



## Bruce County Housing Corporation Agenda

Thursday, October 18 2018  
9:30 a.m.

Council Chambers  
County Administration Centre, Walkerton

1. Declaration of Pecuniary Interest
2. Approval of Minutes - October 4, 2018 (attached)
3. Action Items
  - A. 2018-2019 Insurance Renewal (attached)

### 4. Act on Recommendations

That in accordance with the Procedure By-law, staff be authorized and directed to give effect to the actions of the Bruce County Housing Corporation in respect of all resolutions passed during the October 18, 2018 meeting.

### 5. Next Meeting

November 1, 2018

### 6. Adjournment



## Bruce County Housing Corporation Minutes

October 4, 2018

11:20 a.m.

Council Chambers, Bruce County Administration Centre  
Walkerton, Ontario

**Present:** Warden Paul Eagleson  
Councillors Mitch Twolan, (Chair) Robert Buckle, Anne Eadie, David Inglis, Janice Jackson, Milt McIver and Mike Smith

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk  
Nicole Charles, Director of Library Services  
Christine MacDonald, Director of Human Services  
Kara Van Myall, Director of Planning and Development  
Donna Van Wyck, Clerk

### 1. Pecuniary Interest

There were no declarations of pecuniary interest.

### 2. Minutes

Moved by Councillor Anne Eadie  
Seconded by Councillor Mike Smith

That the minutes of the September 6, 2018 meeting of the Bruce County Housing Corporation be adopted as circulated.

Carried

### 3. Action Items

Moved by Councillor Anne Eadie  
Seconded by Councillor Janice Jackson

That staff recommend the installation of a satellite service at 52 Maria Street, Tara if tenants located at this building will no longer receive television service effective October 31, 2018; and,

That tenants that access the service will be responsible for their own accounts and monthly services fees.

Carried

**4. Closed Meeting**

Moved by Councillor Milt McIver  
Seconded by Councillor Anne Eadie

That the Committee move into a closed meeting to discuss the Kincardine Housing build pursuant to Section 239 (2) of the Municipal Act, relating to a proposed or pending acquisition or disposition of land by the municipality or local board.

Carried

**5. Rise and Report**

Moved by Councillor Mike Smith  
Seconded by Councillor Robert Buckle

That the Committee rise and report from the closed meeting.

Carried

The Chair reported that staff were provided direction during the closed meeting.

**6. Act on Recommendations**

Moved by Councillor Robert Buckle  
Seconded by Councillor Anne Eadie

That in accordance with the Procedure By-law, staff be authorized and directed to give effect to the actions of the Bruce County Housing Corporation in respect of all resolutions passed during the October 4, 2018 meeting.

Carried

**7. Next Meeting**

The next meeting of the of the Bruce County Housing Corporation will take place on November 1, 2018 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

**8. Adjournment**

Moved by Councillor Milt McIver  
Seconded by Councillor Janice Jackson

That the meeting of the Bruce County Housing Corporation adjourn at 11:42 a.m.

Carried



## Board Report

**To:** Warden Paul Eagleson  
Members of the Bruce County Housing Corporation

**From:** Christine MacDonald  
Director of Human Services

**Date:** October 18, 2018

**Re:** 2018-2019 Insurance Renewal

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### Recommendation:

That the November 1, 2018 to November 1, 2019 Insurance Program for Bruce County Housing Corporation be renewed with The Frank Cowan Company Ltd., the lower quote submitted in the amount of \$114,525 plus any applicable taxes; and

That the Housing Facilities Manager be authorized to execute Housing Services Corporation - Alternate Broker Coverage Form; and

That Bruce County Housing Corporation submits to Housing Services Corporation the alternate coverage fee of \$2,576.81 plus any applicable taxes.

### Background:

As a Social Housing provider under the Housing Services Act, 2011 it is prescribed that the Housing Corporation participate in the group insurance program administered by Housing Services Corporation (HSC). On an annual basis, coverage pricing is requested from both the HSC provider and an alternate insurance company, Frank Cowan Company Ltd. Currently Frank Cowan Company Ltd is providing insurance for BCHC. During the summer of 2018, housing staff requested a quote from the broker of our alternate insurance company alongside the submission of an application to the mandatory HSC insurance provider. The lower quote was received from the alternate provider, Frank Cowan Company Ltd. in the amount of \$114,525.00.

### Financial/Staffing/Legal/IT Considerations:

When BCHC binds coverage with an alternate broker, BCHC is required to pay a program administration fee of approximately 2.5% of the total premium. Even with the cost of the



additional alternate coverage fee added to the alternate broker quote it is still at a lower cost than the quote provided by Marsh Canada Limited, the HSC provider. The annual budget increase for insurance in 2018/19 will be an approximate 9% increase from the 2017/18 cost of \$104,343.00 plus taxes.

## Legal

BCHC is required to participate in the group insurance program for social housing providers as per the Housing Services Act, 2011 (HSA).

## Interdepartmental Consultation:

There was no interdepartmental consultation associated with this report.

## Link to Strategic Goals and Elements

There are no links to goals and elements associated with this report.

Written by: Tony Ban, Housing Facilities Manager

## Approved by:

A handwritten signature in black ink, appearing to read 'Kelley Coulter', is written over a light blue horizontal line.

Kelley Coulter  
Chief Administrative Officer