



## The Corporation of the County of Bruce

### Corporate Services Committee Human Resources Division

#### Minutes

September 4, 2014  
10:35 a.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden John Close, (Chair)  
Councillors Paul Eagleson, Bill Goetz, David Inglis, Larry Kraemer,  
Milt McIver, and Mike Smith and Mitch Twolan

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Administrative Assistant  
Doug Harris, Director of Human Resources

#### 1. **Pecuniary Interest**

There were no declarations of pecuniary interest.

#### 2. **Action Items**

##### A. **Predetermined Leave Days Policy**

**Moved by Councillor Mitch Twolan**  
**Seconded by Councillor Mike Smith**

**That effective immediately, Policy B5 – Predetermined Leave Days be approved as amended.**

**Carried**

##### B. **Hand Swipe Clocks**

**Moved by Councillor Mitch Twolan**  
**Seconded by Councillor Bill Goetz**

**That effective immediately, Policy B8 – Hand Swipe Clocks be approved.**

**Carried**

**C. Extra Hours Worked Policy**

**Moved by Councillor Paul Eagleson  
Seconded by Councillor Larry Kraemer**

**That effective immediately, Policy D4 – Extra Hours Worked be approved as amended.**

**Carried**

**D. Stand-by / On Call Policy**

**Moved by Councillor Larry Kraemer  
Seconded by Councillor David Inglis**

**That effective immediately, Policy E20 – Stand-by / On Call be approved as amended.**

**Carried**

**3. Next Meeting**

The next meeting of the Corporate Services Committee – Human Resources Division will take place on Thursday, October 9, 2014 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

**4. Adjournment**

**Moved by Councillor Larry Kraemer  
Seconded by Councillor Mitch Twolan**

**That the meeting of the Corporate Services Committee – Human Resources Division adjourn at 10:44 a.m.**

**Carried**

---

**Warden John Close, Chair**

**Corporate Services Committee – Human Resources Division**