



Human Services Committee Agenda

Thursday, July 12, 2018
9:30 a.m.

Council Chambers
Bruce County Administration Centre, Walkerton

1. Declaration of Pecuniary Interest

2. Action Items

- A. Child Care Cross Jurisdictional Agreement - Huron County (attached)
- B. Child Care Cross Jurisdictional Agreement - The County of Wellington (attached)
- C. EarlyON Lease Agreements (attached)
- D. Journey Together Service Agreement (attached)
- E. Ministerial Consent for the Disposal of Five (5) Bruce County Housing Corporation Properties (attached)
- F. Social Infrastructure Fund - RFP Affordable Rental Development (attached)
- G. Investment in Affordable Housing - RFP New Affordable Rental Development (attached)

3. Information Items

- A. Housing & Homelessness Progress Report (attached)
- B. Q-2 Income and Employment Supports Update (attached)
- C. Golden Dawn - Removal from the Social Housing Agreement (attached)

4. Act on Recommendations

That in accordance with the Procedure By-law, staff be authorized and directed to give effect to the actions of the Human Services Committee in respect of all resolutions passed during the July 12, 2018 meeting.

5. Next Meeting

August 2, 2018

6. Adjournment



Committee Report

To: Warden Paul Eagleson
Members of the Human Services Committee

From: Christine MacDonald
Director of Human Services

Date: July 12, 2018

Re: Child Care Cross Jurisdictional Agreement - Huron County

Recommendation:

That a bylaw be introduced authorizing the execution of the Cross Jurisdictional Agreement between the Corporation of Huron County and the Corporation of the County of Bruce to allow for the provision of child care services and fee subsidies for client(s) living in either one of the Counties but using the Services of the Child Care Provider(s) in the other County.

Background:

Bruce County is working with bordering municipalities to introduce Cross Jurisdictional Agreement for child care services. This agreement allows accessibility to individuals/families that have been approved for fee subsidies but are unable to obtain the services in their own County due to geographic location/availability of Child Care programs. The intent of the Cross Jurisdictional Agreement is to allow these individuals access to child care services in the adjacent County.

The child care operators in each County invoice their respective County for child care services rendered and then each County invoices the adjacent County to recover this cost. The respective Children's Services Program are responsible for ensuring quality of care is provided by the respective child care program as per the terms of their service agreement.

This agreement attached proposes an automatic renewal notice and also a termination notice period of 60 days for either County to end the agreement.

Financial/Staffing/Legal/IT Considerations:

The County solicitor has reviewed and provided input into the agreement as attached. There are no staffing or IT considerations associated with this report.



Corporation of the County of Bruce
Human Service

brucecounty.on.ca

Interdepartmental Consultation:

The original agreement was reviewed by Corporate Services staff.

Link to Strategic Goals and Elements:

Goal #5 - The Elimination of Red Tape.

Element # E - Focus on the internal and external customer/client needs first through providing community based services.

Written by Andrea Riley, Manager of Children's Services

Approved by:

A handwritten signature in black ink, appearing to read 'Kelley Coulter', written in a cursive style.

Kelley Coulter
Chief Administrative Officer



Committee Report

To: Warden Paul Eagleson
Members of the Human Services Committee

From: Christine MacDonald
Director of Human Services

Date: July 12, 2018

Re: Child Care Cross Jurisdictional Agreement - Wellington
County

Recommendation:

That a bylaw be introduced authorizing the execution of the Cross Jurisdictional Agreement between the Corporation of the County of Wellington and the Corporation of the County of Bruce to allow for the provision of child care services and fee subsidies for client(s) living in either one of the Counties but using the Services of the Child Care Provider(s) in the other County.

Background:

Bruce County is working with bordering municipalities to introduce Cross Jurisdictional Agreement for child care services. This agreement allows accessibility to individuals/families that have been approved for fee subsidies but are unable to obtain the services in their own County due to geographic location/availability of Child Care programs. The intent of the Cross Jurisdictional Agreement is to allow these individuals access to child care services in the adjacent County.

The child care operators in each County invoice their respective County for child care services rendered and then each County invoices the adjacent County to recover this cost. The respective Children's Services Program are responsible for ensuring quality of care is provided by the respective child care program as per the terms of their service agreement.

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Interdepartmental Consultation:

The original agreement was reviewed by Corporate Services staff.

Link to Strategic Goals and Elements:

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Written by Andrea Riley, Manager of Children's Services

Approved by:

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Kelley Coulter
Chief Administrative Officer



Committee Report

To: Warden Paul Eagleson
Members of the Human Services Committee

From: Christine MacDonald
Director of Human Services

Date: July 12, 2018

Re: EarlyON Lease Agreements

Recommendation:

That a by-law be introduced authorizing the execution of Lease Agreements for EarlyON Child and Family Centre program space; and,

That the Director of Human Services be granted authorization to negotiate the necessary lease agreements, as required, to secure program space for EarlyON Child and Family Programs and Services.

Background:

In February 2016, the Ministry of Education announced its intention to transform Ministry-funded child and family programs into a system of services and supports for children ages 0-6 and their families and caregivers known as Ontario Early Years Child and Family Centres (OEYCFCs). Through 2018, the Ontario Early Years Centre (OEYC) will be transformed into EarlyON Child and Family Centres.

In response to the County's Initial Plan as well as the Ministry of Education's *Planning Guidelines for Service System Managers*, EarlyON staff have worked closely with community partners to:

- review existing services, locations and program options for families
- streamline the delivery of EarlyON programs through the creation of a consistent and direct service delivery model for all of Bruce County, with priority given to a "school first approach"
- enhance service levels by working to develop responsive targeted services to better meet the needs of Bruce County's most vulnerable and high risk populations, and
- build awareness about EarlyON Child and Family programs by creating a seasonal EarlyON Program Guide that clearly outlines service options and program availability in each community.



As part of the Ministry's focus on EarlyON Child and Family Programs, a "school first" program approach has been adopted by Service System Managers. This approach will see the transition of EarlyON programs and services into school based settings, helping to build on existing partnerships with local school boards while better supporting efforts to promote early literacy and focus on school readiness the seamless transition of Bruce County children from preschool to school.

County staff are currently working with school officials to relocate EarlyON programs into school settings in Wiarton, Chesley and Paisley. Formal lease agreements will be developed through the summer 2018 and a full transition of services is expected to follow in September, in line with the start of the 2018-2019 school year.

Financial/Staffing/Legal/IT Considerations:

2018 expenses associate with the EarlyON Transformation, including costs attached to lease agreements to transition of EarlyON programs to school based settings have been included as part of the 2018 Children Services budget.

Interdepartmental Consultation:

Departmental Staff will work the Finance staff to make any necessary budget amendments resulting from the 2018 EarlyON Transformation.

Link to Strategic Goals and Elements:

As the ministry appointed Consolidated Municipal Service Manager (CMSM), Bruce County recognizes that quality EarlyON programs and services play a vital role in supporting the healthy development of our children and in supporting family literacy.

Element # E - Focus on the internal and external customer/client needs first through providing community based services.

Written by: Andrea Riley, Children Service Program Manager, Human Services

Approved by:

Kelley Coulter
Chief Administrative Officer



Committee Report

To: Warden Paul Eagleson
Members of the Human Services Committee

From: Christine MacDonald
Director of Human Services

Date: July 12, 2018

Re: Journey Together Service Agreement

Recommendation:

That a by-law be introduced for the Journey Together Project, EarlyON Child & Family Literacy Services with M'Wikwedong Native Cultural Resource Centre effective July 5, 2018 - December 31, 2019.

Background:

Issued by the Ministry of Education, the 2018-2019 EarlyON Transfer Payment Agreement outlines funding allocations for both the EarlyON Child and Family Centres and The Journey Together Project.

Through proposal, Bruce County Children's Services was awarded a total of \$107,673 through the Ministry driven Journey Together Project to work with local Indigenous partners to extend EarlyON Child & Family Services to off reserve Indigenous families. Through Service Agreement, the County will provide \$48,918 in 2018 and \$58,755 in 2019 to M'Wikwedong Native Cultural Resource Centre to provide EarlyON Child and Family Services for indigenous families living of reserve.

Under the Journey Together Project, child and family programs and services will be enhanced as follows:

1. New culturally lead EarlyON programming will be developed to improve cultural awareness and understanding between indigenous and non-indigenous residents
2. Accessible community based resource supports will be made available through EarlyON Educators for off-reserve indigenous parents and/or caregivers in the Warton and Southampton to build capacity around family wellness, literacy and healthy child development

Long term goals of the Journey Together Project will go further and look to formalize planning networks and develop strategies to increase affordable child care spaces available to off-reserve indigenous children, as County staff work collectively with staff from the



M'WIKWEDONG Native Cultural Resource Centre to improve outcomes for Indigenous children and families in Bruce County.

Financial/Staffing/Legal/IT Considerations:

The Service Agreement includes standard clauses and language with regard to the delivery of human services which were previously reviewed by County of Bruce legal counsel.

Journey Together Project dollars were included as part of the 2018 EarlyON Transfer Payment Agreement, previously approved by Council.

Through Service Agreement, program funding the amount of \$48,918 in 2018 and \$58,755 in 2019 will be allocated to M'wikwedong Native Cultural Resource Centre to support the Journey Together Project.

Interdepartmental Consultation:

There was no specific interdepartmental consultation connected to the preparation of the report.

Link to Strategic Goals and Elements:

Goal #5 - The Elimination of Red Tape.

Element E - Focus on the internal and external customer/client needs first through providing community based services.

Written by Andrea Riley, Manager of Children's Services

Approved by:

Kelley Coulter
Chief Administrative Officer

BY-LAW NUMBER - ###

Service Agreement

This Agreement made in triplicate this July 12, 2018.

B E T W E E N:

The Corporation of the County of Bruce
(the "County")

- and -

M'Wikwedong Native Cultural Resource Centre
(The "Operator")

WHEREAS the County has the authority, pursuant to the *Child Care and Early Years Act*, to enter into this Agreement for the provision of EarlyON Child Family Services;

AND WHEREAS the Operator agreed to provide EarlyON Child and Family Services described in the attached Service Schedule; in accordance with the terms and conditions of this Agreement;

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the mutual covenants and agreements herein and subject to the terms and conditions set out in this agreement, the parties agree as follows:

1. Definitions

In this Agreement:

- "Agreement" means this Agreement and the schedule attached hereto as at the date hereof and as amended from time to time.
-
- "Child" or "Children" means a child or children who receive speech and language services pursuant to this Agreement.
-
- "Child Care and Early Years Act" means the *Child Care and Early Years Act* and accompanying regulations, as amended, or any successor legislation thereto.
-
- "County Staff" means the staff of The Corporation of the County of Bruce authorized to exercise the rights and perform the duties under this Agreement.
-
- "*Human Rights Code*" means the *Human Rights Code, R.S.O. 1990, c. H19*, as amended, or any successor legislation thereto.

- "Province" means the Ministry of Education for the Province of Ontario or any successor ministry, department or government body.
-
- "*Municipal Freedom of Information and Protection and Privacy Act*" means the *Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56*, as amended, or any successor legislation thereto.
-
- "Parent" means the person or persons who are the natural parents of a Child or the person or persons having legal custody or guardianship of a Child.

2. Provision of Service

The Operator agrees:

- (a) to provide services in accordance, as amended from time to time, (unless not applicable as indicated in this Agreement), EarlyON Child and Family Services as outlined in the Journey Together Project Schedule A.
- (b) to participate, in a meaningful way, in such community initiatives/committees that are relevant to the delivery of EarlyON Child and Family Services in the County of Bruce collaboratively with Bruce County and other relevant service providers;

3. Term and Termination

- 3.1 This Agreement shall commence **on July 12, 2018** and will end on December 31, 2019 OR as terminated under Section 3.2 of this agreement.
- 3.2 (a) This Agreement shall be terminated immediately by giving written notice if,
- (i) the Operator has become insolvent, committed an act of bankruptcy, or purported to assign the benefit of this Agreement without approval from the County; or
 - (ii) the County determines upon reasonable grounds that the Operator is in breach of the terms of this Agreement.
- (b) Notwithstanding subsections (a) and (b) of this section, either party may terminate the whole or part of this Agreement by giving the other party sixty (60) days of notice in writing.
- 3.3 In the event that this Agreement is terminated under section 3.2, the Operator shall, during the notice period, provide only those services which the Director determines are reasonably required to complete the service in progress and shall forthwith refund to the County any and all monies advanced by the County to the Operator that the Operator has not expended in accordance with the attached Schedule, or the terms of this Agreement. If the Agreement is terminated in part, all obligations with respect to the provision of all other services continue in full force and effect.

4. Consideration

- (a) The County will pay to the Operator admissible expenditures incurred pursuant to this Agreement. The County reserves the right within reason to determine the amounts, times and manner of such payments.
- (b) It is agreed and understood that the County of Bruce may withhold payments if the Operator is in breach of its obligations under this Agreement.
- (c) The Operator shall hold any funds advanced to the Operator by the County in trust for the County until such time as the funds are expended in accordance with this Agreement.

5. Municipal Access and Consultation

- (a) The Operator will permit County Staff to observe at reasonable times any services provided by the Operator in connection with the provision of services pursuant to this Agreement and under its control in order to observe and evaluate the services provided pursuant to this Agreement.
- (b) The Operator agrees that its staff providing services pursuant to this Agreement will, upon reasonable request, be available for consultation with County Staff.

6. Reports

In addition to any other reporting provisions herein contained:

- (a) The Operator will maintain service records respecting each child to whom service is being provided and prepare and submit the required information as identified. Such reports may include program data such as statistics in target achievements and other financial information as the County requires.
- (b) The Operator will also prepare and submit to the County program reports acceptable to the County respecting the services being provided.

7. Financial Records and Reports

- (a) The Operator will maintain financial records and books of account respecting services provided pursuant to this Agreement. and will allow County Staff, or such other persons as may be appointed by the County from time to time, to inspect and audit such books and records at all reasonable times both during the term of this Agreement and for a reasonable period subsequent to its expiration or termination.

(b) The Operator will be provided with three months of notice from the County if an audited financial statement with respect to the funding and services provided pursuant to this Agreement is required.

(c) The Operator will retain the records and books of account referred to in subsection (b) for a period of seven (7) years.

8. Service Records

In the event the Operator ceases operation, it is agreed that the Operator will not dispose of any records related to the services provided for under this Agreement without the prior written consent of the County.

9. Confidentiality

The Operator, its directors, officers, employees, agents and volunteers will hold confidential and will not disclose or release to any person other than County Staff at any time during or following the term of this Agreement, except where required by law, any information or document that tends to identify any individual in receipt of services without obtaining the written consent of the individual or the individual's parent or guardian prior to the release or disclosure of such information or document. Where the Operator is a municipality or other such "institution" as defined in the Municipal Freedom of Information and Protection of Privacy Act, the provisions of such Act with respect to the disclosure or release of information apply.

10. Conflict of Interest

10.1 The Operator, its agents, representatives, and any of their respective directors, officers, employees, agents and volunteers shall not engage in any activity or provide any services to the County where such activity or the provision of such services, creates a conflict of interest (actually or potentially in the sole opinion of the County), with the provision of services pursuant to this Agreement. The Operator acknowledges and agrees that it shall be a conflict of interest for it to use confidential information of the County relevant to the services where the County has not specifically authorized such use.

10.2 The Operator shall disclose to the County without delay any actual or potential situation that may be reasonably interpreted as either a conflict of interest or a potential conflict of interest.

10.3 A breach of the provisions of this Article 10 by the Operator shall entitle the County to terminate this Agreement, in addition to any other remedies that the County may have in law or in equity.

11. Human Rights Code

It is a condition of this Agreement and every Agreement entered into pursuant to the performance of this Agreement, that no right under section 5 of the Ontario Human Rights Code will be infringed. Breach of this condition is sufficient grounds for termination of this Agreement.

12. Indemnification

The Operator, both during and following the end of the term of this Agreement, indemnify and hold harmless the County of Bruce, its officers, elected officials, servant, agents and employees from and against any and all liabilities, claims, demands, losses, expenses, costs, damages, actions, suits or other proceedings by whomsoever made, directly or indirectly arising out of this Agreement attributable to bodily injury, sickness, disease or death or to damage or destruction of tangible property caused by any acts or omissions of the Operator, its officers, agents, servants, employees, customers, volunteers, invitees or licensees, or occurring in the child care or on the premises or any part thereof and/or, as a result of activities under this Agreement including all services provided, purported to be provided or required to be provided by the Operator pursuant to this Agreement. This clause shall survive the termination of this Agreement.

13. Insurance

The Operator shall, at its expense, maintain and keep in force during the term of the Agreement: (a) Commercial General Liability Insurance satisfactory to the County. Such insurance shall be purchased from a financially responsible insurance company qualified to do business in the Province of Ontario. The operator shall notify the County of any change, cancellation or expiration in coverage at least thirty (30) days prior to same. including the following and underwritten by an insurer licensed to conduct business in the Province of Ontario.

(a) The County shall be named as additional insured.

14. Disposition

The Operator will not sell, change the use, or otherwise dispose of any item, furnishing or equipment purchased with County funds pursuant to this Agreement without the prior written consent of the County, which may be given subject to such conditions, as the County deems advisable.

15. Amendments

This Agreement and its Schedule may be amended from time to time through an amendment made in writing and duly signed by the parties to this Agreement.

16. Non-Assignment and Change in Ownership

- 16.1 The Operator will not assign this Agreement, or any part thereof, without the prior written approval of the County, which approval may be withheld by the County in its sole discretion or given subject to such conditions as the County may impose.
- 16.2 For the purposes of this section, this Agreement shall be deemed to be assigned by the Operator: (a) upon the change in control of the Operator (as defined by the Business Corporations Act), if the Operator is a corporation; and (b) upon reorganization which results in a change in the effective control of the Operator, if the Operator is a partnership.

17. Schedule

All the terms of the Schedule attached hereto are incorporated into this Agreement except where they are inconsistent with this Agreement. This Agreement and the following Schedule embody the entire Agreement and supersede any other understanding or agreement, collateral, oral or otherwise, existing between the parties at the date of execution and relating to the subject matter of this Agreement:

Schedule "A" - Journey Together EarlyON Child and Family Services;

18. Laws

The Operator agrees that the Operator and its employees and representatives, if any, shall at all times comply with any and all applicable federal, provincial and municipal laws, ordinances, statutes, rules, regulations and orders in respect of the performance of this Agreement, including but not limited to the *Occupational Health and Safety Act* and the *Workplace Safety and Insurance Act*.

19. Waivers

Any waiver by the County of the strict compliance by the Operator with a term, covenant or condition in this agreement, or any indulgence granted by the County to the Operator is not considered to be a waiver of a subsequent default or breach by the Operator, nor entitle the Operator to a similar indulgence.

20. Independent Contractor

The County and the Operator shall not be deemed to be carrying on a partnership relating to the delivery of services pursuant to this Agreement and the parties hereto agree that the Operator is an entirely independent contractor providing such services for the County pursuant to the terms and conditions of this Agreement.

21. Overpayment

If for any reason the Operator is overpaid under this Agreement, the County will deduct the amount of the overpayment from any future monies owing to the Operator or require the Operator to return the funds to the County by way of a cheque to the County or the Region will collect the overpayment from the Operator through a court of competent jurisdiction.

22. Notice

Any notice required pursuant to this Agreement shall be in writing and delivered to:

In the Case of the County

Director, Human Services
The Corporation of the County of Bruce
30 Park Street, PO Box 399
Walkerton, ON N0G 2V0

In the Case of M'Wikwedong Native Cultural Resource Centre

M'Wikwedong Native Cultural
Resource Centre
1723 8th Avenue East
Owen Sound, Ontario N4K 3C2

Any notice given in accordance with this provision shall be deemed to have been received upon delivery, if delivered personally, or five (5) days after posting, if mailed by prepaid registered mail.

IN WITNESS WHEREOF the Parties hereto have affixed their respective corporate seals as attested to by the Signatures of the Signing Officers of the Municipality and Operator.

The County and the Operator acknowledge and agree that the County may designate any individual who is County Staff to execute any of the Schedule attached to this Agreement on behalf of the County and that any such execution shall be complete and binding on both the Operator and the County.

SIGNED, SEALED AND DELIVERED

THE CORPORATION OF THE COUNTY OF BRUCE

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) Per: _____

Warden

)

)

) Per: _____

Clerk

)

)

) Per: _____

Thames Valley Children's Centre

)

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) Per: _____

Thames Valley Children's Centre

)

Signed this _____

Schedule "A" – Journey Together EarlyON Child and Family Services			
Project Implementaion Timeline - Journey Together Project (Target: 12 Outreach Activities/Events and 2 Regular Resource Programs from September 2018 - December 2019.			
Project Phase	Start Date	End Date	Risks & Mitigation/Activity
Initiation Phase	1-Sep-17	31-Dec-17	Feasibility Review, Data Analysis, Program Visioning, Set Goals, Confirm Partners, Submit Proposal
Planning Phase	1-Jan-18	31-Aug-18	Confirm Program Deliverables, Program Targets, Locations, Set Budgets, Recruitment and Staff Placement, Team Training, Supply Coordination/Storage Setup, Marketing Plan and Distribution, Program Design, Set Control Measures, Perform Risk Assessments on Sites/Emergency Plans, Launch Plan and Flow Funding, Establish Service Agreement
Implementation & Control Phase	3-Sep-18	31-Dec-19	Program Rollout, Budget Control Process Deployed, Weekly Coordination Meetings, Stat Review, Community Outreach, Continued Marketing and Awareness
Evaluation	1-Oct-19	31-Dec-19	Program Logic Model Development, Evaluation Design/Implementation/Review, Service Adjustments



Committee Report

To: Warden Paul Eagleson
Members of the Human Services Committee

From: Christine MacDonald
Director of Human Services

Date: July 12, 2018

Re: Ministerial Consent for the Disposal of Five (5) Bruce
County Housing Corporation Properties

Recommendation:

That authority be granted for Housing Services staff to submit a Ministerial Consent package to the Ministry of Housing for the disposal of five Bruce County Housing Corporation properties as requested by the board of Directors Bruce County Housing Corporation.

Background:

On June 1, 2018, the board of Bruce County Housing Corporation approved the disposal of five residential properties in Kincardine as surplus. Proceeds from the sale will be used to fund a new build in Kincardine.

In order to proceed with the sale, the Housing Services Act, 2011 outlines the requirements for consent from the Ministry of Housing.

Financial/Staffing/Legal/IT Considerations:

There are no financial, staffing or IT considerations associated with this report.

Staff has consulted with the County solicitor.

Interdepartmental Consultation:

There was no interdepartmental consultation associated with this report.

Link to Strategic Goals and Elements:

Goal #6 Find alternative options to improve efficiency and service.

Written by: Tania Dickson, Housing Services Manager

Approved by:



Corporation of the County of Bruce
Human Services

brucecounty.on.ca

Kelley Coulter
Chief Administrative Officer



Committee Report

To: Warden Paul Eagleson
Members of the Human Services Committee

From: Christine MacDonald
Director of Human Services

Date: July 12, 2018

Re: Social Infrastructure Fund - RFP New Affordable Rental
Development

Recommendation:

That the County accept the recommendation from Tim Welch Consulting to continue to develop the proposal submitted by Bruce County Housing Corporation, County staff be authorized to enter into a direct negotiation with Bruce County Housing Corporation to finance and build up to 10 affordable housing units meeting all County and Federal/Provincial eligibility guidelines; and

That, further, the project will only proceed with negotiated terms and conditions that are acceptable to the Manager of Purchasing, Director of Human Services and the Chief Administration Officer with a deadline to reach acceptable terms by September 30, 2018; and

That, further, if these negotiations are not successful, a new Request for Proposal for new affordable rental housing be issued by October 2018; and

That further, this recommendation be forwarded to the Ministry of Housing for approval and funding through the Social Infrastructure Fund (SIF) if the terms and conditions are met by the September 30th deadline.

Background:

A Request for Proposal to develop new affordable rental housing was issued on May 4, 2018 and closed on May 28, 2018. To provide for transparency housing staff employed the services of Tim Welch Consulting to evaluate the proposals. There was one RFP submission, which the firm evaluated.

Tim Welch Consulting has reviewed the submission and prepared the Letter of Recommendation in which staff have included in the recommendation in this report.



Financial/Legal/IT Considerations:

There are no financial, legal or IT considerations associated with this report.

Staffing Considerations:

Housing Services Staff will work closely with Housing Facilities Staff acting on behalf of BCHC as well as other County departments in an effort to fulfil the requirements of the RFP by September 30, 2018.

Interdepartmental Consultation:

Housing Services staff have consulted with the Purchasing Manager, Corporate Services on this initiative.

Link to Strategic Goals and Elements:

6. Explore alternate ways to improve, efficiency and service

Written by: Tania Dickson, Housing Services Manager

Approved by:

A handwritten signature in black ink, appearing to read 'Kelley Coulter', written over a light blue horizontal line.

Kelley Coulter
Chief Administrative Officer



Committee Report

To: Warden Paul Eagleson
Members of the Human Services Committee

From: Christine MacDonald
Director of Human Services

Date: July 12, 2018

Re: Investment in Affordable Housing - RFP New Affordable
Rental Development

Recommendation:

That the County accept the recommendation from Tim Welch Consulting to continue to develop the proposal submitted by Bruce County Housing Corporation, County staff be authorized to enter into a direct negotiation with Bruce County Housing Corporation to finance and build up to 10 affordable housing units meeting all County and Federal/Provincial eligibility guidelines; and

That, further, the project will only proceed with negotiated terms and conditions that are acceptable to the Manager of Purchasing, Director of Human Services and the Chief Administration Officer with a deadline to reach acceptable terms by September 30, 2018; and

That, further, if these negotiations are not successful, a new Request for Proposal for new affordable rental housing be issued by October 2018; and

That further, this recommendation be forwarded to the Ministry of Housing for approval and funding through the Investment in Affordable Housing (IAH) if the terms and conditions are met by the September 30th deadline.

Background:

A Request for Proposal to develop new affordable rental housing was issued on May 4, 2018 and closed on May 28, 2018. To provide for transparency housing staff employed the services of Tim Welch Consulting to evaluate the proposals. There was one RFP submission, which the firm evaluated.

Tim Welch Consulting has reviewed the submission and prepared the Letter of Recommendation in which staff have included in the recommendation in this report.



Financial/Legal/IT Considerations:

There are no financial, legal or IT considerations associated with this report.

Staffing Considerations:

Housing Services Staff will work closely with Housing Facilities Staff acting on behalf of BCHC as well as other County departments in an effort to fulfil the requirements of the RFP by September 30, 2018.

Interdepartmental Consultation:

Housing Services staff have consulted with the Purchasing Manager, Corporate Services on this initiative.

Link to Strategic Goals and Elements:

6. Explore alternate ways to improve, efficiency and service

Written by: Tania Dickson, Housing Services Manager

Approved by:

A handwritten signature in black ink, appearing to read 'Kelley Coulter', written over a light blue horizontal line.

Kelley Coulter
Chief Administrative Officer



Committee Report

To: Warden Paul Eagleson
Members of the Human Services Committee

From: Christine MacDonald
Director of Human Services

Date: July 12, 2018

Re: Housing & Homelessness Progress Report

Recommendation:

The Housing & Homelessness Report is for information.

Background:

Under the *Housing Services Act, 2011 (O. Reg. 367/11)*, Service Managers are obligated to report to the Ministry of Housing and the public on progress made under the local Housing & Homelessness Plans.

The Housing & Homelessness Progress Report is available on the County website and Facebook page for community viewing.

Financial/Staffing/Legal/IT Considerations:

There are no financial, staffing, legal or IT considerations associated with this report.

Interdepartmental Consultation:

There are no interdepartmental consultations associated with this report.

Link to Strategic Goals and Elements:

Goal #3 Find creative new ways to engage the public.

Written by: Tania Dickson, Housing Services Manager

Approved by:

Kelley Coulter
Chief Administrative Officer



Bruce County Long Term Housing Strategy 2013-2023

June 2017 - Progress Report



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Bruce County Long Term Housing Strategy

Background and Vision

In 2013, Social Services and Housing Committee approved the Bruce County Long Term Housing Strategy Update 2013-2023 (the Strategy). The Strategy incorporated information and actions from the first Strategy developed in 2010, as well as new initiatives to address the housing needs of people who are homeless or at risk of homelessness, persons living with disabilities, women experiencing domestic violence and off-reserve indigenous persons.

The Strategy is a commitment by County Council, staff, and other organizations in the community to collaborate and implement actions that will improve the health and quality of life of Bruce County citizens. The collective vision is to create appropriate, affordable, diverse and supportive housing choices for all Bruce County residents. This document is a progress report of the current Long Term Housing Strategy, outlining our journey as we work towards making this shared vision a reality.

Housing Issues

In October 2014, SHS Consulting facilitated workshops with the Bruce County community and its partners, developers and builders to share knowledge and to gain an understanding of housing challenges, emerging trends and the community's collective process in addressing Long Term Strategy actions. A summary of the key discoveries are outlined below. In 2017, we continued on our journey as we worked towards meeting the Strategy goals and eliminating issues faced by residents who call Bruce County home.

Bruce County Long Term Housing Strategy

Summary of Housing Issues in Bruce County

Housing issues identified in 2013 were reaffirmed by the community at the workshops. The high cost of utilities has become an additional issue added to work plans for the housing division.

 <p>The seniors demographic continues to grow faster than others</p>	 <p>Employment trends are influencing demand for affordable housing</p>	 <p>Inadequate supply of housing for persons with disabilities and availability of support services</p>	 <p>New housing stock is concentrated and not diversified</p>
 <p>Affordability remains an issue for some households</p>	 <p>Maintaining the existing stock is a challenge</p>	 <p>Finding and maintaining housing is a challenge for some</p>	 <p>High cost of utilities</p>



Bruce County Long Term Housing Strategy

2017 Highlights

- Commitment to build four new affordable units in South Bruce Peninsula
- Completion and Occupancy of a secondary suite in the Municipality of Kincardine
- 145 applicants offered social housing units in 2017
- \$158,431.20 distributed to 258 eligible applicants in 2017 for first or last month's rent, rental arrear, utility arrears and/or moving expenses
- \$79,422 distributed to 8 home owners for energy efficiency and accessibility upgrades
- \$16,225 provided to two new homeowners to assist with the down payment on their new homes
- \$21,250 distributed for Westario Power's Low-income Energy Assistance (LEAP) program
- Completion of \$597,626 in capital projects funded by the Social Housing Improvement Program

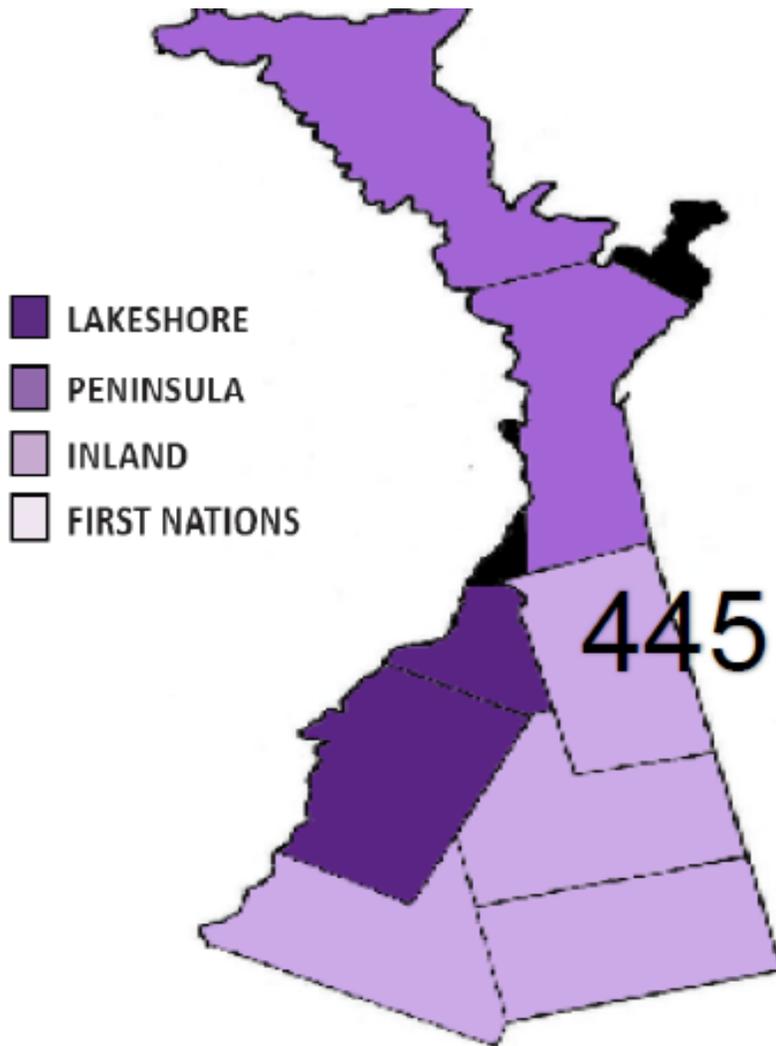
Coming in 2018

- Completion and occupancy of four new affordable units
- Coordinate and implement homelessness enumeration using a point prevalent count methodology
- Financial support provided for the Community Delivered Supportive Rent Supplement Pilot Program to increase the number of supportive rental opportunities in Bruce County
- Release of New Rental Request for Proposal for new rental development in Bruce County with the commitment of \$1,046,555 (IAH) & \$281,675 (SIF)
- Sustained investment in the home repair program
- Continuation of the Housing Stability Fund to assist households with first or last month's rent, rent arrears, utility arrears and/or moving expenses
- Continued collaboration through membership in the Bruce Grey Poverty Task Force, as well as, specific efforts of the Housing Sub-Committee
- Initiate community consultations to begin the 2019 Long Term Housing Strategy Update
- Participate in a Tenant Engagement Strategy to improve tenant services

Bruce County Long Term Housing Strategy

HOUSING TARGETS

2013 - 2023



To support our vision of "appropriate, affordable, diverse and supportive housing choices for all Bruce County residents", the following housing targets for new housing supply are adopted:

Unit Type: 70% low density, 30% medium and high density

Tenure: 70% ownership housing, 30% rental housing

Affordability: 30% of all new supply meet the County definition of affordable housing

445 Units



Bruce County Long Term Housing Strategy

Our goal as a community is to create 445 affordable housing units in the next ten years (2013 - 2023)

This will be done by creating a greater supply of new affordable ownership, rental, and special needs housing units. Additionally the strategy will use the rent supplement program. Working with partners in the private, non-profit and government sectors will be critical to the success of the strategy. This success will also rely on implementing the strategic directions and priority actions that have been identified in this document.

Defining Affordable Housing

The Canadian Mortgage and Housing Corporation considers housing affordable if shelter costs account for less than 30 per cent of before-tax household income.



Bruce County Long Term Housing Strategy

Progress on Addressing Actions

Bruce County has a clear role in helping to achieve outcomes. A healthy, coordinated and integrated housing and homelessness system relies on the efforts of all partners to help advance solutions. Based on community feedback regarding the current housing issues facing Bruce County, the following five goals were identified:

- educate partners;
- cultivate strong partnerships and coordinate efforts;
- enhance financial and program supports for housing and services;
- make planning rules more flexible; and
- maintain existing stock.

Rooted in these goals are 35 actions - the stepping stones for meeting these goals. This progress report details Bruce County's accomplishments in 2017.

Educate Partners

The aim is to broaden community awareness and support for the updated strategy and to increase the capacity of non-profit and private sector housing providers.

Accomplishments

- Regular updates and activities posted on the Bruce County website and Facebook page
- Continued partnership with the Bruce Grey Poverty Task Force Housing Action Group to lead, support and develop housing related projects
- Information sharing and education about municipal by-laws impacting tenants

What's Next

- Continued membership on Bruce Grey Poverty Task Force and also the specific Housing Action Group
- Continued housing and homelessness updates on Bruce County website and Facebook
- Continue to work with County and Municipal Planners to encourage affordable housing



Bruce County Long Term Housing Strategy

Cultivate strong partnerships and coordinate efforts

Coordinating efforts for housing and support service delivery among stakeholders and developing a 'no wrong door' culture for providing services.

Accomplishments

- Ongoing communication and information sharing with various community partners including Public Health, Women's House, YMCA, HopeGrey Bruce, VON, Community Living, mental health and development services
- Ongoing work with Bruce County, Planning & Development Department
- Strong partnership with YMCA to deliver services to the homeless and those at risk of homelessness
- Continued partnership with Westario Power to deliver the Low Income Electricity Assistance Program (LEAP) to residents in Bruce, Grey, Huron and Wellington counties
- Continued partnership with Healthy Smiles Ontario to offer dental services in social housing common room
- Continued partnership with Grey Bruce Health Unit and Grey County Housing to initiate a community Engagement Pilot Project in a social housing neighbourhood
- Continued membership in the Bruce Grey Community Drug & Alcohol Strategy (formerly Grey Bruce Task Force on Crystal Meth and Other Drugs), Community Leaders in Grey and Bruce working to shift attitudes, improve policies and change systems in support of those experiencing and/or at risk of substance abuse.
- Commissioned with Grey County the development of a customized information portal with Community Connections: 211 to provide an ease of access to service information and ensure there is "no wrong door"

What's Next

- Submission of Development Charge Rebate Program application in partnerships with the Municipality of Kincardine and Saugeen Shores
- Concentrated effort to work with Bruce County Planning staff, as well as the Strategic Initiatives staff to move the housing agenda forward



Bruce County Long Term Housing Strategy

Enhance financial and program supports for housing services

Continuing financial and program support for affordable and special needs housing, advocating to senior governments for funding of affordable and special needs housing, and encouraging better access to health -related services that help to sustain households.

Accomplishments

- Promotion of affordable homeownership throughout Bruce County
- Promotion of the Ontario Renovates program to residents who own their own homes and require minor repairs for sustainability
- Administration of Housing Stability Fund is focusing on ensuring the funds are making a sustainable impact to lower income residents
- Administration of the Low-income Electricity Assistance Program to assist with high energy costs
- Continued partnership with VON Aging at Home Supportive Housing in County operated social housing units
- Continued partnership with Hope Grey Bruce for supported rent supplement units
- Community Support Program engages tenants who are or may become at risk of losing their housing or who may need additional supports to keep their housing

What's Next

- Implementation of the Community Delivered Rent Supplement Pilot Project to the YMCA of Grey Bruce Owen who will provide support services to the tenant
- Completion and occupancy of BPACL's four supportive housing units in South Bruce Peninsula



Bruce County Long Term Housing Strategy

Make Planning Rules More Flexible

Eliminating policy and zoning barriers to the creation of affordable housing, including secondary suites and encouraging the use of Community Improvement Plans (CIPs) and other planning tools to encourage a more diverse housing stock.

Accomplishments

- Construction and occupancy of the first Secondary Suite in the Municipality of Kincardine
- Respond to regular inquiries from developers who want to build affordable housing
- Increase the diversity of housing stock, including adding private rentals for seniors due to changes in County Official Plan
- Community Improvement Plans: CIP's are encouraging secondary suites as accessory apartments
- Continuing to work with lower tier municipalities to leverage flexibility for affordable housing development

What's Next

- Continued investment in the development of affordable housing
- Continued partnership with Municipal planners



Bruce County Long Term Housing Strategy

Maintain Existing Stock

Promotes improving energy efficiency and the condition of the existing housing stock and ensuring the sustainability of social housing properties in Bruce County.

Accomplishments

- Approximately \$2.2 million in capital upgrades for existing local housing corporation, social housing stock
- Bruce County received \$798,464 for energy efficiency upgrades, which included new windows, heat pump systems and new hot water tanks in eligible buildings in social housing units
- Bruce County also received \$597,360 from the Social Housing Improvement Program, which allowed for capital improvements including, a new roof, a new well and parking lot improvements in social housing units
- The home repair program assisted 8 home owners in 2017 to maintain or upgrade their homes for energy efficiency, accessibility and capital upgrades

What's Next

- Continued administration of the home repair program
- Capital improvements will continue in 2018



Bruce County Long Term Housing Strategy

Investment in Affordable Housing

The Investment in Affordable Housing (IAH) program in Bruce County will provide \$3,023,200 in federal and provincial funding for the creation and repair of affordable housing over 6 years.

In 2016, Bruce County received an additional \$1,826,100, over two years, for the Social Infrastructure Fund (SIF). SIF is administered within the same guidelines of the IAH program.

Components

- **Rental Housing:** to increase supply of rental housing for households on, or eligible to be on the social housing waitlist
- **Homeownership:** to assist low to moderate income renter households to purchase affordable ownership and rental properties
- **Home repairs and renovations:** financial assistance to renovate affordable ownership
- **Rent supplement:** to address affordability issues of households in modest private rental units

Additional Units Created in 2017

Rental Housing - Funds were committed to develop four new affordable units in the South Bruce Peninsula. Construction will begin in 2018

Homeownership - two new homeownership loans were granted in 2017

Home repair - 8 home repair applications were approved in 2017

Rent Supplement - Bruce County created 5 new rent supplement units in 2017



Bruce County Long Term Housing Strategy

Community Homelessness Prevention Initiative (CHPI)

The vision for the Community Homelessness Prevention Initiative (CHPI) is a better-coordinated and integrated service delivery system that is people-centered, outcome-focused and reflects a Housing First approach to prevent, reduce and address homelessness in communities across Ontario.

CHPI's two main outcome objectives are:

- 1) To assist people experiencing homelessness obtain and retain housing; and
- 2) To assist people at risk of homelessness to remain housed.

Components

- **Housing Stability Fund:** To assist individuals, couples and families who are homeless or at risk of becoming homeless to secure affordable permanent housing in Bruce County
- **Community Support Coordinator:** Provides financial counseling and supports related to affordable housing to individuals who are at risk of eviction
- **YMCA Grey Bruce:** Provided housing support services for the homeless or those at risk of homelessness

In 2017, \$ 494,870 of provincial funding was spent on these programs to assist residents of Bruce County who are homeless or at risk of becoming homeless.



Bruce County Long Term Housing Strategy

Summary

Bruce County has remained committed to its vision and has cultivated and developed strong partnerships within the community to broaden awareness and acceptance of the need for more affordable housing.

*A special thank you to County Council, County staff,
all of our community partners and developers for their dedication,
commitment and innovation shown that is proving to result in
Better Housing Choices for All
for our residents who call Bruce County Home.*

For more information on Bruce County's Long Term Housing Strategy Update or to discover how you can support the housing vision in your community, [Click here](#)

Or contact:

Tania Dickson
Housing Services Manager
Bruce County
519-396-3450 ext 106
tdickson@brucecounty.on.ca





Committee Report

To: Warden Paul Eagleson
Members of the Human Services Committee

From: Christine MacDonald
Director of Human Services

Date: July 5, 2018

Re: Q2 - Income and Employment Supports Update

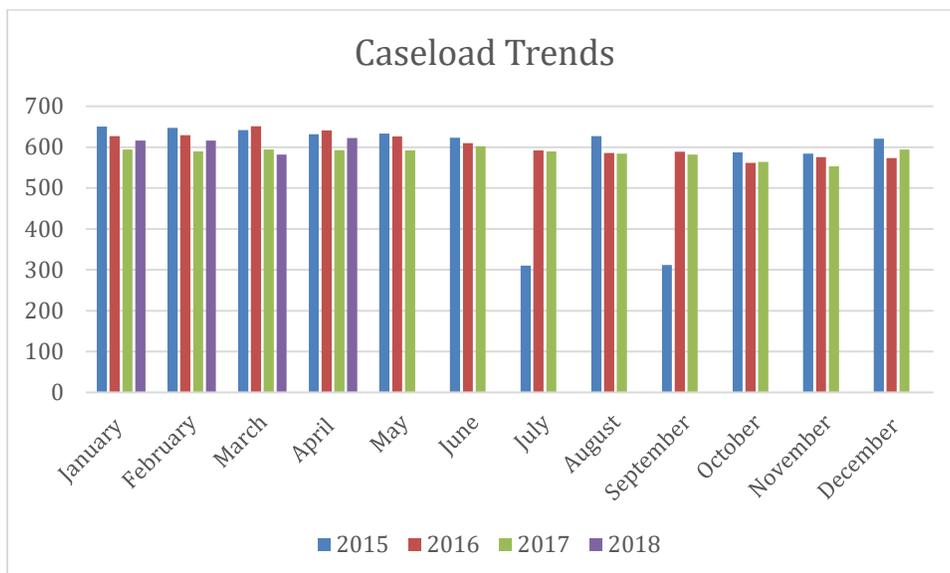
Recommendation:

The Q2 Income and Employment Supports Update is for information.

Background:

Income Supports

The Ontario Works caseload for the period of January 1, 2018 to April 2018 is an average of 609 per month. The case load is trending an increase of 3.78%. The increase may be attributed to legislation changes such as the exemption of child support as income, increased asset levels and eligibility requirements for applicants between the ages of 16 and 17. The following illustrates the caseload at a glance for the period of January to April 2018.





Single persons continue to occupy the greatest caseload. Sole support parent applicants have increased from 2017 with the changes to child support.

As per the 2018, Human Services Business Plan Social Assistance Modernization is a major initiative. The Ministry of Community Social Services, Social Assistance Service Modernization Branch is piloting several strategies over the next few months which include:

- **Social Assistance Mobile**

This is the pilot of a new online service so people receiving social assistance can access information about their case and report changes anytime, anywhere and from any device.

- **Direct Bank Deposits for Third Parties and e-statements**

Direct Bank Deposits (DBD) and electronic statements are being implemented for 3rd party payees in Ontario Works. Payments payable to a third party will default to being issued once per month to increase consolidation of payments.

- **Change to Income Reporting**

In May 2018, the Statement of Income form used to report earnings from employment or a training program will be revised. Those in receipt of Ontario Works will only be required to report the gross and net pay.

- **Pre-populated Applications for OAS/GIS**

OAS and GIS applications packages will be sent to those in receipt of Ontario Works, 11 months before they turn 65. Sending the application and reference guide in advance will ensure forms are processed in a timely manner. The Income Support Caseworker will receive a notification 11 months prior to a client turning 65. Income Support Caseworker can assist with completion of the application for OAS and GIS. Start date was April 2018.

- **Paperless Drug Card**

July 2018 will be the last benefit month individuals on Ontario Works will receive a paper drug card. The August statement of assistance will not include a paper drug card. Individuals on Ontario Works, will use their Ontario health card for verification of eligibility for prescription drug coverage. For those who do not have an Ontario health card, other forms of government identification will suffice such as a driver's license, passport etc. If the individual does not have government identification, the statement of assistance can be used to verify eligibility for prescription drugs or other health related services.

The Income Support Supervisor and the Income and Employment Supports Manager are the Bruce County "Change Liaisons" with MCSS for the modernization initiative. Initiatives announced through the Social Assistance Modernization Strategy will be operationalized by the Change Liaisons. The Change Liaisons will review current business practices and modify



practices to align with the Social Assistance Modernization strategy with the input of key staff.

Employment Supports

As per the 2018 Human Services Business Plan, the Employment Counsellor team lead by the Income & Employment Supports Manager is working through the Communication Strategy for the Redesign of the Community Participation Program. Outreach has occurred to Non-profit and lower tier municipalities by an Employment Counsellor to consider participation in the Community Participation Program. Several organizations have committed to the program providing placements in elementary schools, library, charitable, non-profit and social service organizations. The Community Employment Counsellors screen and match the agency and the participant.

It is early in the program implementation however still a significant success to note that, to date, one participant has secured part-time employment as a direct result of the placement. Employers identify that employees lack soft skills to stay employed.

To ensure Ontario Works individuals have the best opportunity of accepting and staying employed, the employment division is working with the Adult Learning Centre to bring soft skills training to targeted areas of the County. The Adult Learning Centre facilitated a one week soft skills course in Wiarton. To further enhance employability of participants, VPI hosted a job search workshop in Wiarton in March while Financial Literacy was offered in Walkerton and a job search workshop in Kincardine.

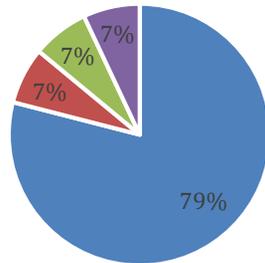
Eligibility Verification Process

The Eligibility Verification Process (EVP) is the ministry's risk-based case audit process that ensures client eligibility for Ontario Works is determined based on accurate financial and personal information provided by the client. Every second month 3% of high risk cases are selected from each municipalities' caseload for audit. The EVP auditor is responsible for reviewing a client's circumstances to ensure that the client is meeting the eligibility criteria for social assistance. Audit outcomes can result in no change to entitlement, arrears, overpayments or termination of benefits.

For the period of January to April 2018, 22 cases were selected for review. To date, 14 audits have been completed with the following outcome:



EVP Audit Results



■ No change in entitlement ■ Terminated
■ Increase in entitlement ■ Decrease in entitlement

Financial/Staffing/Legal/IT Considerations:

There are no financial, staffing, legal or IT considerations associated with this report

Interdepartmental Consultation:

There is no interdepartmental consultation in the writing of this report.

Link to Strategic Goals and Elements:

Goal #3 -Find creative ways to engage our public

Goal #6 -Explore alternate options to improve efficiency and service

Written by: Nancy Reinhart, Income and Employment Supports Manager

Approved by:

Kelley Coulter
Chief Administrative Officer



Committee Report

To: Warden Paul Eagleson
Members of the Human Services Committee

From: Christine MacDonald
Director of Human Services

Date: July 12, 2018

Re: Golden Dawn - Removal from the Social Housing Agreement

Recommendation:

The report Golden Dawn - Removal from the Social Housing Agreement is for information.

Background:

Golden Dawn Senior Citizen Home is a non-profit housing provider located in Lion's Head. Golden Dawn opened their doors as a nursing home in 1965. As the need for services directed towards the senior population increased, Golden Dawn responded by expanding to include independent apartment style units.

On July 1, 2008 Golden Dawn Senior Citizens Home and the Corporation of the County of Bruce signed a service agreement authorizing Golden Dawn to offer rent-g geared-to-income (RGI) units to seniors. Gold Dawn is required to follow the legislation and regulations laid out in the Housing Services Act, 2011 and as Service Manager, Bruce County is responsible for ensuring Golden Dawn's compliance with the act and providing a financial federal subsidy.

The service agreement entitles either party to terminate the agreement with ninety (90) days written notice to the other party. On March 29, 2018, the Housing Services Manager received written notice from Golden Dawn's CEO/Administrator to terminate the agreement on July 1, 2018.

Housing staff have been working with Golden Dawn to assist with a smooth transition and to ensure current tenants are not encumbered with an increase in rent. To mediate a rent increase, housing staff are working with Golden Dawn to create rent supplement agreements to provide a subsidy to account for the difference in their current rent and Golden Dawn's market rent.



Financial Considerations:

Rent supplement dollars from the current 2018 County budget will be used to fund the rent subsidy provided to Golden Dawn.

Staffing/IT Considerations:

There are no staffing or IT considerations associated with this report.

Legal Considerations:

Housing staff has applied for a 9(d) waiver from the Ministry of Housing. This waiver is required for the Golden Dawn to be removed from the Social Housing Agreement. The Ministry of Housing requires each Service Manager to reach a Service Level Standard (SLS) each year. The SLS set out the number of RGI units required. Using rent supplement dollars will allow Bruce County to continue to use the Golden Dawn units towards the SLS count.

Interdepartmental Consultation:

Housing staff have consulted with Corporate Services throughout the process.

Link to Strategic Goals and Elements:

There are no links to the Strategic Goals or Elements associated with this report.

Written by: Tania Dickson, Housing Services Manager

Approved by:

Kelley Coulter
Chief Administrative Officer