Twolan
Members of the Paramedic Services Committee

From: Raymond Lux
Acting Director of Paramedic Services

Date: January 6, 2017

Re: Activity Update

RECOMMENDATION:

That the following Activity Update be received for information purposes.

BACKGROUND:

The fourth quarter of 2016 focused on the ratification of the Collective Agreement with OPSEI and the finalization of the Share Service Analysis in partnership with Grey County. Recommendations will be further investigated into the New Year. Work has also been ongoing into the development of a Post-Traumatic Stress Disorder Plan that will require submission to the Ministry of Labour in April of 2017. More information on this will follow early in the New Year.

Call volumes will also be finalized for the entire year in January with some specific analysis of peak times and locations throughout the County. The following charts show the call volumes for the entire County and are further broken down by each responding station as of December 13, 2016. Code 1 calls are non-urgent, code 2 calls are scheduled transfers, code 3 calls are a prompt response without lights and sirens, code 4 calls are urgent calls with lights and sirens, and code 8 calls are stand-bys.

Walkerton

	Code 1	Code 2	Code 3	Code 4	Code 8	Total
January	4	0	38	53	101	196
February	2	0	22	45	82	151
March	2	0	36	46	87	171
April	2	2	30	43	94	171
May	1	1	36	66	119	223
June	4	1	51	83	134	273
July	3	1	39	77	133	253
August	4	0	45	62	134	245
September	2	1	34	50	96	183
October	3	2	45	49	103	202
November	1	1	26	48	83	159
December	2	0	12	21	38	73
Total	30	9	414	643	1204	2300



Chesley

	Code 1	Code 2	Code 3	Code 4	Code 8	Total
January	4	0	22	28	72	126
February	1	0	13	27	83	124
March	4	0	18	30	55	107
April	2	0	12	27	61	102
May	3	2	20	36	77	138
June	4	1	25	36	76	142
July	3	1	34	43	128	209
August	3	1	32	41	127	204
September	0	0	24	35	89	148
October	3	0	31	34	76	144
November	2	1	9	28	61	101
December	1	0	5	24	32	62
Total	30	6	245	389	937	1607

Kincardine

	Code 1	Code 2	Code 3	Code 4	Code 8	Total
January	7	0	45	49	12	113
February	4	0	29	38	11	82
March	4	1	59	44	19	127
April	7	0	56	54	11	128
May	14	0	60	61	26	161
June	10	0	53	54	15	132
July	9	0	70	82	38	199
August	11	0	78	60	28	177
September	13	2	65	53	15	148
October	15	1	63	61	15	155
November	9	2	57	60	9	137
December	2	0	28	21	4	55
Total	105	6	663	637	203	1614



Port Elgin

	Code 1	Code 2	Code 3	Code 4	Code 8	Total
January	2	1	48	56	61	168
February	1	3	57	76	65	202
March	4	1	43	87	66	201
April	4	0	64	63	72	203
May	6	2	56	80	117	261
June	8	0	53	79	81	221
July	3	1	80	118	113	315
August	0	0	65	105	117	287
September	2	0	53	85	84	224
October	3	0	31	89	84	207
November	2	1	54	76	69	202
December	1	0	21	38	27	87
Total	36	9	625	952	956	2578

Warton

	Code 1	Code 2	Code 3	Code 4	Code 8	Total
January	5	2	47	63	25	142
February	3	3	44	57	20	127
March	4	4	31	50	30	119
April	1	0	34	52	21	108
May	2	0	48	64	45	159
June	5	1	46	64	51	167
July	2	2	52	93	74	223
August	2	1	60	105	72	240
September	2	1	49	62	45	159
October	3	1	46	60	27	137
November	4	0	40	62	13	119
December	5	1	18	17	16	57
Total	38	16	515	749	439	1757



Tobermory

	Code 1	Code 2	Code 3	Code 4	Code 8	Total
January	1	0	5	5	16	27
February	0	0	3	7	22	32
March	0	0	3	7	17	27
April	0	0	2	4	13	19
May	0	0	7	19	44	70
June	0	0	7	21	27	55
July	0	0	16	34	46	96
August	0	0	12	40	53	105
September	0	0	12	21	28	61
October	0	0	4	10	29	43
November	0	0	1	5	19	25
December	0	0	3	1	7	11
Total	1	0	75	174	321	571

All Stations

	Code 1	Code 2	Code 3	Code 4	Code 8	Total
January	23	3	205	254	287	772
February	11	6	168	250	283	718
March	18	6	190	264	274	752
April	16	2	198	243	272	731
May	26	5	227	326	428	1012
June	31	3	235	337	384	990
July	20	5	291	447	532	1295
August	20	2	292	413	531	1258
September	19	4	237	306	357	923
October	27	4	220	303	334	888
November	18	5	187	279	254	743
December	11	1	87	122	124	345
Total	240	46	2537	3544	4060	10427

Also in 2016, we replaced the medication and oxygen backs as scheduled. These bags allow them to also be used as backpacks for ease of carrying and frees up the paramedic hands when necessary for other tasks.

FINANCIAL/STAFFING/LEGAL/IT CONSIDERATIONS:

There is no financial, staffing, legal, or IT considerations associated with this report.



Corporation of the County of Bruce
Paramedic Services

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INTERDEPARTMENTAL CONSULTATION:

The Planning and Development Department was consulted and assisted in the development of the presentation portion of this report.

LINK TO STRATEGIC GOALS AND ELEMENTS:

3. Find creative new ways to engage our public
Element C. Make the County fully accessible to the people through access to information.

Approved by:

A handwritten signature in black ink, appearing to read 'Kelley Coulter', written in a cursive style.

Kelley Coulter
Chief Administrative Officer