



## Notice of Meeting

**To:** Bruce County Council  
and Senior Management Team

**From:** Donna Van Wyck, AMCT  
Clerk

**Date:** September 28, 2017

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The next meeting of Bruce County Council will take place as follows:

**Date:** Thursday, October 5, 2017

**Time:** 9:30 a.m.

**Place:** Council Chambers,  
County of Bruce Administration Centre, Walkerton, Ontario

The attached Agenda indicates those topics to be addressed during the meeting.

The following Committees are scheduled to meet following County Council:

- Executive Committee
- Corporate Services Committee
- Human Resources Committee
- Homes Committee
- Museum Committee
- Paramedic Services Committee



## Bruce County Council Agenda

Date: October 5, 2017  
Time: 9:30 a.m.  
Place: Council Chambers  
County Administration Centre, Walkerton  
Chair: Warden Mitch Twolan

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1. Roll Call
2. Declaration of Pecuniary Interest
3. Confirmation of Council Minutes

September 7, 2017 (attached)

4. Communications

Please contact the Clerk if you wish a copy of any of the communications listed.

- A. City of Hamilton

Resolution relating to Assessment Act Amendments - providing a property tax exemption to Non-Profit Long-Term Care Homes and requesting the Province to identify a plan to continue with the transitional Mitigation Payment for multi-year period, given the significant impact the change in taxation status for Non-Profit Long-term Care (LTC) has on the City.

- B. Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO)

Announcing that Cally Mann has successfully graduated from the Association's Diploma in Municipal Administration.

## 5. Delegations

### A. Residential Hospice Planning in Grey Bruce

- Lisa Penner, South West Local Health Integration Network, Hospice Palliative Care Network Lead
- Alex Hector, Executive Director - Chapman House

## 6. Reports from Staff

## 7. Inquiries and Announcements

## 8. Minutes (attached)

September 7, 2017

- Executive Committee
- Corporate Services Committee
- Homes Committee
- Human Resources Committee
- Museum Committee
- Paramedic Services Committee
- Planning and Development Committee
- Social Services and Housing Committee

September 21, 2017

- Executive Committee
- Highways Committee
- Planning and Development Committee

September 28, 2017

- Corporate Services Committee

September 29, 2017

- Corporate Services Committee

## 9. Notice of Motion

## 10. Other Business

## 11. By-laws

2017-061 - A by-law to establish a Records Retention Program Policy for the County of Bruce

2017-062 - A by-law to authorize the execution of a lease extension and amending agreement (Lease #L10714) between the Corporation of the County of Bruce and Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure

2017-063 - A by-law to authorize the execution of a Lease Agreement between the Corporation of the County of Bruce and 392720 Ontario Limited for the Ambulance Station located in Kincardine, Ontario

2017-064 - A by-law to adopt Amendment Number 225 to the County of Bruce Official Plan

2017-065 - A by-law to designate Community Safety Zones on a portion of certain highways under the jurisdiction of the Highways Department

2017-066 - A by-law to establish a Highway

2017-067 - A By-law to confirm the proceedings of the Council of the Corporation of the County of Bruce at its meeting held the 5th day of October, 2017

12. **Adjournment**

13. **O Canada**



## Bruce County Council Minutes

The regular meeting of Bruce County Council was held in the County of Bruce Council Chambers, Walkerton at 9:30 a.m. on Thursday, September 7, 2017.

### 1. Roll Call

**Present:** Warden Mitch Twolan  
Councillors Robert Buckle, Paul Eagleson, Janice Jackson, Milt McIver and Mike Smith

**Staff:** Kelley Coulter, CAO  
Darlene Batte, Deputy Clerk  
Bettyanne Cobean, Director of Corporate Services  
Brian Knox, Engineer  
Chris LaForest, Director of Planning  
Christine MacDonald, Director of Social Services and Housing  
Cathy McGirr, Museum Director  
Michael McKeage, Director of Health Services  
Marianne Nero, Director of Human Resources  
Donna Van Wyck, Clerk

**Regrets:** Councillors Anne Eadie and David Inglis and Melissa Legacy, Director of Library Services

### 2. Pecuniary Interest

There were no declarations of pecuniary interest.

### 3. Minutes

Moved by Councillor Paul Eagleson  
Seconded by Councillor Milt McIver

That the minutes of the August 3, 2017 Council Session be adopted as circulated.

Carried

#### **4. Communications**

##### **A. Ministry of the Attorney General**

Providing an update on the Ministry of the Attorney General's Provincial Offences Act (POA) modernization efforts.

#### **5. Delegations**

There were no delegations.

#### **6. Staff Reports**

There were no County Staff reports.

#### **7. Inquiries and Announcements**

Mr. Ron Oswald, Chair of the 150<sup>th</sup> Celebration provided an update on the 150<sup>th</sup> Celebration activities.

Warden Twolan acknowledged County Scholarship award recipients Kelsey Ruetz and Jacob Hunsburger, (University of Western Ontario, London).

#### **8. Committee Minutes**

Moved by Councillor Milt McIver

Seconded by Councillor Paul Eagleson

That the minutes of the following meetings be approved:

**August 3, 2017**

- Corporate Services Committee
- Homes Committee
- Human Resources Committee
- Museum Committee
- Paramedic Services Committee
- Planning and Development Committee
- Social Services and Housing Committee

**August 10, 2017**

- Executive Committee
- Highways Committee
- Human Resources Committee
- Planning and Development Committee

Carried

#### **9. Notice of Motion**

There were no Notice of motions.

#### **10. Other Business**

There was no other business.

11. **By-laws**

Moved by Councillor Mike Smith  
Seconded by Councillor Robert Buckle

That the following by-laws be approved:

2017-058 - A by-law to authorize the execution of a Service Agreement between the Corporation of the County of Bruce and Vicki's Sandbox Daycare Inc. for child care services

2017-059 - A by-law to repeal By-law Numbers 4407, 4447 and 4272

2017-060 - A By-law to confirm the proceedings of the Council of the Corporation of the County of Bruce at its meeting held the 7th day of September, 2017

Carried

12. **Adjournment**

Moved by Councillor Mike Smith  
Seconded by Councillor Robert Buckle

That the meeting of Bruce County Council adjourn at 9:40 a.m.

Carried

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Mitch Twolan, Warden

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Donna Van Wyck, Clerk

# Advancing Hospice Palliative Care in the South West LHIN

Lisa Penner, South West LHIN Hospice  
Palliative Care Lead

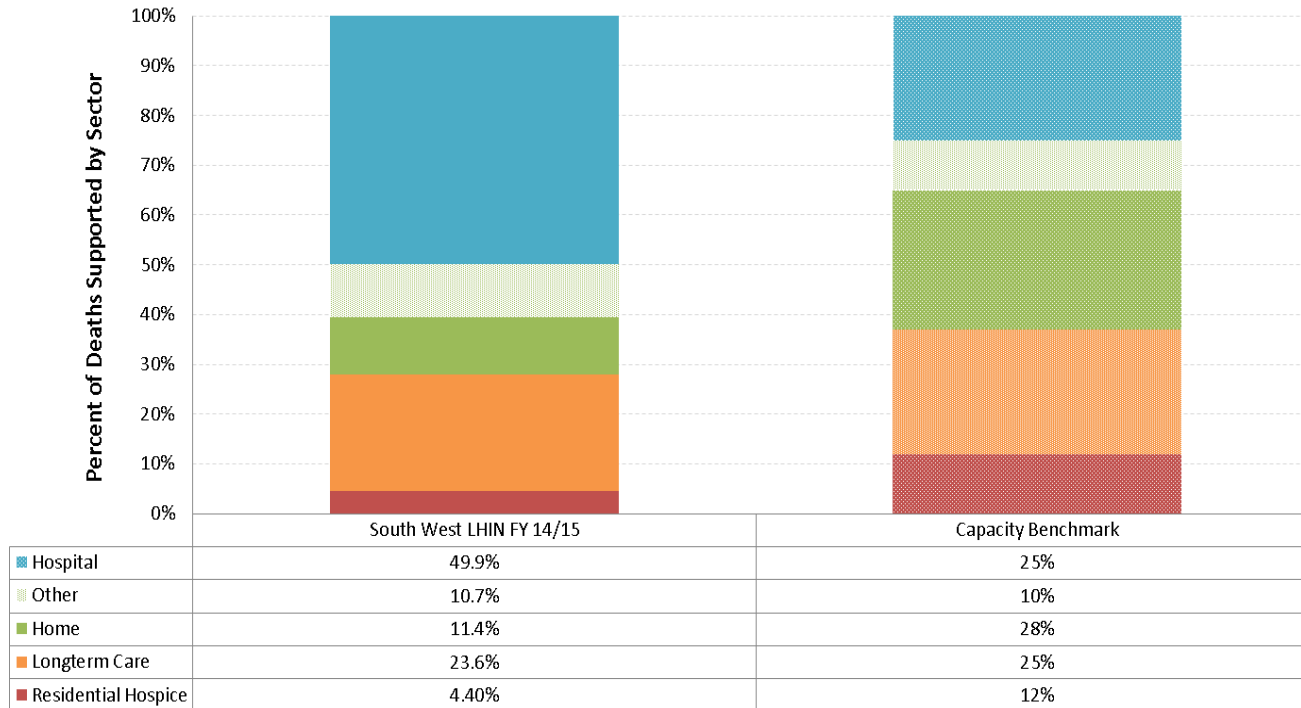


# Progress on 2015 Recommendations

## Recommendations:

- Reduce the overall percentage of deaths that occur in hospital.
- Develop new residential hospice capacity and review existing capacity annually.

**Deaths in the South West LHIN by Sector by county, FY 2014/15 Current Capacity compared to Capacity Planning Benchmarks**



## Grey Bruce

It is recommended that:

- The Grey Bruce Residential Hospice maintain existing 8 bed capacity and give future consideration of a 4 bed satellite site to ensure optimal access and support the reduction of deaths in hospital settings in Grey and Bruce County.
- The Grey Bruce Collaborative in partnership with local health service providers will continue to focus on reducing the percentage of deaths in hospitals by increasing the percentage of deaths supported in home and community and LTC.
- **The Grey Bruce Collaborative in partnership with local health service providers consider optimizing patient location by exploring the possibility of 7 day admission to hospice care.**
- The Palliative Care Outreach Team to work with partners to explore how best to serve Bruce County.

## South West LHIN - Residential Hospice Focus (2006-present)

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- Sakura House, Oxford – 10 beds
  - First resident – September 2009
- Residential Hospice of Grey Bruce – 8 beds, planning for a satellite site
  - First resident – May 2013
  - Outreach Consultation Team
    - First patient February 2014
    - Expansion to 8 beds in March of 2017
    - Planning for 6 bed satellite
- St. Joseph's Hospice, London – 10 beds
  - First resident – February 2014

Huron Perth currently planning for 10 bed capacity

## Development of Satellite Site to Service South Grey and Bruce County

- Strong interest from Hanover and Brockton communities to develop Residential Hospice capacity
- Collaborative effort in partnership with Chapman House to develop a model
- Plan calls for a temporary site to open at Hanover District Hospital by March 31<sup>st</sup>, 2018 followed by a permanent 6 bed satellite site located in Brockton by 2020
- LHIN will operationally fund 4 beds, approved by LHIN Board September 19,2017
- Application for MOHLTC capital funding, \$200,000/bed

## Benefits of Satellite Site Model

- Ability to leverage “back office resources” of Chapman House including finance, leadership, supporting services
- Consistent staffing model supported by Hospice Palliative Care Ontario
- One governance model supported by both Grey and Bruce counties
- Support of overall Best Practices for Hospice Care



**QUESTION &  
ANSWER**

For more information please email:  
[Lisa.penner@sw.ccac-ont.ca](mailto:Lisa.penner@sw.ccac-ont.ca)





## Executive Committee Minutes

September 7, 2017  
9:45 a.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Mitch Twolan (Chair)  
Councillors Robert Buckle, Anne Eadie, Paul Eagleson, Milt Mclver and Mike Smith

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk  
Chris LaForest, Director of Planning  
Marianne Nero, Director of Human Resources  
Manpreet Kaur Sangha, Economic Development Officer  
Donna Van Wyck, Clerk  
Kara Van Myall, Manager of Corporate Policy and Economic Development  
Stellina Williams, Business Investment Specialist, Energy Sector

**Regrets:** Councillors Anne Eadie and David Inglis

**1. Pecuniary Interest**

There were no declarations of pecuniary interest.

**2. Closed Meeting**

Moved by Councillor Milt Mclver  
Seconded by Councillor Robert Buckle

That the Committee move into a closed meeting pursuant to:

- Section 239 (2) (b) of the Municipal Act relating to personal matters about an identifiable individual, including municipal or local board employees relating to the CAO position description and Bruce County Economic Development Strategy; and,
- Section 239 (2) (3.1) 1. of the Municipal Act for the purpose of educating or training the members in relation to the Bruce County Economic Development Strategy; and,



- Section 239 (2) (e) of the Municipal Act relating to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board to receive an update from County Solicitor, Tammy Grove-McClement on the Saugeen and Nawash - Treaty and title litigation - Scheduling Mandatory Mediation

Carried

**3. Rise and Report**

Moved by Councillor Robert Buckle  
Seconded by Councillor Milt Mclver

That the Committee rise and report from the closed meeting.

Carried

The following staff joined the meeting at 10:56 a.m.: Bettyanne Cobean, Marianne Nero, Christine MacDonald, Cathy McGirr, Chris LaForest, Michael McKeage, Kara Van Myall, Stellina Williams and Manpreet Kaur Sangha.

**4. 2018 Non-union Cost of Living Adjustment (COLA)**

Moved by Councillor Mike Smith  
Seconded by Councillor Robert Buckle

That a 2% non-union salary grid increase effective January 1, 2018 at a cost of \$346,150, be approved.

Carried

**5. Information Items**

**A. Economic Development Update**

The Economic Development Update Report on the Economic Development Strategy, Annual Report (January - August, 2017) and Energy Sector was received for information.

**B. Integrity Commissioner Update**

The Integrity Commissioner Update Report was received for information.

**6. Action Items**

**A. Complaint Policy**

Moved by Councillor Mike Smith  
Seconded by Councillor Janice Jackson

That the draft Complaint Policy be received for information; and,

That this draft policy be forwarded to Hicks Morley for review and comment.

Carried

**B. Records Retention Program Policy**

Moved by Councillor Paul Eagleson  
Seconded by Councillor Janice Jackson

That a by-law be introduced to adopt the revised Records Retention Program Policy.

Carried

**7. Next Meeting**

The next meeting of the Executive Committee will take place on Thursday, October 5, 2017 in the Chambers, County Administration Centre, Walkerton, Ontario.

**8. Adjournment**

Moved by Councillor Paul Eagleson  
Seconded by Councillor Robert Buckle

That the meeting of the Executive Committee adjourn at 11:48 a.m.

Carried

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Warden Mitch Twolan, Chair  
Executive Committee



## Corporate Services Committee Minutes

September 7, 2017  
11:49 a.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Mitch Twolan (Chair)  
Councillors Robert Buckle, Paul Eagleson, Janice Jackson, Milt McIver  
and Mike Smith

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk  
Bettyanne Cobean, Director of Corporate Services

**Regrets:** Councillors Anne Eadie and David Inglis

### 1. Pecuniary Interest

There were no declarations of pecuniary interest.

### 2. Action Items

#### A. Integrated Energy Performance Project - Utility Savings

Moved by Councillor Milt McIver

Seconded by Councillor Mike Smith

That all utilities surplus at yearend be applied to the Integrated Energy Performance Project.

Carried

#### B. Bill 6 - Proposed Municipal Asset Management Planning Regulation

Moved by Councillor Janice Jackson

Seconded by Councillor Paul Eagleson

That staff be directed to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Inventory Analysis Condition Assessments; and,

That Bruce County commit to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program.

Carried

C. Cayley Street Lease Renewal - L-10714

Moved by Councillor Robert Buckle

Seconded by Councillor Mike Smith

That the Cayley Street Lease Renewal for Lease L-10714 be approved; and,

That a By-Law be introduced to authorize the execution of the Lease Agreement.

Carried

3. Information Items

The Director of Corporate Services provided Refresher Training for Program Budgeting.

4. Next Meeting

The next meeting of the Corporate Services Committee will take place on Thursday, October 5, 2017 in the Council Chambers, County Administration Centre, Walkerton, Ontario

5. Adjournment

Moved by Councillor Robert Buckle

Seconded by Councillor Janice Jackson

That the meeting of the Corporate Services Committee adjourn at 12:15 p.m.

Carried

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Warden Mitch Twolan, Chair  
Corporate Services Committee



## Homes Committee Minutes

September 7, 2017  
2:11 p.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Mitch Twolan  
Councillors Robert Buckle (Chair), Paul Eagleson, Milt McIver and Mike Smith

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk  
Michael McKeage, Director of Health Services

**Regrets:** Councillors Anne Eadie, David Inglis and Janice Jackson

### 1. Pecuniary Interest

There were no declarations of pecuniary interest.

### 2. Information Items

The Long Term Care Information Report dated September 7, 2017 was received for information.

### 3. Next Meeting

The next meeting of the Homes Committee will take place on Thursday, October 5, 2017 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

### 4. Adjournment

Moved by Councillor Milt McIver  
Seconded by Councillor Mike Smith

That the meeting of the Homes Committee adjourn at 2:15 p.m.

Carried

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Councillor Robert Buckle, Chair  
Homes Committee



## Human Resources Committee Minutes

September 7, 2017  
2:00 p.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Mitch Twolan (Chair)  
Councillors Paul Eagleson, Robert Buckle, Milt McIver and Mike Smith

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk  
Marianne Nero, Director of Human Resources

**Regrets:** Councillors Anne Eadie, David Inglis and Janice Jackson

**1. Pecuniary Interest**

There were no declarations of pecuniary interest.

**2. Action Item**

**A. HR Policy B7 - Four Day Work Week Policy**

Moved by Councillor Milt McIver  
Seconded by Councillor Mike Smith

That HR Policy B7-Four-Day Work Week be rescinded; and,

That the "grandfather" clause be applied to staff currently approved for this policy.

Carried

**B. Cross-Functional Team Policies**

Moved by Councillor Milt McIver  
Seconded by Councillor Mike Smith

That Policies B2 - Adverse Weather Conditions, E14 - Travel, Meals and Accommodation Allowances and E23 - Alternate Work Location be approved as amended.

Carried

**3. Next Meeting**

The next meeting of the Human Resources Committee will take place on Thursday, October 5, 2017 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

**4. Adjournment**

Moved by Councillor Paul Eagleson  
Seconded by Councillor Milt McIver

That the meeting of the Human Resources Committee adjourn at 2:10 p.m.

Carried

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Warden Mitch Twolan, Chair  
Human Resources Committee



## Museum Committee Minutes

September 7, 2017  
1:50 p.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Mitch Twolan  
Councillors Janice Jackson (Chair), Robert Buckle, Paul Eagleson, Milt McIver and Mike Smith

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk  
Cathy McGirr, Museum Director

**Regrets:** Councillors Anne Eadie and David Inglis

### 1. Pecuniary Interest

There were no declarations of pecuniary interest.

### 2. Information Items

The following reports were received for information:

- Business & Sponsorship Report
- Collections Report
- Education & Outreach Report
- Marketing Report
- Programming Report

### 3. Next Meeting

The next meeting of the Museum Committee will take place on Thursday, October 5, 2017, in the Council Chambers, County Administration Centre, Walkerton, Ontario.



4. **Adjournment**

Moved by Councillor Robert Buckle  
Seconded by Councillor Mike Smith

That the meeting of the Museum Committee adjourn at 1:58 p.m.

Carried

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Councillor Janice Jackson, Chair  
Museum Committee



## Paramedic Services Committee Minutes

September 7, 2017  
2:17 p.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Mitch Twolan, (Acting Chair)  
Councillors Robert Buckle, Paul Eagleson, Milt McIver and Mike Smith

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk  
Michael McKeage, Director of Health Services

**Regrets:** Councillors Anne Eadie, David Inglis and Janice Jackson

**1. Pecuniary Interest**

There were no declarations of pecuniary interest.

**2. Action Items**

**A. Kincardine Station Lease**

Moved by Councillor Mike Smith  
Seconded by Councillor Robert Buckle

That the County re-new the Lease Agreement with 392720 Ontario Limited for a further five (5) years.

Carried

**3. Information Items**

The Paramedic Services Information Report was received for information:

**4. Next Meeting**

The next meeting of the Paramedic Services Committee will take place on Thursday, October 5, 2017 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

5. **Adjournment**

Moved by Councillor Milt McIver  
Seconded by Councillor Paul Eagleson

That the meeting of the Paramedic Services Committee adjourn at  
2:20 p.m.

Carried

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Warden Mitch Twolan, Acting Chair  
Paramedic Services Committee



## Planning and Development Committee Minutes

September 7, 2017  
1:19 p.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Mitch Twolan  
Councillors Mike Smith (Chair), Paul Eagleson Robert Buckle, Janice Jackson and Milt McIver

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk  
Chris LaForest, Director of Planning  
Bruce Stickney, Manager of Land Use Planning

**Regrets:** Councillors Anne Eadie and David Inglis

**1. Pecuniary Interest**

There were no declarations of pecuniary interest.

**2. Action Items**

**A. Municipality of Kincardine Local Official Plan Amendment Number 16-17-21**

Moved by Warden Mitch Twolan  
Seconded by Councillor Milt McIver

That Amendment Number 16 to the Municipality of Kincardine Local Official Plan be approved; and,

That the Director or Manager of Land Use Planning be authorized to sign the appropriate approval or decision sheet.

Carried

**3. Closed Meeting**

Moved by Warden Mitch Twolan  
Seconded by Councillor Janice Jackson

That the Committee move into a closed meeting to discuss Ontario Municipal Board Appeals, pursuant to Section 239 (2) (e) of the Municipal

Act , 2001, relating to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Carried

**4. Rise and Report**

Moved by Councillor Milt Mclver

Seconded by Councillor Paul Eagleson

That the Committee rise and report from the closed meeting.

Carried

The Chair reported that staff were given direction in the closed meeting regarding Ontario Municipal Board Appeals.

**5. Next Meeting**

The next meeting of the Planning and Development Committee will take place on Thursday, September 21, 2017 in the Council Chambers, County of Bruce Administration Centre, Walkerton, Ontario.

**6. Adjournment**

Moved by Councillor Milt Mclver

Seconded by Councillor Paul Eagleson

That the meeting of the Planning and Development Committee adjourn at 1:49 a.m.

Carried

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Councillor Mike Smith, Chair  
Planning and Development Committee



## Social Services and Housing Committee Minutes

September 7, 2017  
12:51 p.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Mitch Twolan (Acting Chair)  
Councillors Robert Buckle, Paul Eagleson, Janice Jackson, Milt McIver  
and Mike Smith

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk  
Christine MacDonald, Director of Social Services and Housing

**Regrets:** Councillors Anne Eadie and David Ingis

### 1. Pecuniary Interest

There were no declarations of pecuniary interest.

### 2. Delegations

Ms. Pam Hillier, Executive Director, Community Connections, 211 Central East provided an update on the Bruce and Grey Community Information Portal.

### 3. Action Items

#### A. Social Infrastructure Fund - New Rental Approval

Moved by Councillor Milt McIver  
Seconded by Councillor Janice Jackson

That the Expression of Interest (EOI) from Bruce Peninsula Association for Community Living (BPACL) in Wiarton be recommended for approval with considerations, to be forwarded to the Ministry of Housing for approval and funding through the Social Infrastructure Fund (SIF).

Carried

**B. Social Infrastructure Fund - Investment in Affordable Housing Amending Agreement**

Moved by Councillor Mike Smith  
Seconded by Councillor Milt McIver

That the Warden and Clerk be authorized to execute the agreement amending the Service Manager Administrative Agreement - 2016 Social Infrastructure Fund (SIF) (By-law 2016-061); and,

That the Director of Social Services and Housing be authorized to submit the SIF Program Delivery and Fiscal Plan.

Carried

**4. Information Items**

The following reports were received for information:

- Bruce and Grey Community Information - 211
- Ontario Early Years Child and Family Centres Funding
- Q2 Licensed Child Care and Fee Subsidy Summary
- Q2 Community Housing Registry Waitlist Update
- Secondary Suite Pilot Project Update

**5. Next Meeting**

The next meeting of the Social Services and Housing Committee will take place on Thursday, October 5, 2017 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

**6. Adjournment**

Moved by Councillor Robert Buckle  
Seconded by Councillor Janice Jackson

That the meeting of the Social Services and Housing Committee adjourn at 1:17 p.m.

Carried

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Warden Mitch Twolan, Acting Chair  
Social Services and Housing Committee



## Executive Committee Minutes

September 21, 2017  
12:45 p.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Councillors David Inglis, (Acting Chair), Robert Buckle, Anne Eadie, Paul Eagleson, Janice Jackson, Milt McIver and Mike Smith  
Alternate Councillor Wilf Gamble

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk

**Regrets:** Warden Mitch Twolan

**1. Pecuniary Interest**

There were no declarations of pecuniary interest.

**2. Closed Meeting**

Moved by Councillor Mike Smith

Seconded by Councillor Robert Buckle

That the Committee move into a closed meeting pursuant to:

Section 239 (2) (b) of the Municipal Act relating to personal matters about an identifiable individual, including municipal or local board employees to:

- (i) receive the CAO's 2018 Business Plan; and,
- (ii) Bruce County Economic Development Strategy

Section 239 (2) (3.1) 1. of the Municipal Act for the purpose of educating or training the members in relation to the CAO's 2018 Business Plan;

Carried



**3. Rise and Report**

Moved by Councillor Milt Mclver  
Seconded by Councillor Janice Jackson

That the Committee rise and report from the closed meeting.

Carried

The Chair reported that there is no information to report from the closed meeting.

**4. Next Meeting**

The next meeting of the Executive Committee will take place on Thursday, October 5, 2017 in the Chambers, County Administration Centre, Walkerton, Ontario.

**5. Adjournment**

Moved by Councillor Robert Buckle  
Seconded by Councillor Milt Mclver

That the meeting of the Executive Committee adjourn at 1:10 p.m.

Carried

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Warden Mitch Twolan, Chair  
Executive Committee



## Highways Committee Minutes

September 21, 2017  
10:50 a.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Councillors Paul Eagleson, (Chair), Robert Buckle, Anne Eadie, David Inglis, Janice Jackson, Milt McIver and Mike Smith  
Alternate Councillor Wilf Gamble

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk  
Brian Knox, Engineer  
Sherri Dillon, Office Supervisor

**Regrets:** Warden Mitch Twolan

**1. Pecuniary Interest**

There were no declarations of pecuniary interest.

**2. Action Items**

**A. Opening New Bruce Road 1 Realignment**

Moved by Councillor Anne Eadie  
Seconded by Councillor Robert Buckle

That a by-law be introduced to authorize the opening of the newly realigned Bruce Road 1 at the intersection of Highway 9 at Kinloss and described as Parts 2, 5, and 8 on Reference Plan 3R-9714.

Carried

## B. Bruce Road 6, Community Safety Zone

Moved by Councillor Robert Buckle  
Seconded by Councillor Anne Eadie

That a Community Safety Zone be designated on a section of Bruce Road 6, also known as Hillcrest Street West, from Clinton Street North to Andrew Street in the Village of Teeswater, and,

That a by-law be introduced to consolidate the Community Safety Zones within the jurisdiction of the Highways Department.

Carried

## C. Tender Summary

Moved by Councillor Anne Eadie  
Seconded by Councillor David Inglis

That the Warden and Clerk be authorized to sign the following tender contracts as per Section 13.2.13 of the County of Bruce Purchase and Procurement Policy:

- 17-16 Supply and Apply Micro Surface, Bruce Road 9
- 17-18 Milling, Pulverizing, Hot Mix, Bruce Road 9

Carried

## 3. Information Items

The West Road Environmental Assessment Report was received for information.

## 4. Closed Meeting

Moved by Councillor Mike Smith  
Seconded by Councillor David Inglis

That the Committee move into a closed meeting pursuant to:  
Section 239 (2) (b) of the Municipal Act, 2001 relating to personal matters about an identifiable individual, including municipal or local board employees in relation to the Highways Department Organization Review Consultant Report and Section (3.1) of the Municipal Act, 2001 for the purpose of educating or training the members; and,

Section 239 (2) (c) of the Municipal Act, 2001 relating to the Holyrood Shop Property in the Municipality of Huron-Kinloss proposed disposition of land; and,

Section 239 (2) (e) of the Municipal Act, 2001 relating to litigation or potential litigation.

Carried

**5. Rise and Report**

Moved by Councillor Mike Smith  
Seconded by Councillor Anne Eadie

That the Committee rise and report from the closed meeting.

Carried

**6. Litigation involving the Eighteen Mile River Bridge**

Moved by Councillor Milt McIver  
Seconded by Alternate Councillor Wilf Gamble

That the Clerk be authorized to sign and apply the corporate seal to the 'Mutual Full and Final Release'; regarding litigation involving the Eighteen Mile River Bridge.

Carried

**7. Highway Department Organization Review Consultant's Report**

Moved by Councillor Anne Eadie  
Seconded by Councillor David Inglis

That the Department's recommendations and responses to the Highways Department Organizational Review, prepared by Dobbie Consulting Limited dated July 4, 2017, be approved; and,

That the organizational structure be supported as presented.

Carried

**8. Next Meeting**

The next meeting of the Highways Committee will take place on Thursday, October 19, 2017 in the Council Chambers, County of Bruce Administration, Walkerton, Ontario.

**9. Adjournment**

Moved by Councillor Mike Smith  
Seconded by Councillor Robert Buckle

That the meeting of the Highways Committee adjourn at 12:00 p.m.

Carried

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Councillor Paul Eagleson, Chair  
Highways Committee



## Planning and Development Committee Minutes

September 21, 2017  
9:30 a.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Councillors Mike Smith (Chair), Paul Eagleson Robert Buckle, Anne Eadie, David Inglis and Milt Mclver  
Alternate Councillor Wilf Gamble

**Staff:** Kelley Coulter, Chief Administrative Officer  
Chris LaForest, Director of Planning  
Amanda Herbert, Planner  
Bruce Stickney, Manager of Land Use Planning  
Kara Van Myall, Manager of Corporate Policy

**Regrets:** Warden Mitch Twolan and Councillor Janice Jackson

### 1. Pecuniary Interest

There were no declarations of pecuniary interest.

### 2. Public Meeting

#### A. Bruce County Official Plan Amendment 225-17.38

The Chair opened the Public Meeting and indicated that a presentation would be made by the Staff Planner. He further indicated that after the presentation, any members of the public could speak in favor of or in opposition to the presentation.

Mr. Quinn Allen, co-applicant addressed the Committee in support of the application.

David Smith, Senior Planner joined the meeting at 9:45 a.m.

Moved by Councillor Paul Eagleson  
Seconded by Councillor David Inglis

That Bruce County Official Plan Amendment 225-17.38 be refused.

Defeated

Moved by Councillor Paul Eagleson  
Seconded by Councillor Milt McIver

That Bruce County Official Plan Amendment 225-17.38 be approved.

Carried

3. **Action Items**

A. **Town of Saugeen Shores Official Plan Amendment No. 28**

Moved by Councillor Paul Eagleson  
Seconded by Alternate Councillor Wilf Gamble

That Amendment Number 10 to the Town of Saugeen Shores Local Official Plan be approved; and,

That the Director or Manager of Land Use Planning be authorized to sign the appropriate approval or decision sheet.

Carried

B. **JDR Investments Subdivision Approval**

Moved by Councillor Anne Eadie  
Seconded by Councillor Robert Buckle

That Bruce County Draft Plan of Subdivision Application 41T-2017-02.36 be approved as revised in Appendix 'C' showing the relocation of 4 semi-detached lots; and,

That a Traffic Impact Study for Bruce County Draft Plan of Subdivision Application 41T-2017-02.36 not be required.

Carried

David Smith and Amanda Herbert left the Chambers at 10:01 a.m. Jill Roote, Senior Policy Advisor - Corporate Policy joined the meeting at 10:03 a.m.

C. **Conservation Agreements with Ducks Unlimited**

Moved by Councillor Anne Eadie  
Seconded by Alternate Councillor Wilf Gamble

That the County of Bruce enter into two additional Conservation Agreements with Ducks Unlimited Canada (DUC) to maintain and improve portions of the Lindsay Tract as habitat for wildlife and waterfowl; and,

That the Director of Planning be authorized to sign these agreements.

Carried

**D. Rural Economic Development (RED) Grant Signing Authority**

Moved by Councillor David Inglis  
Seconded by Councillor Robert Buckle

That the Warden and Clerk be authorized to sign the Rural Economic Development (RED) Grant agreements between the Province and the County including: 1) Methodology to Assess the Economic Impact of Tourism in Bruce County; and 2) The Business to Bruce Community Enhancement Project.

Carried

Paul McGrath, Project Coordinator joined the meeting at 10:10 a.m.

**E. Bruce County Community Grant Allocation 2018**

Moved by Councillor Anne Eadie  
Seconded by Councillor Milt McIver

That the Bruce Community Grants allocation for 2018, be approved.

Carried

**4. Information Items**

The Explore the Bruce Website One Year Review Pilot Partnership Final Evaluation Report was received for information.

**5. Next Meeting**

The next meeting of the Planning and Development Committee will take place on Thursday, October 19, 2017 in the Council Chambers, County of Bruce Administration Centre, Walkerton, Ontario.

**6. Adjournment**

Moved by Councillor Robert Buckle  
Seconded by Councillor Paul Eagleson

That the meeting of the Planning and Development Committee adjourn at 10:40 a.m.

Carried

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Councillor Mike Smith, Chair  
Planning and Development Committee



## Corporate Services Committee Minutes

September 28, 2017  
9:34 a.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Mitch Twolan  
Councillors Robert Buckle, Anne Eadie, Paul Eagleson, David Inglis,  
Janice Jackson, Milt McIver and Mike Smith

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Administrative Assistant  
Bettyanne Cobean, Director of Corporate Services  
Nicole Charles, Assistant Library Director  
Brian Knox, Director of Transportation & Environmental Services  
Chris LaForest, Director of Planning and Development  
Melissa Legacy, Director of Library Services  
Christine MacDonald, Director of Social Services and Housing  
Cathy McGirr, Museum Director  
Michael McKeage, Director of Health Services  
Marianne Nero, Director of Human Resources  
Susan Petrik Deputy Treasurer  
Heather Thomson, Buyer

### 1. Pecuniary Interest

There were no declarations of pecuniary interest.

### 2. Action Items

#### A. Presentation of 2018 Annual Business Plans, Operational and Capital Budgets

The following 2018 Business Plans and Budgets were presented:

- Consolidated Summary
- CAO
- Corporate Services including Non-Departmental Budget

The Committee recessed at 11:12 a.m. and reconvened at 11:25 a.m.



- Highways
- Museum

Brian Knox, Chris LaForest, Susan Petrik withdrew from the Chambers at 12:30 p.m.

The Committee recessed for lunch at 12:30 p.m. and reconvened at 1:10 p.m.

- Library

Chris LaForest and Susan Petrik rejoined the meeting at 1:18 p.m.

- Health Services

The Committee recessed at 2:20 p.m. and reconvened at 2:25 p.m.

- Social Services and Housing

The Annual Business Plans and 2018 budgets were received for information for consideration in the 2018 budget deliberations.

### 3. **Next Meeting**

The next meeting of the Corporate Services Committee will take place on Friday, September 29, 2017 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

### 4. **Adjournment**

Moved by Councillor Mike Smith  
Seconded by Councillor Robert Buckle

That the meeting of the Corporate Services Committee adjourn at 3:12 p.m.

Carried

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Warden Mitch Twolan, Chair  
Corporate Services Committee



## Corporate Services Committee Minutes

September 29, 2017  
9:00 a.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Mitch Twolan  
Councillors Robert Buckle, Anne Eadie, Paul Eagleson, David Inglis,  
Janice Jackson, Milt McIver and Mike Smith

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Administrative Assistant  
Bettyanne Cobean, Director of Corporate Services  
Nicole Charles, Assistant Library Director  
Chris LaForest, Director of Planning and Development  
Melissa Legacy, Director of Library Services  
Christine MacDonald, Director of Social Services and Housing  
Cathy McGirr, Museum Director  
Michael McKeage, Director of Health Services  
Marianne Nero, Director of Human Resources  
Susan Petrik Deputy Treasurer  
Heather Thomson, Buyer  
Susan Petrik Deputy Treasurer  
Heather Thomson, Buyer

### 1. Pecuniary Interest

There were no declarations of pecuniary interest.

### 2. Action Items

#### A. Presentation of 2018 Annual Business Plans, Operational and Capital Budgets

The following 2018 Business Plans and Budgets were presented:

- Planning and Development

Councillor Inglis with drew from the Chambers at 9:24 a.m. and rejoined the meeting at 9:31 a.m.

- Human Resources

The Committee recessed at 9:40 a.m. and reconvened at 10:00 a.m. Brian Knox joined the meeting at 10:00 a.m.

- Consolidated

The Annual Business Plans and 2018 operational and capital budgets were received for information for consideration as part of the 2018 budget deliberations.

The Committee provided direction to staff to review the draft budgets and identify potential savings to achieve a recommended range between 3 - 3.5%.

### 3. **Next Meeting**

The next meeting of the Corporate Services Committee will take place on Thursday, October 5, 2017 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

### 4. **Adjournment**

**Moved by Councillor Anne Eadie  
Seconded by Councillor Robert Buckle**

**That the meeting of the Corporate Services Committee adjourn at 11:00 a.m.**

Carried

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**Warden Mitch Twolan, Chair  
Corporate Services Committee**



## By-law Number 2017-061

### A by-law to establish a Records Retention Program Policy for the County of Bruce

Section 255(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, provides that except as otherwise provided a record of a municipality or local board may only be destroyed in accordance with this section;

Subsection 255(2) of the Municipal Act, 2001, S.O. 2001, Chapter 25, provides that a record of a municipality may be destroyed if a retention period for the record has been established under this section, and;

1. the retention period has expired; or
2. the record is a copy of the original record

Subsection 255(3) of the Municipal Act, 2001, S.O. 2001, Chapter 25, provides that a municipality may, establish retention periods during which the records of the municipality and local boards of the municipality must be retained and preserved in accordance with Section 254.

The Council for the Corporation of the County of Bruce enacts By-law 2017-061 as follows:

1. The Records Retention Program Policy will standardize the policies and practices for all records of the Corporation of the County of Bruce.
2. The authority for establishing or amending retention periods for the records of the Corporation of the County of Bruce shall be delegated to the Clerk.
3. The Records Retention Program Policy, which establishes general parameters for the program, attached hereto as Schedule "A", be adopted and the County Clerk be authorized to administratively amend the Records Retention Program Policy as deemed necessary.
4. By-law # 2011-044 is hereby repealed.
5. This By-law shall come into force and effect immediately upon the final passing thereof.

Passed this 5th day of October, 2017

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Mitch Twolan  
Warden

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Donna Van Wyck  
Clerk



## By-law Number 2017-062

**A by-law to authorize the execution of a lease extension and amending agreement (Lease #L10714) between the Corporation of the County of Bruce and Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure**

The Council of the County of Bruce has deemed it expedient to enter into a lease extension and amending agreement with the Minister of Infrastructure for property located at 215 Cayley Street (Crown Attorney), commencing on April 1, 2018 and expiring on March 3, 2023.

The Council for the Corporation of the County of Bruce enacts By-law 2017-062 as follows:

1. The Warden and Clerk are hereby authorized to execute the lease extension and amending agreement with the Minister of Infrastructure.
2. This by-law shall come into force and effect on the date it is passed by Council.

Passed this 5th day of October, 2017

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Mitch Twolan  
Warden

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Donna Van Wyck  
Clerk



## By-law Number 2017-063

**A by-law to authorize the execution of a Lease Agreement between the Corporation of the County of Bruce and 392720 Ontario Limited for the Ambulance Station located in Kincardine, Ontario**

The Council for the Corporation of the County of Bruce enacts By-law 2017-063 as follows:

1. The Warden and Clerk be authorized to execute the Lease Agreement with 392720 Ontario Limited (MacArthur Management Services), a copy of which is attached and forms part of this by-law.
2. By-law 2013-044 is hereby repealed.
3. This by-law shall come into effect on the date it is passed by Council.

Passed this 5th day of October, 2017

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**Mitch Twolan**  
Warden

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**Donna Van Wyck**  
Clerk



**By-law Number 2017-064**

**A by-law to adopt Amendment Number 225  
to the County of Bruce Official Plan**

Authority is provided in Sections 17 and 21 of the Planning Act, R.S.O. 1990, as amended.

**The Council for the Corporation of the County of Bruce enacts By-law 2017-064 as follows:**

1. Amendment Number 225 to the County of Bruce Official Plan attached and forming part of this by-law is approved.
2. That this By-law come into force and take effect on the day of the final passing thereof, subject to the provisions of the Planning Act, R.S.O. 1990, as amended.

Passed this 5<sup>th</sup> of October, 2017

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**Mitch Twolan**  
Warden

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**Donna Van Wyck**  
Clerk

## Part B - The Amendment

### Introductory Statement

All of this part of the document entitled "Part B - The Amendment" and consisting of the following text, and attached map designated as Schedule "A", constitutes Amendment Number 225 to the Bruce County Official Plan.

### Details of the Amendment

The Bruce County Official Plan is amended as follows:

1. Re-designating lands from 'Agricultural Area' to 'Agricultural Area with Exceptions'; and further, adding the following to subsection 5.5.13.79 **Exceptions - Agricultural Areas:**

#### 5.5.13.79

Notwithstanding the policies of Section 5.5 4(Permitted Uses - Agricultural Areas) of this Plan, on the lands described as CON A, PT LOT 8, RP 342351 PART 1 & RP 3R7338 PART 1, together with easement over PART 2 (Elderslie), Municipality of Arran-Elderslie, and identified as Site Specific Policy Area 5.5.13.79 on Schedule 'A': Land Use, the sale, storage and/or display of goods, merchandise, and equipment used in building and construction shall also be a permitted use.





## By-law Number 2017-065

### A by-law to designate Community Safety Zones on a portion of certain highways under the jurisdiction of the Highways Department

Section 214.1 (1) of the amended Highways Traffic Act (Community Safety Zones, 1998) authorizes the Council of a municipality by by-law to designate a part of a highway under its jurisdiction as a Community Safety Zone if, in the council's opinion, public safety is of special concern on that part of the highway.

The Council for the Corporation of the County of Bruce enacts By-law 2017-065 as follows:

1. Any highway or portion of highway, set out in Schedule 'A' attached, and signed as required by the Highway Traffic Act and Regulations are designated as a Community Safety Zone.
2. This By-law shall become effective upon the installation of the signs.
3. The designated Community Safety Zones shall be in effect all hours, days and months.
4. The penalties provided in section 214.1 (6), (7) and (8) of the amended Highway Traffic Act shall apply to offenses against this by-law.
5. By-laws 4122, 4125, 4396, and 2011-30 are hereby repealed.

Passed this 5th day of October, 2017

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Mitch Twolan  
Warden

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Donna Van Wyck  
Clerk



By-law No. 2017-065

A by-law to designate Community Safety Zones on a portion of certain highways under the jurisdiction of the Highways Department

SCHEDULE 'A'

Designated Community Safety Zones

County Road	Community	From	To
6	Teeswater	Clinton Street North	Andrew Street
6	Ripley	East limit of Ripley	Huron Street
6	Ripley	Huron Street	West limit of Ripley
7	Ripley	South limit of Ripley	Queen Steet
7	Ripley	Queen Street	North limit of Ripley
9	Colpoy's Bay	Hector Street	150 meters south of Hepburn Bridge
17	Invermay	Margaret Street	600 meters west of Margaret Street
Huron Road	Red Bay	400 meters north of Red Bay Sideroad	Adelaide Street



## By-law Number 2017-066

### A by-law to establish a Highway

Pursuant to the Municipal Act, 2001, S.O. 2001, c.25, s.31 (2) a municipality may by by-law establish a highway.

The County of Bruce has undertaken the realignment of a portion of Bruce Road 1 at the intersection of Highway 9 in Kinloss, in the Township of Huron-Kinloss.

The construction of the said highway will be completed to the standards of the Bruce County Highways Department and will be ready for use by the public in the near future.

**The Council for the Corporation of the County of Bruce enacts By-law 2017-066 as follows:**

1. That the lands owned by the Corporation of the County of Bruce and described on the schedule attached hereto are established as a public highway under the jurisdiction and authority of the Bruce County Council and Bruce County Highways Department.
2. The said highway shall form part of the Bruce County Highways System and be known as part of Bruce County Road 1.
3. The said highway shall be maintained to the standards established by the Bruce County Highways Department.

This by-law shall be effective on the date of signing.

Passed this 5th day of October, 2017

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Mitch Twolan  
Warden

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Donna Van Wyck  
Clerk



Schedule 'A'

By-law 2017 - 066

A by-law to establish a Highway

Part 2 on Part of Lots 17 & 18, and

Parts 5 and 8 on Part of Lot 18,

All on Reference Plan 3R-9714



## By-law Number 2017-067

### A by-law to confirm proceedings of the Council of the County of Bruce at its meeting held the 5<sup>th</sup> day of October, 2017

Section 5(1) of the Municipal Act, 2001, as amended, provides that the powers of a municipal corporation are exercised by its Council;

Section 5(3) of the Municipal Act, 2001, as amended, provides that municipal powers shall be exercised by by-law;

The Council for the Corporation of the County of Bruce enacts By-law 2017-067 as follows:

1. The actions of the Council of the Corporation of the County of Bruce in respect of all recommendations, minutes of committees, all motions and resolutions and all other actions passed and taken by the Council of the Corporation of the County of Bruce, documents and transactions entered into during the October 5, 2017 special session of Council, are hereby adopted and confirmed, as if the same were expressly included in this by-law.
2. The Warden and the proper officials of The Corporation of the County of Bruce are authorized and directed to do all things necessary to give effect to the October 5, 2017 special session referred to in Section 1 of this by-law.
3. The Warden and Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this by-law and to affix the corporate seal to all documents referred to in Section 1.

Passed this 5th day of October, 2017

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Mitch Twolan  
Warden

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Donna Van Wyck  
Clerk