



## Human Resources Committee Minutes

August 4, 2016

11:05 a.m.

Council Chambers

County Administration Centre, Walkerton

**Present:** Warden Mitch Twolan, (Chair)  
Councillors Robert Buckle, Anne Eadie, Paul Eagleson, David Inglis, Janice Jackson, Milt McIver and Mike Smith

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Administrative Assistant  
Marianne Nero, Director of Human Resources  
Melissa Legacy, Director of Library Services  
Ray Lux, Acting Director of Paramedic Services  
Cathy McGirr, Museum Director / Curator  
Charles Young, Director of Long Term Care

### 1. Pecuniary Interest

There were no declarations of pecuniary interest.

### 2. Action Items

#### A. 2017 Human Resources Capital Budget

Moved by Councillor David Inglis

Seconded by Councillor Janice Jackson

That the Human Resources Five-Year Capital Forecast be received for consideration in conjunction with the 2017 Operating Budget.

Carried

**B. Job Evaluation Cost Allocation**

Moved by Councillor Anne Eadie  
Seconded by Councillor Robert Buckle

That the Job Evaluation totaling \$122,546 plus related expenses and consulting as required be funded from the Tax Stabilization Reserve.

Carried

**3. Closed Meeting**

Moved by Councillor Anne Eadie  
Seconded by Councillor Janice Jackson

That the committee move into a closed meeting to discuss personnel matters pursuant to Section 239 92) (b) of the Municipal Act, 2001, as amended relating to personal matters about an identifiable individual, including municipal or local board employees.

Carried

**4. Rise and Report**

Moved by Councillor Milt McIver  
Seconded by Councillor David Inglis

That the Committee rise and report from the closed meeting.

Carried

The chair reported that direction was given to staff regarding the closed meeting agenda items.

**5. Next Meeting**

The next meeting of the Human Resources Committee will take place on Thursday, September 8, 2016 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

6. **Adjournment**

Moved by Councillor Paul Eagleson  
Seconded by Councillor Anne Eadie

That the meeting of the Human Resources Committee adjourn at  
11:31 a.m.

Carried

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Warden Mitch Twolan, Chair  
Human Resources Committee