



Human Resources Committee Minutes

July 14, 2016
10:17 a.m.
Council Chambers
County Administration Centre, Walkerton

Present: Warden Mitch Twolan, (Chair)
Councillors Robert Buckle, Anne Eadie, Paul Eagleson, David Inglis, Milt McIver and Mike Smith

Staff: Kelley Coulter, Chief Administrative Officer
Darlene Batte, Administrative Assistant
Marianne Nero, Director of Human Resources
Stellina Williams, Economic Development Officer

Regrets: Councillor Janice Jackson

1. Pecuniary Interest

There were no declarations of pecuniary interest.

2. Action Items

A. Job Evaluation RFP

Moved by Councillor Mike Smith
Seconded by Councillor David Inglis

That staff be directed to contract Professional Consulting Services for the undertaking of Job Evaluation, Pay Equity and Market Review to McDowall Consulting (Part "A") in the amount of \$54,000 plus \$350 per hour expenses to conduct appeals, kick-off meeting and employee communication sessions; and,

That staff be directed to contract for HR Software (access to software) supported with consulting services to implement the software to MNP LLP (Part "B") in the amount of \$42,600 plus \$17,000 consulting fees and on-going maintenance fees of approximately \$8,946.

Carried

3. Information Items

The Actuarial Report - WSIB Liabilities was received for information.

The following staff were in attendance for the presentation of the Actuarial Report: Charlie Young, Director of Health Services, Marianne Nero, Director of Human Resources, Brian Knox, Engineer, Angela Schmidt, Business Manager - Social Services, Tania Dickson, Housing Services Manager, Ray Lux, Acting Director of EMS, Melissa Legacy, Director of Library Services, Janice Mewhinney, Business Manager -Museum, Bruce Stickney, Manager Land Use Planning and Susan Petrik, Deputy Treasurer.

4. Next Meeting

The next meeting of the Human Resources Committee will take place on Thursday, August 4, 2016 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

5. Adjournment

Moved by Councillor Robert Buckle
Seconded by Councillor Milt McIver

That the meeting of the Human Resources Committee adjourn at 10:30 a.m.

Carried

Warden Mitch Twolan, Chair
Human Resources Committee