



Notice of Meeting

To: Bruce County Council
and Senior Management Team

From: Donna Van Wyck, AMCT
Clerk

Date: July 25, 2017

The next meeting of Bruce County Council will take place as follows:

Date: Thursday, August 3, 2017

Time: 9:30 a.m.

Place: Council Chambers,
County of Bruce Administration Centre, Walkerton, Ontario

The attached Agenda indicates those topics to be addressed during the meeting.

The following Committees are scheduled to meet following County Council:

- Executive Committee
- Corporate Services Committee
- Human Resources Committee
- Homes Committee
- Museum Committee
- Social Services and Housing Committee
- Paramedic Services Committee
- Planning and Development Committee



Bruce County Council Agenda

Date: August 3, 2017

Time: 9:30 a.m.

Place: Council Chambers
County Administration Centre, Walkerton

Chair: Warden Mitch Twolan

1. Roll Call

2. Declaration of Pecuniary Interest

3. Confirmation of Council Minutes

July 4, 2017 (attached)

4. Communications

Please contact the Clerk if you wish a copy of any of the communications listed.

A. Canadian Association of Nuclear Host Communities / Municipality of Kincardine

Confirming full support for the proposal by Ontario Power Generation (OPG) to develop a Deep Geologic Repository (DGR) at the Bruce Nuclear site.

B. Municipality of Brockton

Resolution urging the Province to strengthen nuclear emergency response measures; and

- 1) Recognize public expectations for public safety by ensuring plans are in place;
- 2) Adopt a policy of meeting or exceeding international best practices in nuclear emergency response measures wherever feasible;
- 3) Require provincial and municipal authorities to regularly identify vulnerable communities within provincial nuclear response zones and prepare emergency measures adapted to the needs of such vulnerable communities;
- 4) Include new requirements for transparency and regular public review, especially with affected communities;
Ensure awareness campaigns are in place to inform the residents of the Municipality of Brockton on how to prepare for a nuclear emergency

C. Township of Manitouswadge

Supporting Municipality of Bluewater's resolution regarding Bill 7, amendments to Residential Tenancies Act, 2006.

5. Delegations

6. Reports from Staff

7. Inquiries and Announcements

8. Minutes (attached)

July 6, 2017

- Executive Committee
- Corporate Services Committee
- Human Resources Committee
- Museum Committee
- Social Services and Housing Committee
- Highways Committee
- Planning and Development Committee

9. Notice of Motion

10. Other Business

11. By-laws

2017-052 - A by-law to authorize the execution of an agreement between the Corporation of the County of Bruce and the Municipality of South Bruce to facilitate the cost-sharing of drainage improvements and reconstruction of Bruce Road 12 in the Hamlet of Belmore

2017-053 - A by-law to authorize the execution of a Disaster Response Agreement for Disaster Relief Services between the Corporation of the County of Bruce and the Canadian Red Cross Society

2017-054 - A by-law to authorize the execution of a lease extension and amendment agreement (Lease # L07789) between the Corporation of the County of Bruce and Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure

2017-055 - A by-law to adopt Amendment No. 224 to the County of Bruce Official Plan

2017-056 - A by-law to establish the Office of Integrity Commissioner and a process for hearing complaints regarding elected officials of the County of Bruce

2017-057 - A By-law to confirm the proceedings of the Council of the Corporation of the County of Bruce at its meeting held the 3rd day of August, 2017

12. Adjournment

13. O Canada



Bruce County Council Minutes

The regular meeting of Bruce County Council was held in the Township of Huron-Kinloss Council Chambers, Ripley at 11:05 a.m. on Thursday, July 6, 2017.

1. Roll Call

Present: Warden Mitch Twolan
Councillors Robert Buckle, Anne Eadie, Paul Eagleson, David Inglis, Milt McIver and Mike Smith

Staff: Kelley Coulter, CAO
Darlene Batte, Deputy Clerk
Bettyanne Cobean, Director of Corporate Services
Sherri Dillon, Office Supervisor - Highways
Brian Knox, Engineer
Chris LaForest, Director of Planning
Melissa Legacy, Director of Library Services
Christine MacDonald, Director of Social Services and Housing
Michael McKeage, Director of Health Services
Marianne Nero, Director of Human Resources
Jill Roote, Senior Policy Advisor
David Smith, Senior Planner
Donna Van Wyck, Clerk

Regrets: Councillor Janice Jackson, Cathy McGirr, Museum Director

2. Pecuniary Interest

There were no declarations of pecuniary interest.

3. Minutes

Moved by Councillor David Inglis
Seconded by Councillor Mike Smith

That the minutes of the June 1, 2017 Council Session be adopted as circulated.

Carried

4. Communications

There were no communications

5. Delegations

A. Ontario Power Generation Update

Mr. Fred Kunz, Manager, Corporate Relations and Communications and Ms. Kristen Brown, Site Communications made a presentation to Council on the following:

- Western Waste Management Facility License Renewal
- Deep Geologic Repository for low and intermediate-level waste; status of the 23 additional information requests that OPG received from the Canadian Environmental Assessment Agency and updated timelines in the approvals process; and
- OPG collaboration with Bruce Power on several initiatives

B. Provincial and National Skills Competition

Warden Twolan congratulated recipients of Provincial and/or National Skills Competition Awards and presented them with a certificate:

- Declan Mowle, Kincardine District Secondary School
 - Provincial Competition - Small Powered Equipment Category - 1st Place
 - National Competition - Outdoor Power and Recreational Equipment Category - 1st Place
- Keaton Rich, Sacred Heart High School, Walkerton (unable to attend)
 - Provincial Competition - Precision Machining Category - 1st Place; Named Top Secondary School Competitor in Ontario
 - National Competition - Precision Machining Category - 2nd Place
- Michael Montreuil, Sacred Heart High School, Walkerton
 - Provincial Competition - Computer Aided Manufacturing Category - 2nd Place

C. Special Recognition of Staff Achievements

Warden Twolan acknowledged the following staff for their achievements:

- Sherri Dillon, Office Supervisor - Highways - for her role during the Warton Patrol Station Fire
- David Smith, Senior Planner - for his role as Community Emergency Management Coordinator
- Kara Van Myall, Manager of Corporate Policy and Economic Development for her work on the Bruce Branding Initiative
- Jill Roote, Senior Policy Advisor - for her work on the Bruce Branding Initiative
- Melissa Legacy, Director of Library Services - for receiving the SOLS Accreditation

6. Staff Reports

There were no County Staff reports.

7. Inquiries and Announcements

Warden Twolan welcomed Mr. Michael McKeage, the new Director of Health Services.

Councillor Paul Eagleson announced his intention to seek the position of Warden of Bruce County for 2018.

8. Committee Minutes

Moved by Councillor Robert Buckle

Seconded by Councillor Paul Eagleson

That the minutes of the following meetings be approved:

June 1, 2017

- Executive Committee
- Corporate Services Committee
- Human Resources Committee
- Homes Committee
- Paramedic Services Committee
- Social Services and Housing Committee

June 15, 2017

- Planning & Development Committee
- Highways Committee
- Human Resources Committee
- Museum Committee

Carried

9. Notice of Motion

There were no Notice of motions.

10. Other Business

There was no other business.

11. By-laws

Moved by Councillor Milt McIver

Seconded by Councillor David Inglis

That the following by-laws be approved:

2017 - 044 - A by-law to appoint a Director of Corporate Services for the Corporation of the County of Bruce

2017 - 045 - A by-law to appoint a Clerk for the Corporation of the County of Bruce

2017 - 046 - A by-law to adopt Amendment No. 222 to the County of Bruce Official Plan

2017 - 047 - A by-law to adopt Amendment No. 223 to the County of Bruce Official Plan

2017 - 048 - A by-law to authorize the execution of a Capital funding Agreement between the Corporation of the County of Bruce and Southwestern Integrated Fibre Technology Inc. (SWIFT)

2017 - 049 - A by-law to provide for certain capping options with respect to property taxes for those properties in the commercial, industrial and multi-residential classes for the 2017 taxation year

2017- 050 - A by-law to authorize the execution of the Ontario Transfer Payment Agreement between Her Majesty the Queen in right of Ontario as represented by the Minister of Education and the Corporation of the County of Bruce for the Child Care & Child & Family Program Service

2017 - 051 - A by-law to confirm the proceedings of the Council of the Corporation of the County of Bruce at its meeting held the 6th day of July, 2017

Carried

12. **Adjournment**

Moved by Councillor Paul Eagleson
Seconded by Councillor Robert Buckle

That the meeting of Bruce County Council adjourn at 11:32 a.m.

Carried

Mitch Twolan, Warden

Donna Van Wyck, Clerk



Executive Committee Minutes

July 6, 2017

2:02 p.m.

Township of Huron-Kinloss Council Chambers
Ripley, Ontario

Present: Warden Mitch Twolan (Chair)
Councillors Robert Buckle, Anne Eadie, Paul Eagleson, David Inglis,
Janice Jackson, Milt McIver and Mike Smith

Staff: Rick Aitken, Web Specialist
Darlene Batte, Deputy Clerk
Bettyanne Cobean, Director of Corporate Services
Kelley Coulter, Chief Administrative Officer
Chris LaForest, Director of Planning and Development
Melissa Legacy, Director of Library Services
Christine MacDonald, Director of Social Services and Housing
Eleanor MacEwen, Communications & Corporate Reporting Specialist
Paul McGrath, Project Coordinator
Michael McKeage, Director of Health Services
Marianne Nero, Director of Human Resources
Jill Roote, Senior Policy Advisor
Donna Van Wyck, Clerk

1. Pecuniary Interest

There were no declarations of pecuniary interest.

Councillor David Inglis left the meeting at 2:02 p.m.

2. Presentations

Mr. Brad Noble made a presentation on the highlights of the Federal and Provincial Budget.

Councillor David Inglis re-joined the meeting at 2:22 p.m.

3. Action Items

A. Sector Partnership Planning Grant - Letter of Agreement

Moved by Councillor Milt Mclver
Seconded by Councillor Mike Smith

That the application by the Four County Labour Market Planning Board to the Sector Partnership Planning Grant be supported in principle; and,

That the CAO or Warden be authorized to sign a letter of support for the application as outlined.

Carried

B. Bruce Brand Implementation Team Completion Report

Moved by Councillor Anne Eadie
Seconded by Councillor Milt Mclver

That the final "You Are Bruce", Explore the Bruce, Spruce the Bruce, Business to Bruce, Museum and Library Style Guides, be endorsed.

Carried

C. Launch of the new Bruce County Website

Rick Aitken and Paul McGrath provided a brief overview of the newly launched Bruce County website.

4. Next Meeting

The next meeting of the Executive Committee will take place on Thursday, August 3, 2017, in the Council Chambers, County Administration Centre, Walkerton, Ontario.

5. Adjournment

Moved by Councillor David Inglis
Seconded by Councillor Anne Eadie

That the meeting of the Executive Committee adjourn at 2:38 p.m.

Carried

Warden Mitch Twolan, Chair
Executive Committee



Corporate Services Committee Minutes

July 6, 2017

11:40 a.m.

Township of Huron-Kinloss Council Chambers
Ripley, Ontario

Present: Warden Mitch Twolan (Chair)
Councillors Robert Buckle, Anne Eadie, Paul Eagleson, David Inglis,
Janice Jackson, Milt McIver and Mike Smith

Staff: Kelley Coulter, Chief Administrative Officer
Darlene Batte, Deputy Clerk
Bettyanne Cobean, Director of Corporate Services
Sherri Dillon, Office Supervisor, Highways
Brian Knox, County Engineer
Melissa Legacy, Director of Library Services
Christine MacDonald, Director of Social Services and Housing
Eleanor MacEwen, Communications & Corporate Reporting Specialist
Marianne Nero, Director of Human Resources
Brad Noble, Project Coordinator
Jill Roote, Senior Policy Advisor
Donna Van Wyck, Clerk

1. Pecuniary Interest

There were no declarations of pecuniary interest.

2. Action Items

A. Cayley Street Lease Renewal

Moved by Councillor David Inglis

Seconded by Councillor Anne Eadie

That the Cayley Street Lease Renewal for Lease L-7789 be approved; and,

That a By-Law be introduced to authorize the execution of the Lease Agreement.

Carried

3. Information Items

The following reports were received for information:

- Five Month Financial Review
- Summary of Tenders
- 2015 Annual Energy consumption and Gas House Emissions
- Grey Bruce Health Unit - 2016 Surplus

4. Next Meeting

The next meeting of the Corporate Services Committee will take place on Thursday, August 3, 2017 in the Council Chambers, County Administration Centre, Walkerton, Ontario

5. Adjournment

Moved by Councillor Milt McIver
Seconded by Councillor Anne Eadie

That the meeting of the Corporate Services Committee adjourn at 11:43 a.m.

Carried

Warden Mitch Twolan, Chair
Corporate Services Committee



Human Resources Committee Minutes

July 6, 2017

2:39 p.m.

Township of Huron-Kinloss Council Chambers
Ripley, Ontario

Present: Warden Mitch Twolan (Chair)
Councillors Paul Eagleson, Anne Eadie, Robert Buckle, David Inglis, Janice Jackson, Milt McIver and Mike Smith

Staff: Kelley Coulter, Chief Administrative Officer
Darlene Batte, Deputy Clerk
Bettyanne Cobean, Director of Corporate Services
Chris LaForest, Director of Planning and Development
Melissa Legacy, Director of Library Services
Christine MacDonald, Director of Social Services and Housing
Michael McKeage, Director of Health Services
Marianne Nero, Director of Human Resources
Donna Van Wyck, Clerk

1. Pecuniary Interest

There were no declarations of pecuniary interest.

2. Action Items

A. Redundant and Amended Job Titles

Moved by Councillor Robert Buckle
Seconded by Councillor Anne Eadie

That the non-union job titles be removed from the organization structure;
and,

That the job titles be amended as reported in the County's non-union job evaluation plan, pay grid, organization charts and any other applicable documents effective July 1, 2017.

Carried

B. HR Policy C12 - Salary Administration

Moved by Councillor David Inglis
Seconded by Councillor Robert Buckle

That Policy C12- Salary Administration be adopted.

Carried

C. HR Policy C13 - Compensation Program

Moved by Councillor Anne Eadie
Seconded by Councillor David Inglis

That Policy C13 - Compensation Program be adopted.

Carried

3. Closed Meeting

Moved by Councillor Anne Eadie
Seconded by Councillor Milt McIver

That the Committee move into a closed meeting;

- to discuss CUPE negotiations pursuant to Section 239 (2) (d) of the Municipal Act, 2001, as amended relating to labour relations or employee negotiations; and,
- Pursuant to Section (2) (b) of the Municipal Act, 2001 relating to personal matters about an identifiable individual, including municipal or local board employees.

Carried

Bettyanne Cobean, Chris LaForest and Michael McKeage left the meeting at 2:45 p.m.

4. Rise and Report

Moved by Councillor Robert Buckle
Seconded by Councillor Paul Eagleson

That the Committee rise and report from the closed meeting.

Carried

5. **Canadian Union of Public Employees (CUPE) and its Local 4481 - Library**

Moved by Councillor Mike Smith
Seconded by Councillor Robert Buckle

That the Memorandum of Settlement between the County of Bruce and the Canadian Union of Public Employees (CUPE) on behalf of its Local 4481 Library Union receive approval including all terms and conditions.

Carried

6. **Innovation Program Review & Restructure**

Moved by Councillor Anne Eadie
Seconded Councillor David Inglis

That the restructure of the Income and Employment Division be approved;
and,

That the Innovation Fund Manager position be made redundant; and,

That the number of Employment Counsellors increase from two to three.

Carried

7. **Next Meeting**

The next meeting of the Human Resources Committee will take place on Thursday, August 3, 2017 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

8. **Adjournment**

Moved by Councillor Robert Buckle
Seconded by Councillor Paul Eagleson

That the meeting of the Human Resources Committee adjourn at 3:06 p.m.

Carried

Warden Mitch Twolan, Chair
Human Resources Committee



Museum Committee Minutes

July 6, 2017

3:21 p.m.

Township of Huron-Kinloss Council Chambers
Ripley, Ontario

- Present:** Warden Mitch Twolan
Councillor Janice Jackson (Chair), Robert Buckle, Anne Eadie, Paul Eagleson, David Inglis, Milt McIver and Mike Smith
- Staff:** Kelley Coulter, Chief Administrative Officer
Darlene Batte, Deputy Clerk
Donna Van Wyck, Clerk
- Regrets:** Cathy McGirr, Museum Director

1. Pecuniary Interest

There were no declarations of pecuniary interest.

2. Action Items

Feasibility Study

Moved by Councillor Anne Eadie

Seconded by Councillor Mike Smith

That the Museum Director, proceed with an award letter to KCI (Ketchum Canada Inc.), as the successful proposal for Financial Feasibility Study.

Carried

3. Closed Meeting

Moved by Warden Mitch Twolan
Seconded by Councillor Mike Smith

That the Committee move into a closed meeting pursuant to Section 239 (2) (c) of the Municipal Act relating to a proposed or pending acquisition or disposition of land by the municipality or local board.

Carried

4. Rise and Report

Moved by Councillor Anne Eadie
Seconded by Councillor Milt McIver

That the Committee rise and report from the closed meeting.

Carried

The Chair reported that staff were given direction in the closed meeting.

5. Next Meeting

The next meeting of the Museum Committee will take place on Thursday, August 3, 2017 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

6. Adjournment

Moved by Councillor Anne Eadie
Seconded by Warden Mitch Twolan

That the meeting of the Museum Committee adjourn at 3:43 p.m.

Carried

Councillor Janice Jackson, Chair
Museum Committee



Social Services and Housing Committee Minutes

July 6, 2017

3:07 p.m.

Township of Huron-Kinloss Council Chambers

Ripley, Ontario

Present: Warden Mitch Twolan
Councillors Anne Eadie, (Chair), Robert Buckle, Paul Eagleson, David Inglis, Janice Jackson, Milt McIver and Mike Smith

Staff: Kelley Coulter, Chief Administrative Officer
Darlene Batte, Deputy Clerk
Christine MacDonald, Director of Social Services and Housing
Donna Van Wyck, Clerk

1. Pecuniary Interest

There were no declarations of pecuniary interest.

2. Action Items

A. Disaster Response Agreement - Canadian Red Cross Society

Moved by Councillor Paul Eagleson
Seconded by Warden Mitch Twolan

That a by-law be introduced authorizing the execution of the Disaster Response Agreement with the Canadian Red Cross Society.

Carried

B. Home Repair and Home Ownership Revolving Funds Reserve

Moved by Warden Mitch Twolan
Seconded by Councillor Milt McIver

That approval be granted, for the expenditure of reserve funds, of the Investment in Affordable Housing revolving fund with upset limits as follows:

- \$29,500 for the Home Repair Program; and
- \$38,000 for the Home Ownership Program.

Carried

3. Information Items

The following reports were received for information:

- Canada-Ontario Early Learning and Child Care Agreement
- Housing and Harmlessness Progress Report
- Investment in Affordable Housing - New Rental
- Ontario Works Service Plan 2017 - 2018
- Strategic Community Initiatives Grant Recipients 2017

4. Next Meeting

The next meeting of the Social Services and Housing Committee will take place on Thursday, August 3, 2017 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

5. Adjournment

Moved by Councillor Milt McIver
Seconded by Warden Mitch Twolan

That the meeting of the Social Services and Housing Committee adjourn at 3:17 p.m.

Carried

Councillor Anne Eadie, Chair
Social Services and Housing Committee



Highways Committee Minutes

July 6, 2017

11:45 a.m.

Township of Huron-Kinloss Council Chambers
Ripley, Ontario

Present: Warden Mitch Twolan
Councillors Paul Eagleson, (Chair), Robert Buckle, Anne Eadie, David Inglis, Janice Jackson, Milt McIver and Mike Smith

Staff: Kelley Coulter, Chief Administrative Officer
Darlene Batte, Deputy Clerk
Sherri Dillon, Office Supervisor, Highways
Brian Knox, Engineer
Marianne Nero, Director of Human Resources
Donna Van Wyck, Clerk

1. Pecuniary Interest

There were no declarations of pecuniary interest.

2. Action Items

A. Bruce Road 17 Land Purchases

Moved by Councillor Mike Smith
Seconded by Councillor Anne Eadie

That the fair market land value of \$6,000 per acre for the purchase of road widening on Bruce Road 17 east of Arkwright be approved; and,

That the costs of the transactions be funded from the Paved Road Land Purchase Capital Account.

Carried

B. Bruce Road 12 Reconstruction, Belmore

Moved by Councillor Robert Buckle
Seconded by Warden Mitch Twolan

That a by-law be introduced to authorize execution of an Agreement between the Municipality of South Bruce and the County of Bruce which outlines the respective responsibilities and subsequent costs for the reconstruction of a portion of Bruce Road 12 in the Hamlet of Belmore.

Carried

C. Brant Central School Redevelopment, Municipality of Brockton

Chris LaForest and David Smith joined the meeting at 11:52 a.m.

Moved by Councillor Milt McIver
Seconded by Councillor David Inglis

That the County of Bruce (the 'County') accept in principle the registration of an Easement on the lands municipally known as 30 Park Street (the Lands) in favor of JDR Developments Inc, (the Applicant) and/or its assigns, for the purpose of conveyance of stormwater from the Applicants abutting lands; and,

That the Director, County of Bruce Highways Department (the Director) is authorized to negotiate with the Applicants on behalf of the County the specifics of said Easement to the sole satisfaction of the Director with the understanding that the principle of "post development conditions" on the Lands shall be no worse than "pre-development conditions"; and,

That the County Solicitor shall be engaged in the review and registration of said Easement as authorized by Section 50(3)(c) of the Planning Act RSO 1990 as amended; and,

That the Director is authorized to bring forward to County of Bruce Council a By-law and Schedules executing the Easement at his/her discretion; and,

That the Applicant shall pay all County costs associated with the preparation, review, approval and registration of an Easement.

Carried

D. Waste Management - Expanded Polystyrene Diversion Program

Moved by Councillor Anne Eadie
Seconded by Warden Mitch Twolan

That a letter be submitted by the Highways Department on behalf of the lower tiers to the Ministry of Environment and Climate Change concerning the Expanded Polystyrene Diversion Program; and,

That the letter be circulated to Ontario municipalities.

Carried

3. Correspondence

Correspondence from Ainley Consulting Engineers Planners - Highway 6 Improvements at the Foodland Site in Tobermory was received for information.

4. Information Items

The West Road Environmental Assessment Report was received for information.

5. Closed Meeting

Moved by Councillor Anne Eadie
Seconded by Councillor David Inglis

That the Committee move into a closed meeting to receive the Highways Department Organization Review Consultant Report pursuant to Section 239 (2) (b) of the Municipal Act, 2001 relating to personal matters about an identifiable individual, including municipal or local board employees and Section (3.1) of the Municipal Act, 2001 for the purpose of educating or training the members; and,

Carried

6. Highways Department Organization Review Consultant Report

Moved by Councillor Mike Smith
Seconded by Councillor Milt McIver

That the Tim Dobbie Report be acknowledged and received; and,

That staff be directed to bring a report to the Committee with recommendations in September 2017.

Carried

7. Next Meeting

The next meeting of the Highways Committee will take place on Thursday, August 10, 2017 in the Council Chambers, County of Bruce Administration, Walkerton, Ontario.

8. Adjournment

Moved by Councillor Anne Eadie
Seconded by Councillor Mike Smith

That the meeting of the Highways Committee adjourns at 12:57 p.m.

Carried

Councillor Paul Eagleson, Chair
Highways Committee



Planning and Development Committee Minutes

July 6, 2017

1:28 p.m.

Township of Huron-Kinloss Council Chambers
Ripley, Ontario

Present: Warden Mitch Twolan
Councillors Mike Smith (Chair), Paul Eagleson Robert Buckle, Anne Eadie,
David Inglis, Janice Jackson and Milt McIver

Staff: Kelley Coulter, Chief Administrative Officer
Darlene Batte, Deputy Clerk
Chris LaForest, Director of Planning
David Smith, Senior Planner
Donna Van Wyck, Clerk

1. Pecuniary Interest

There were no declarations of pecuniary interest.

2. Public Meetings

A. Bruce County Official Plan Amendment 224

The Chair opened the Public Meeting and indicated that the Staff Planner would make a presentation. He further indicated that after the presentation, any members of the public could speak in favor of or in opposition to the presentation.

The applicant attended and spoke to the application.

Moved by Warden Mitch Twolan
Seconded by Councillor David Inglis

That Bruce County Official Plan Amendment Number 224 be approved.

Carried

David Smith left the meeting at 1:35 p.m.

3. Information Items

The following reports were received for information:

- Ainley Consulting Engineers Planners - Foodland Site Highway 6 improvements, Tobermory
- Bruce County OPA 217 - MMA Appeal
- Bruce County OPA 220

4. Next Meeting

The next meeting of the Planning and Development Committee will take place on Thursday, August 10, 2017 in the Council Chambers, County of Bruce Administration Centre, Walkerton, Ontario.

5. Adjournment

Moved by Warden Mitch Twolan
Seconded by Councillor Robert Buckle

That the meeting of the Planning and Development Committee adjourn at 2:00 p.m.

Carried

Councillor Mike Smith, Chair
Planning and Development Committee



By-law Number 2017-052

A by-law to authorize the execution of an agreement between the Corporation of the County of Bruce and the Municipality of South Bruce to facilitate the cost-sharing of drainage improvements and reconstruction of Bruce Road 12 in the Hamlet of Belmore

The County of Bruce has deemed it expedient to enter into an Agreement with the Municipality of South Bruce.

The Council for the Corporation of the County of Bruce enacts By-law 2017-052 as follows:

1. The Warden and Clerk be authorized to execute the Agreement with the Municipality of South Bruce, a copy of which is attached and forms part of this by-law.
2. This by-law shall come into effect on the date it is passed by Council.

Passed this 3rd day of August, 2017

Mitch Twolan
Warden

Donna Van Wyck
Clerk



By-law Number 2017-053

A by-law to authorize the execution of a Disaster Response Agreement for Disaster Relief Services between the Corporation of the County of Bruce and The Canadian Red Cross Society

The Council for the Corporation of the County of Bruce enacts By-law 2017-053 as follows:

1. The Warden and Clerk be authorized to execute the Disaster Response Agreement for Disaster Relief Services with the with the Canadian Red Cross Society

Passed this 3rd day of August, 2017

Mitch Twolan
Warden

Donna Van Wyck
Clerk



By-law Number 2017-054

A by-law to authorize the execution of a lease extension and amending agreement (Lease #L07789) between the Corporation of the County of Bruce and Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure

The Council of the County of Bruce has deemed it expedient to enter into a lease extension and amending agreement with the Minister of Infrastructure for property located at 2017 Cayley Street (Courthouse), commencing on January 1, 2018 and expiring on December 31, 2022.

The Council for the Corporation of the County of Bruce enacts By-law 2017-054 as follows:

1. The Warden and Clerk are hereby authorized to execute the lease extension and amending agreement with the Minister of Infrastructure.
2. This by-law shall come into force and effect on the date it is passed by Council.

Passed this 3rd day of August, 2017

Mitch Twolan
Warden

Donna Van Wyck
Clerk



By-law Number 2017-055

**A by-law to adopt Amendment Number 224
to the County of Bruce Official Plan**

Authority is provided in Sections 17 and 21 of the Planning Act, R.S.O. 1990, as amended.

The Council for the Corporation of the County of Bruce enacts By-law 2017-055 as follows:

1. Amendment Number 224 to the County of Bruce Official Plan attached and forming part of this by-law is approved.
2. That this By-law come into force and take effect on the day of the final passing thereof, subject to the provisions of the Planning Act, R.S.O. 1990, as amended.

Passed this 3rd day of August, 2017

Mitch Twolan
Warden

Donna Van Wyck
Clerk



By-law Number 2017-056

A by-law to establish the Office of Integrity Commissioner and a process for hearing complaints regarding elected officials of the County of Bruce

Section 223.3 of the Municipal Act, 2001, S.O. 2001, c.25, authorizes the Corporation of the County of Bruce (the "County") to appoint an Integrity Commissioner who performs functions with respect to the application of the Code of Conduct for Members of Council and other procedures, rules or policies governing their ethical behavior;

Section 223.4 to 223.8 of the Municipal Act, 2001, S.O. 2001, c.25 provide that an Integrity Commissioner appointed under section 223.3 has certain powers, duties and protections, including the powers of a commission under Sections 33 and 34 of the Public Inquiries Act, 2009, S.O. 2009, c. 33, Sched. 6, the duty to preserve secrecy with respect to all matters that come to their knowledge in the course of performing their functions, and the protection of not being a competent or compellable witness in a civil proceeding in connection with anything done under Part V.1 of the Municipal Act, 2001;

Sections 8, 9 and 11 of the Municipal Act, 2001, S.O. 2001, c.25, authorize the County to pass by-laws necessary or desirable for municipal purposes, and in particular subsection 11(2) 2. authorizes by-laws respecting the accountability and transparency of the municipality and its operations;

Sections 23.1 and 23.2 of the Municipal Act, 2001, S.O. 2001, c.25, authorize the County to delegate its powers and duties, including legislative and quasi-judicial powers under the Municipal Act, 2001, S.O. 2001, c.25 to an individual who is an officer, employee or agent of the County;

The County of Bruce desires to provide for an Integrity Commissioner to help ensure that Members of Council conform to ethical standards of behavior in carrying out their duties and are held to account for the adherence to the Code of Conduct and any other applicable procedures, rules or policies;

The Council for the Corporation of the County of Bruce enacts By-law 2017-056 as follows:

1. Short Title

This By-law may be referred to as the "Integrity Commissioner By-law".

2. Definitions

2.1 "Censure" means an official expression of disapproval or condemnation;

2.2 "Clerk" shall mean the Clerk of the County of Bruce;

2.3 "Code of Conduct" means Council Code of Conduct as it applies to Members of Bruce County Council as approved by Council and as it existed on the date of the event or events giving rise to a complaint;

- 2.4 "County" means the Corporation of the County of Bruce or the geographic area of the County of Bruce, as the context requires;
- 2.5 "Complaint" means a request by a legal person that the Integrity Commissioner conduct an inquiry into an event or series of events alleged to contravene the Code of Conduct or any other procedures, rules or policies governing the ethical behavior of Members of Council. Except as provided, must include a sworn/affirmed affidavit;
- 2.6 "Complainant" means a person who makes a complaint;
- 2.7 "Council" shall mean the elected officials who constitute the County of Bruce's municipal council;
- 2.8 "Employee" shall mean a person employed by the County, including those employed on personal service contracts and volunteers, but does not include members of Council;
- 2.9 "Good Faith" shall mean accordance with standards of honesty, trust and sincerity;
- 2.10 "Integrity Commissioner" shall mean the person appointed by Council to provide independent and consistent complaint investigation and resolution services respecting the application of the Code of Conduct;
- 2.11 "Member" means any Member of Council, and includes the Warden;
- 2.12 "Municipal Act" means the Municipal Act, 2001, S.O. 2001, Chapter 25;
- 2.13 "Municipal Elections Act" means the Municipal Elections Act, 1996, S.O. 1996, c. 32, Schedule.
- 2.14 "MFIPPA" means the Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990, c. M56, as amended; and,
- 2.15 "Public Inquiries Act" means the Public Inquiries Act, 2009, S.O. 2009, c. 33, Sched. 6

3. Appointment of Integrity Commissioner

- 3.1 Council shall appoint an Integrity Commissioner to investigate alleged breaches of the Code of Conduct or any other procedures, rules or policies governing the ethical behavior of Members of Council. The Clerks from Bruce County, Kincardine and Saugeen Shores shall oversee the candidate search, screening and hiring process. The recommended candidate for Integrity Commissioner will be referred to Council for its approval.
- 3.2 Without limiting Council's authority to appoint an individual as Integrity Commissioner, the Integrity Commissioner may be:
- a) Retained by Council on a term contract consisting of "fee for service" or a "retainer plus fee for service" basis;
 - b) Cross-appointed by Council together with one or more other municipal councils as the Integrity Commissioner for all of the municipalities.
- 3.3 The Integrity Commissioner shall complete any inquiry begun during his or her term notwithstanding the expiry of the term and this By-law shall continue to apply with all the necessary modifications.

3.4 If the Integrity Commissioner is unable to complete an inquiry in accordance with subsection 3.3, the Integrity Commissioner next appointed shall complete the inquiry.

3.5 The Integrity Commissioner may be removed before the expiry of his or her term of office, only for cause. In order to determine if cause exists, Council shall first receive legal advice from external legal counsel regarding same.

4. Role of Integrity Commissioner

The role of the Integrity Commissioner is to help ensure that Members perform their functions in accordance with the Code of Conduct and other procedures, rules or policies governing their ethical behavior. In addition, the Integrity Commissioner may, upon request of Council or a Member, provide advice and rulings on ethical challenges, issues and dilemmas, as detailed by section 5.1 c) or 5.1 d).

5. Duties of Integrity Commissioner

5.1 The Integrity Commissioner shall have the following responsibilities:

- a) At least once per term of Council, deliver an oral presentation to Members of Council and local boards regarding the role of the Integrity Commissioner and ethical obligations and responsibilities of Members under the Code of Conduct and any other procedures, rules or policies governing their ethical behavior.
- b) Upon request, provide advice, in writing, to individual Members regarding their ethical obligations and responsibilities under their Code of Conduct and any other procedures, rules or policies governing their ethical behavior.
- c) Upon request, provide advice and recommendations to Council regarding amendments to the Code of Conduct and any other procedures, rules or policies governing their ethical behavior.
- d) Prepare and deliver an annual report to Council containing a summary of activities, if any, during the previous calendar year.
- e) Serve as a proactive educator for Council, Members of local boards, the County and the public about the County's Code of Conduct for Members of Council and Members of local boards.

6. Making a Complaint

6.1 Any legal person may act as a Complainant.

6.2 Complaints can be made by filing a sworn/affirmed affidavit, as provided in Appendix B to the Code of Conduct, directly with the Integrity Commissioner, Chief Administrative Officer or County Clerk.

6.3 Where a complaint is filed with the Chief Administrative Officer or County Clerk, that individual is to forward the complaint to the attention of the Integrity Commissioner, without added comment, on a forthwith basis.

- 6.4 Where a complaint is filed by an Employee, Member of Council, or by Council, the affidavit contained in Appendix B to the Code of Conduct is not required, however the provision of equivalent information and particulars is required.
- 6.5 A complaint shall not be made available to the public except as may be required under the MFIPPA or as completed by Order of Court.
- 7. Limitation Period**
- 7.1 Except as provided for in this section, the Integrity Commissioner shall not proceed with an inquiry in regard to a complaint which is filed more than 180 days after the date when the event or the last event of a series of events in which are the subject matter of the complaint occurred.
- 7.2 Notwithstanding Section 7.1 the Integrity Commissioner may proceed with an inquiry in regard to a complaint which is filed after the expiry of the time limit under Section 7.1 if the Integrity Commissioner is satisfied that:
- a) The delay was incurred in good faith;
 - b) It is in the public interest to proceed with an inquiry; and,
 - c) No substantial prejudice will result to any person because of the delay.
- 7.3 A complainant is deemed to have known the matters referred to in Section 7.1 on the date the event, or series of events, occurred, unless the contrary is proven, the onus of proof lies upon the complainant.
- 8. Conduct of Inquiry**
- 8.1 When a complaint is received by the Integrity Commissioner, he or she shall conduct an inquiry promptly, thoroughly and in a manner that ensures the Member(s) who is the subject of the complaint is given an opportunity to know the nature of the complaint against him or her and to make representation respecting the complaint to the Integrity Commissioner.
- 8.2 Information concerning the nature of a complaint disclosed to a Member shall be used by the Member only for the purpose of making representations respecting the complaint to the Integrity Commissioner and not for any other purpose.
- 8.3 In conducting an inquiry into a complaint regarding a Member, the Integrity Commissioner may exercise any power given to him or her under this By-law or under Part V.1 of the Municipal Act, 2001 including the power to conduct or not conduct an inquiry under the Public Inquiries Act, 2009.
- 8.4 If the Integrity Commissioner is satisfied that a complaint regarding a Member does not contain sufficient information to set out a prima facie contravention of the Code of Conduct or other procedures, rules or policies governing a Member's ethical behavior, he or she shall stay the inquiry into the complaint.
- 8.5 Before staying an inquiry under Subsection 8.4 the Integrity Commissioner shall give the complainant an opportunity to provide additional information respecting the complaint and in doing so shall explain to the complainant what additional information would be required to set out a prima facie contravention of the Code of Conduct or other procedures, rules or policies governing a Member's ethical behavior.

- 8.6 Where the complainant provides additional information under Section 8.5 the Integrity Commissioner shall consider all of the information provided and shall reassess whether there is sufficient information to set-out a prima facie contravention of the Code of Conduct or other procedures, rules or policies governing a Member's ethical behavior.
- 8.7 Where the Integrity Commissioner has stayed an inquiry into a complaint and, after the stay, additional information is provided which, on its own or together with the information provided before the stay, sets out a prima facie contravention of the Code of Conduct or other procedures, rules or policies governing a Member's ethical behavior, the Integrity Commissioner shall lift the stay and conduct the inquiry.
- 8.8 If the Integrity Commissioner is satisfied, after considering the information contained in a complaint and any other relevant information, that a complaint regarding a Member is frivolous, vexatious or not made in good faith, he or she shall not conduct an inquiry, or where that becomes apparent in the course of an inquiry, shall terminate the inquiry.
- 8.9 Where, pursuant to Section 8.4 the Integrity Commissioner decides not to proceed with an inquiry he or she shall prepare and file a report under Section 9.1 which applies with necessary modifications, setting out that decision.

9. Member Responsibilities During Investigations

- 9.1 Where the Integrity Commissioner has received a complaint regarding a Member, he or she shall, on the earliest date after he or she has made a decision and no later than 60 days after receiving the complaint, prepare and file with the County Clerk a report to Council regarding their inquiry into the complaint.
- 9.2 The Integrity Commissioner may make interim report(s) to Council where necessary and as required to address any issues of interference, obstruction, delay or retaliation encountered during the investigation.
- 9.3 Where, in the opinion of the Integrity Commissioner, it is not possible to prepare and file a report to Council within the time set out in Section 9.1 shall advise Council of this together with:
- a) The reasons for their inability to prepare and file the report; and,
 - b) The date on or before which the report will be prepared and filed.
- 9.4 The Integrity Commissioner shall provide a copy of their report filed under Section 9.1 to the complainant, to the Member who is the subject of the complaint and to all other Members at the same time as filing the report with the County Clerk.
- 9.5 The report filed under Section 9.1 shall include:
- a) The nature of the complaint;
 - b) If the complaint was filed after the expiry of the time limit under Section 7.1, the Integrity Commissioner's findings regarding Sections 7.3 and 7.4, which findings shall be in accordance with the civil standard of the balance of probabilities;
 - c) The evidence gathered from the complaint and from the inquiry;

- d) The Commissioner's findings of fact regarding the complaint which findings shall be made in accordance with the civil standard of the balance of probabilities;
- e) The Commissioner's decision, based on the findings of fact, that the Member contravened or did not contravene the Code of Conduct or other procedures, rules or policies governing a Member's ethical behavior;
- f) Where the Commissioner decides that the Member has contravened the Code of Conduct or other procedures, rules or policies governing the Member's ethical behavior, the penalty under Section 10.1, if any, to be imposed, including a copy of a letter of reprimand, if imposed, or a copy of the notice of suspension of remuneration, if imposed.

9.6 Where the Integrity Commissioner's delegate under Section 13.1 decides that a Member has contravened the Code of Conduct or other procedures, rules or policies governing the Member's ethical behavior, but that the Member was acting in accordance with the Commissioner's advice given under Section 5.1 c) and had, before receiving this advice, disclosed to the Commissioner all the relevant facts that were known to the Member, the delegate shall so state in the report under Section 9.1 and no penalty shall be imposed.

9.7 Where the Integrity Commissioner recommends a penalty suspending the remuneration paid to a Member, and Council approves the recommendation, the County Clerk shall notify the Treasurer of the suspension and the time period of the suspension.

9.8 The Treasurer shall ensure the remuneration of the Member is suspended in accordance with the notice of the County Clerk under Section 9.5 f).

9.9 Where the Integrity Commissioner has filed a report in respect of an inquiry with the County Clerk under Section 9.1 the County Clerk shall place the report on the next available Council Agenda as an information item.

10. Penalties

10.1 The penalties for a Member who contravenes the Code of Conduct or other procedures, rules or policies governing the Member's ethical behavior shall be those authorized under Subsection 223.4(5) of the Municipal Act, 2001, including:

- a) A reprimand;
- b) Suspension of the remuneration paid to the Member in the respect of his or her services as a Member of Council or of the local board, as the case may be, for a period of up to 90 days.

11. Complaint and Legal Confidentiality

11.1 The Integrity Commissioner and any person acting under his or her authority shall preserve the confidentiality of all documents, material or other information, whether belonging to the County or not, that come into his or her possession or knowledge during the course of duties or the investigation as required by Section 223.5 of the Municipal Act, 2001.

11.2 Pursuant to Section 223.5(3) of the Municipal Act, 2001, the confidentiality of this complaints process prevails over the MFIPPA.

- 11.3 The Integrity Commissioner is entitled to have access to such information belonging to or used by the County of Bruce, including legal advice that has been given to Council or County Employees, as the Integrity Commissioner deems necessary to conduct an inquiry.
- 11.4 A disclosure to the Integrity Commissioner of legal advice:
- a) Shall be deemed not to constitute a waiver of solicitor-client privilege;
 - b) Shall be used only for the purposes of conducting an inquiry and not for any other purpose; and,
 - c) The contents or substance of such legal advice shall not be disclosed in any public report prepared by the Integrity Commissioner or any person acting under the instructions of the Commissioner, including his or her delegate under Section 13.1.
- 11.5 The Integrity Commissioner and every person acting under the instructions of the Commissioner, including his or her delegate under Section 13.1:
- a) Shall preserve the secrecy of all confidential documents, material or information, whether belonging to the County or not, that come into their possession or to their knowledge in the course of their duties; and,
 - b) Without limiting the obligation to preserve secrecy under Section 11.4 a) shall ensure that by his or her actions and, in particular, any reports prepared comply at all times with the MFIPPA and the Bruce County Procedure By-law, regarding personal and or privileged information.

12. Complaint and Reporting Exclusion Period

- 12.1 Despite any other provision of this By-law, no complaint may be referred to the Integrity Commissioner 150 calendar days immediately prior to the date of a regular election held pursuant to the Municipal Elections Act, 1996, S.O. 1996, c. 32, Schedule.
- 12.2 If the Integrity Commissioner receives a complaint as described within Section 12.1, the Integrity Commissioner shall not commence to investigate said complaint until the day after the next municipal election.
- 12.3 The Integrity Commissioner shall not make any reports to Council regarding an inquiry in the 150 calendar days prior to a regular municipal election.

13. Integrity Commissioner Conflict

- 13.1 The Integrity Commissioner shall, in writing, delegate his or her duties to conduct an inquiry, including the exercise of powers under the Public Inquiries Act, the duty to report on an inquiry, where the Integrity Commissioner has an actual or apparent conflict of interest.
- 13.2 In making a delegation under Section 13.1 the Integrity Commissioner shall first satisfy himself or herself that the person to whom the duties are to be delegated is fully capable of carrying out these duties.

14. General Provisions

- 14.1 If the Integrity Commissioner, when conducting an inquiry, determines that there are reasonable grounds to believe that there has been a contravention of any other Act or of the Criminal Code of Canada, R.S.C., 1985, c. C-46, the Commissioner shall immediately refer the matter to the appropriate authorities and suspend the inquiry until any resulting police investigation and charge have been finally disposed of, and shall report the suspension of the inquiry to Council.
- 14.2 If the Integrity Commissioner, when conducting an inquiry, determines that the complaint is more appropriately addressed under the MFIPPA, the complainant shall be referred to the County Clerk to have the matter reviewed under that Act.

Passed this 3rd day of August, 2017

Mitch Twolan
Warden

Donna Van Wyck
Clerk



By-law Number 2017-057

A by-law to confirm proceedings of the Council of the County of Bruce at its meeting held the 3rd day of August, 2017

Section 5(1) of the Municipal Act, 2001, as amended, provides that the powers of a municipal corporation are exercised by its Council;

Section 5(3) of the Municipal Act, 2001, as amended, provides that municipal powers shall be exercised by by-law;

The Council for the Corporation of the County of Bruce enacts By-law 2017-057 as follows:

1. The actions of the Council of the Corporation of the County of Bruce in respect of all recommendations, minutes of committees, all motions and resolutions and all other actions passed and taken by the Council of the Corporation of the County of Bruce, documents and transactions entered into during the August 3, 2017 special session of Council, are hereby adopted and confirmed, as if the same were expressly included in this by-law.
2. The Warden and the proper officials of The Corporation of the County of Bruce are authorized and directed to do all things necessary to give effect to the actions of the Council of the Corporation of the County of Bruce during the August 3 2017 special session referred to in Section 1 of this by-law.
3. The Warden and Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this by-law and to affix the corporate seal to all documents referred to in Section 1.

Passed this 3rd day of August, 2017

Mitch Twolan
Warden

Donna Van Wyck
Clerk