



## Corporate Services Committee Agenda

Thursday, October 5, 2017  
Council Chambers  
County Administration Centre, Walkerton

1. Declaration of Pecuniary Interest
2. Information Items
  - A. Integrated Energy Performance Project - Awareness Campaign
  - B. Summary of Awarded Tenders July 1<sup>st</sup> - September 30th
3. Next Meeting

November 2, 2017
4. Adjournment



## Committee Report

**To:** Warden Mitch Twolan  
Members of the Corporate Services Committee

**From:** Bettyanne Cobean, C.M.O.  
Director of Corporate Services

**Date:** October 5, 2017

**Re:** Integrated Energy Performance Project  
- Awareness Campaign

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### Recommendation:

The Integrated Energy Performance Project - Awareness Campaign is for information purposes.

### Background:

On July 3rd, 2016 Council adopted Bylaw 2016-058 authorizing the Warden and the Director of Corporate Services to execute the agreement with Ecosystem Energy Services Inc. to complete the Integrated Energy Performance Project at an estimated total cost of \$3,400,000, in addition to the installation of an Electric Vehicle Charging Station at the Park Street Administration Centre.

The four County buildings involved are Brucelea and Gateway Haven Long Term Care Homes, the Bruce County Museum and Cultural Centre and the County's Administration Centre. These buildings account for 82% of the County's natural gas consumption and 82% of electricity usage, excluding our Housing units.

An energy efficiency project such as this, presents a wonderful opportunity to get staff, residents and the broader community excited about Bruce County's leadership with greener, energy efficient buildings. As part of Ecosystem's commitment to the project, they developed an awareness campaign intended to inform the County's staff, long term care facility residents, their families, as well as the broader community, and to increase energy efficiency awareness.



The campaign is outlined in the following table and examples of the posters are attached.

| Objective  | Tools and Activities  |
|--|---|
| 1. Inform building staff, clients and residents about upcoming work  | <ul style="list-style-type: none"> <li>• Project presentation meeting with key staff</li> <li>• Work updates sent by email</li> <li>• Site-specific project timeline on communication posting boards</li> </ul>   |
| 2. Promote awareness of the energy efficiency project among building staff, clients and residents              | <ul style="list-style-type: none"> <li>• Stand-alone banners, posters</li> <li>• Bookmarks for staff and residents</li> <li>• Energy-themed crosswords or puzzles (Long Term Care only)</li> <li>• Email featuring energy efficiency tips and project fun facts for building staff</li> </ul> |
| 3. Increase community awareness about energy efficiency and draw attention to the County of Bruce's leadership | <ul style="list-style-type: none"> <li>• Press release and photo op for local/regional media</li> <li>• Project case study flyers available for visitors at the Museum and the Administration Centre</li> </ul>   |

**Financial/Staffing/Legal/IT Considerations:**

Based on the Feasibility Study completed by Ecosystems, the annual savings and energy incentives will more than fund the debt repayment over a period of 10-15 years. Any additional savings will be shared equally between Ecosystems and the County of Bruce. The cost of the Awareness Campaign is included in the program.

**Interdepartmental Consultation:**

The County's Communications and Corporate Reporting Specialist has provided guidance for this initiative and there has been ongoing support from the Directors and Maintenance Managers at the four impacted Facilities.



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Link to Strategic Goals and Elements:

Goal # 6- Explore alternate options to improve efficiency, service

Element # B- Develop system for measuring our processes and their successful desired outcome.

Approved by:

Kelley Coulter  
Chief Administrative Officer

# Bruce County is exploring ways to improve energy efficiency

**Our journey to an ever-better Bruce County has led us to work focusing on becoming greener.**

## **The following buildings will be retrofitted for energy savings:**

- Museum & Cultural Centre
- Gateway Haven Long Term Care Home
- Brucelea Haven Long Term Care Home
- Bruce County Administration Centre

## **Financial Savings**

- Investment paid back in 11.5 years
- Combination of guaranteed savings and energy incentives

**An energy savings plan with Ecosystem will guide us to achieve energy savings...**



**37%**  
reduction in energy costs



**13%**  
lower greenhouse gas emissions  
equivalent to taking  
**59 cars**  
off the road



**18%**  
reduction in energy consumption,  
which represents  
the energy needed for  
**77 houses**

## **Administration Centre**



**Bold & Beautiful Bruce County...**

**A healthy, caring community  
of prosperity and innovation**



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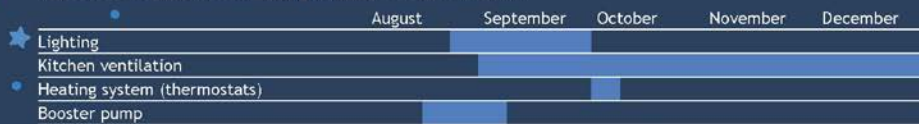
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**Brucelea Haven Long Term Care Home**



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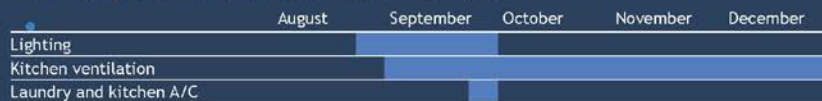


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**Gateway Haven Long Term Care Home**



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## Committee Report

**To:** Warden Mitch Twolan  
Members of the Corporate Services Committee

**From:** Bettyanne Cobean, C.M.O.  
Director of Corporate Services

**Date:** May 1, 2017

**Re:** Summer of Awarded Tenders for Q3 2017

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### Recommendation:

The Summary of Awarded Tenders Q3 2017 is for information.

### Background:

Per Bruce County Purchase and Procurement Policy a "Request for Tender" is issued for goods and services estimated to exceed \$75,000. The attached report is a summary of tenders awarded between July 1 and September 30, 2017 by all Departments with the exception of Highways and Social Services/Social Housing who currently report separately.

### Financial/Staffing/Legal/IT Considerations:

There is no staffing, legal or IT considerations associated with this report.

### Interdepartmental Consultation:

Detailed specifications, scope of work and schedules were developed for each Request for Tender or Proposal in consultation with all user departments involved.

### Link to Strategic Goals and Elements:

Goal # 2 Leverage Technology:

Element C Effective, understandable communication (web based and social media)

Goal # 5 Eliminate our own red tape:

Element E Focus on the internal and the external customer/client needs first

Goal # 6 Explore alternate options to improve efficiency, service:

Element C Look for economy of scale or shared services among our departments and our communities.



Corporation of the County of Bruce  
Corporate Services

[brucecounty.on.ca](http://brucecounty.on.ca)

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Prepared by Jennifer Smith, Purchasing Manager

Approved by:

Kelley Coulter  
Chief Administrative Officer



Bruce County Corporate Services Department  
Summary of Awarded Tenders  
July 1, 2017 to September 30, 2017

| TENDER NUMBER      | DEPT.              | DETAILS                  | AWARDED TO:     | PRICE (ex. tax) | BUDGET    |
|--------------------|--------------------|--------------------------|-----------------|-----------------|-----------|
| RFT COR-<br>#17-05 | Corporate Services | Snow Removal - Walkerton | P&S Weatherwall | Varies by lots  | Operating |