



## Executive Committee Agenda

Thursday, July 5, 2018

11:00 a.m.

Bruce Gallery

Bruce County Museum & Cultural Centre, Southampton

### 1. Declaration of Pecuniary Interest

### 2. Information Items

A. Library Board Appointments (attached)

B. Chronological Report on Property Acquisition - 254 High Street,  
Southampton (attached)

### 3. Act on Recommendations

That in accordance with the Procedure By-law, staff be authorized and directed to give effect to the actions of the Executive Committee in respect of all resolutions passed during the July 5, 2018 meeting.

### 4. Next Meeting

August 2, 2018

### 5. Adjournment



## Committee Report

**To:** Warden Paul Eagleson  
Members of the Executive Committee

**From:** Donna Van Wyck, AMCT  
Clerk

**Date:** July 5, 2018

**Re:** Library Board Appointments

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### Recommendation:

The Library Board Appointments Report is for information.

### Background:

As per the Bruce County Procedure By-law Number 2018-015 the composition of the Bruce County Public Library Board is comprised of seven members as follows:

- (i) Warden
- (ii) Three elected members which includes one member from each of the following areas: Coastline (Huron-Kinloss, Kincardine, Saugeen Shores); Inland (Arran-Elderslie, Brockton, South Bruce); North (Northern Bruce Peninsula, South Bruce Peninsula)
- (iii) Three non-elected members which includes one member from each of the following areas: Coastline (Huron-Kinloss, Kincardine, Saugeen Shores); Inland (Arran-Elderslie, Brockton, South Bruce); North (Northern Bruce Peninsula, South Bruce Peninsula)

### Recruitment

With the 2018 Municipal Election, the Library Board positions are deemed vacant immediately prior to the Inaugural Meeting (December 6, 2018). Under subsection 11 (1) of the Public Libraries Act ("Act"), the County Clerk shall give public notice of vacancies on the board by publishing a notice of them, inviting applications, in a newspaper of general circulation in the municipality. Section 10 (3) of the Act stipulates that a board member shall hold office for a term concurrent with the term of the appointing council, or until a successor is appointed, and may be reappointed for one or more further terms. Therefore, the current Board is deemed dissolved immediately prior to the first meeting of the Council term.



Event	Date
Ad in papers; post in Library Branches and post on County and Library websites	Publication dates range from August 28 <sup>th</sup> , 2018 to September 13 <sup>th</sup> , 2018
Report to Executive Committee to establish an Evaluation Committee to review applications	September 6, 2018
Deadline to submit application	September 27, 2018 at 4:00 p.m.
Evaluation Committee to meet and review applications	October 18, 2018 at 2:00 p.m.
Report to Executive Committee to appoint Library Board Members	November 1, 2018
By-law to Council to approve appointments	December 6, 2018

### Board Appointments

Board appointments are covered under Section 10. (4) of the Act. The appointments of members of the new Library Board shall be made at a regular meeting of council and the member shall take office as soon as possible thereafter. If Council fails to make the appointments at its first meeting, it shall do so at any regular or special meeting held within 60 days after its first meeting.

### Financial/Staffing/Legal/IT Considerations:

There are no financial, staffing, legal or IT considerations associated with this report.

### Interdepartmental Consultation:

The Director of Library Services reviewed the Report.

### Link to Strategic Goals and Elements:

None identified.

Approved by:

Kelley Coulter  
Chief Administrative Officer



## Committee Report

**To:** Warden Paul Eagleson  
Members of the Executive Committee

**From:** Kelley Coulter, Chief Administrative Officer

**Date:** July 5, 2018

**Re:** Chronological Report on Property Acquisition  
254 High Street, Southampton

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### Recommendation:

The chronology of events for the property acquisition at 254 High Street, Southampton report is for information .

### Purpose:

On May 16, the County of Bruce and Bruce Power held a joint event at the Museum and Cultural Centre announcing the continued Economic Development partnership and the construction of Ontario's Nuclear Innovation Institute in Southampton, Ontario. The location of choice was articulated as a joint use, to support the building of the Archives and the Institute, including the property known as 254 High Street. Following the announcement, County Council supported the notion that staff hold a number of neighborhood open houses to obtain ideas on the physical design of the Institute and the identified location of choice.

Following the announcement, some members of the community were interested in the chronology surrounding the land acquisition. In the spirit of full transparency, staff have completed a chronology of events surrounding the land acquisition as outlined below.

2015 and 2016	County begins and completes work on Archival expansion feasibility including Accommodation Plan and Feasibility Study.
March 2, 2017	Staff report to Museum Committee the Feasibility Study results for discussion, dated February 8, 2017.
May 4, 2017	Staff report to Museum Committee in closed session on consideration of land acquisition to support archive expansion. Museum Committee approve staff to begin negotiations.
June 15, 2017	Staff report on progress of land negotiations to Museum Committee in closed session.



- July 6, 2017 Staff directed by Museum Committee in closed session to continue land negotiations with an offer to purchase.
- October 5, 2017 Staff update Museum Committee in closed session on status of land negotiations and receive direction to complete the land offer to purchase. Bruce County requests land survey (at County cost) and a home inspection as Conditions of Purchase.
- October 17, 2017 Bruce County received land survey and house inspection fulfilling the conditions of the purchase.
- October 19, 2017 Offer to purchase is completed signed by both parties with a close date following all conditions of purchase were fulfilled.
- November 16, 2017 Final Financial Feasibility Study for Archives new build presented to Museum Committee.
- December 19, 2017 Bruce Power asks Bruce County if there is a shared interest/desire to partner on an Applied Research Centre.
- February 11, 2018 Bruce Power announces at the Canadian Nuclear Association Conference their desire to build an Applied Research Centre in Bruce County.
- March 1, 2018 By-law #2018-17 approved by County Council authorizing the execution of an Agreement of Purchase and Sale at 254 High Street, Southampton ON
- March 15, 2018 Land purchase completed - media release prepared for release at April County Council meeting.
- May 16, 2018 Joint public announcement on the Ontario Nuclear Innovation Institute, including the location of choice.

**Financial/Staffing/Legal/IT Considerations:**

There are no financial, staffing, legal or IT considerations associated with this report.

**Approved by:**

Kelley Coulter  
Chief Administrative Officer