



Corporate Services Committee Minutes

July 7, 2016

1:35 p.m.

Council Chambers

Township of Huron-Kinloss, Ripley, Ontario

Present: Warden Mitch Twolan
Councillors Robert Buckle, Anne Eadie, Paul Eagleson, Milt McIver and Mike Smith

Staff: Kelley Coulter, Chief Administrative Officer
Darlene Batte, Administrative Assistant
Bettyanne Cobean, Director of Corporate Services
Melissa Legacy, Director of Library Services
Ray Lux, Acting Director of Emergency Services
Christine MacDonald, Director of Social Services and Housing
Cathy McGirr, Museum Director / Curator
Marianne Nero, Director of Human Resources
Steve Schaus, Deputy Chief
Charlies Young, Director of Health Services

Regrets: Councillors David Inglis and Janice Jackson

1. Pecuniary Interest

There were no declarations of pecuniary interest.

2. Action Items

A. Rural Ontario Municipal Association (ROMA) Conference Returns in 2017

Moved by Councillor Robert Buckle
Seconded by Councillor Mike Smith

That the Rural Ontario Municipal Association Conference be added to the list of eligible conferences for Members of Council to attend.

Carried

B. Information Technology Services Server Purchase

Moved by Councillor Milt McIver
Seconded by Councillor Robert Buckle

That Information Technology Services' (ITS) request to purchase six new servers to augment the current server infrastructure, be approved; and,

That the six servers, expected to cost no more than \$105,000, be financed from Information Technology Capital Reserves \$80,000 and the 2016 budget allocation \$25,000.

Carried

C. Park Street Renovations

Moved by Councillor Anne Eadie
Seconded by Councillor Mike Smith

That Paul Dawson, Architect be engaged to prepare a design and scope of work for the necessary renovations at the Park Street Administration Building to be funded from the current renovation budget.

Carried

3. Information Items

The following reports were received for information:

- Five Month Financial Review
- Summary of Tenders
- 2014 Annual Energy Consumption and Gas House Emissions
- Resignation of Purchasing Manager

4. Closed Meeting

Moved by Councillor Milt McIver
Seconded by Councillor Robert Buckle

That the Committee move into a closed meeting to discuss a notice of property declared surplus, pursuant to Section (2) (c) of the Municipal Act related a proposed or pending acquisition or disposition of land by the municipality or local board.

Carried

5. Rise and Report

Moved by Councillor Anne Eadie
Seconded by Councillor Paul Eagleson

That the Committee rise and report from the closed meeting.

Carried

The Warden reported that staff were given direction on how to respond to the declared surplus property correspondence.

6. Next Meeting

The next meeting of the Corporate Services Committee will take place on Thursday, August 4, 2016 in the Council Chambers, County Administration Centre, Walkerton, Ontario

7. Adjournment

Moved by Councillor Anne Eadie
Seconded by Councillor Robert Buckle

That the meeting of the Corporate Services Committee adjourn at 1:28 p.m.

Carried

Warden Mitch Twolan, Chair
Corporate Services Committee