



**The Corporation of the County of Bruce**  
**Port Elgin Rotary Non-Profit Accommodations**  
**Minutes**

October 9, 2014  
1:44 p.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden John Close,  
Councillors Milt McIver (Chair), Paul Eagleson, Bill Goetz, Larry  
Kraemer, Mike Smith and Mitch Twolan

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Administrative Assistant  
Susan Earle, Administrator, Housing Services  
Christine MacDonald, Housing Manager  
Terry Sanderson, Director of Social Services and Housing

**Regrets:** Councillor David Inglis

**1. Pecuniary Interest**

There were no declarations of pecuniary interest.

**2. Minutes**

**Moved by Warden John Close**  
**Seconded by Councillor Bill Goetz**

**That the minutes of the September 27, 2014 Port Elgin Rotary Non Profit Accommodations be adopted as circulated.**

**Carried**

**3. Action Items**

**A. Appointment of Board and Signing Officers**

**Moved by Warden John Close**  
**Seconded by Councillor Paul Eagleson**

**That the membership of the board of Port Elgin Rotary Non Profit Accommodations (PERNP) will consist of the Warden and seven Councillors of the County of Bruce; and,**

**That the signing officers of Bruce County Housing Corporation will be the Housing Manager and Treasurer of the County of Bruce; and,**

**That the following staff will have signing authority for issuing of cheques: CAO, Clerk Treasurer, Deputy Treasurer, Accounting Supervisor, Accounting Analyst, Financial Analyst, Accounting Clerk and Administrative Assistant.**

**Carried**

**B. Appointment of Auditor and Legal Counsel**

**Moved by Councillor Mike Smith  
Seconded by Warden John Close**

**That BDO Dunwoody, Owen Sound be appointed as Auditor for the Port Elgin Rotary Non-Profit Accommodations Board for the fiscal year beginning October 1<sup>st</sup>, 2014; and,**

**That Magwood, Van de Vyvere and Grove-McClement be appointed as legal counsel for the Port Elgin Rotary Non Profit Accommodations Board for the fiscal year beginning October 1<sup>st</sup>, 2014.**

**Carried**

**C. Capital Expenditure Approval**

**Moved by Councillor Paul Eagleson  
Seconded by Councillor Bill Goetz**

**That approval be granted for up to \$10,000 in capital expenditure to replace the main entrance door/frame and to construct a janitor's room in the common building at 539 Ivings Drive; and,**

**That the capital expenditure will be funded from the capital reserve of Port Elgin Rotary Non Profit Accommodations.**

**Carried**

**4. Information Items**

**The Housing Manager's Report was received for information.**

**5. Next Meeting**

The next meeting of the Port Elgin Rotary Non Profit Accommodations will take place on Thursday, November 6, 2014 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

**6. Adjournment**

**Moved by Councillor Larry Kraemer  
Seconded by Councillor Bill Goetz**

**That the meeting of the Port Elgin Rotary Non Profit  
Accommodations adjourn at 1:51 p.m.**

**Carried**

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**Councillor Milt McIver, Chair  
Social Services and Housing Committee**