



## Museum Committee Minutes

December 7, 2017  
11:11 a.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Paul Eagleson (Acting Chair)  
Councillors Robert Buckle, Anne Eadie, David Inglis, Mike Smith and Mitch Twolan

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk  
Cathy McGirr, Museum Director  
Melissa Legacy, Director of Library Services  
Michael McKeage, Director of Health Services

**Regrets:** Councillors Janice Jackson and Milt McIver

**1. Pecuniary Interest**

There were no declarations of pecuniary interest.

**2. Action Items**

**A. Archives - Request for Items to be De-accessioned**

Moved by Councillor Mitch Twolan

Seconded by Councillor David Inglis

That the list of items to be de-accessioned dated December, 2017 be approved for de-accession from the Archival Collection.

Carried

**B. Collections - Request for Items to be De-accessioned**

Moved by Councillor Robert Buckle  
Seconded by Councillor Mitch Twolan

That the list of items to be de-accessioned dated December, 2017 be approved for de-accession from the Collections.

Carried

**C. Exhibit Rental Contract 2019**

Moved by Councillor Anne Eadie  
Seconded by Councillor David Inglis

That the rental of "Kids Celebrate", feature exhibit for the 2019 summer season be approved; and,

That the Director, Museum & Cultural Services be authorized to sign the rental contract and process the deposit of \$3,750 Canadian dollars to be forwarded to Canadian Museum of History, Gatineau, Quebec in order to secure this exhibit for the 2019 summer season; and,

That the full amount of the rental will be included in the 2019 budget.

Carried

**D. Policy Report - Facility Rental/Service & Consumption of Alcohol**

Moved by Councillor Robert Buckle  
Seconded by Councillor Anne Eadie

That the revised Facility Rentals Policy/Serving & Consumption of Alcohol Procedure for the Bruce County Museum & Cultural Centre be approved.

Carried

**E. Request for Transfer of Reserve Funds**

Moved by Councillor Mike Smith  
Seconded by Councillor Anne Eadie

That the transfer of \$16,888 from the General Donations reserve account be authorized to offset costs associated with the Riding the Rails Permanent Exhibition, in the 2017 budget.

Carried

### **3. Information Items**

The following reports were received for information:

- Business & Sponsorship Report
- Collections Report
- Education & Outreach Report
- Marketing Report
- Programming Report
- Strategic Plan Report - Museum/Library Partnership

### **4. Next Meeting**

The next meeting of the Museum Committee will take place on Thursday, January 4, 2018, in the Council Chambers, County Administration Centre, Walkerton, Ontario.

### **5. Adjournment**

**Moved by Councillor Anne Eadie  
Seconded by Councillor David Inglis**

**That the meeting of the Museum Committee adjourn at 11:29 a.m.**

**Carried**

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**Warden Paul Eagleson, Acting Chair  
Museum Committee**