



## The Corporation of the County of Bruce

### Corporate Services Committee Finance and Property Division

#### Minutes

July 2, 2015

1:08 p.m.

Township of Huron-Kinloss Council Chambers  
Ripley, Ontario

**Present:** Warden Mitch Twolan

Councillors Robert Buckle, Anne Eadie, Paul Eagleson, David Inglis,  
Janice Jackson, Milt McIver and Mike Smith

**Staff:** Kelley Coulter, Chief Administrative Officer

Darlene Batte, Administrative Assistant  
Bettyanne Cobean, Clerk-Treasurer  
Eleanor MacEwen, Administrator – Brucelea Haven  
Cathy McGirr, Museum Director  
Doug Smith, Director of EMS  
Charlie Young, Administrator - Gateway

**1. Pecuniary Interest**

There were no declaration of pecuniary interest.

**2. Action Items**

**A. Cash Holdings and Investment Portfolio as of December 31, 2014**

**Moved by Councillor Mike Smith  
Seconded by Councillor Anne Eadie**

**That in compliance with the provincial legislation governing municipal investment practices, the 2014 Cash Holdings and Investment Portfolio as of December 31, 2014, be received.**

**Carried**

**B. Purchase of Evacuation Stair Chair – Park Street Administration Building**

**Moved by Councillor David Inglis  
Seconded by Councillor Milt McIver**

**That the purchase of an Evacuation Stair Chair, Model 300H, from Evac+Chair Canada at a total cost of \$1,610.25, be approved for the Park Street Administration Building; and,**

**That this expenditure be financed from the Accessibility Upgrades Reserve.**

**Carried**

**C. Response to Mr. Mann Delegation to County Council June 4, 2015 related to Council's request to meet with the Federal Minister of the Environment**

**Moved by Councillor David Inglis  
Seconded by Councillor Robert Buckle**

**That a letter be sent to Mr. Mann under the Warden's signature thanking him for his continued efforts in ensuring that the public is fully aware of the Ministry of the Environment intentions as they relate to Bruce County and advise Mr. Mann that County Council will not be withdrawing its support of the Deep Geologic Repository (DGR) Project to ensure that the evaluation of the project continues; and,**

**That Mr. Mann be advised that as required under the Municipal Act, Section 239 (7) "a municipality or local board or a committee of either of them shall record without note or comment all resolutions, decisions and other proceedings at a meeting of the body, whether it is closed to the public or not", the Clerk of the municipality is required under Section 229 (1) (a) of the Municipal Act "to record, without note or comment, all resolutions, decisions and other proceedings of the Council" and therefore Mr. Mann's request that the transcript he prepared of his delegation to Council on June 4, 2015 be posted on the Bruce County website, be denied; and,**

**That Mr. Mann be advised that under the County's Procedural By-law, Section 15(A) Council or Committee Meetings,**

**"Council or Committee meetings, not held in closed, may be taped, televised or otherwise electronically or mechanically recorded by a cable television company, by another licensed telecommunications company, or by any other media at the back of the Council Chambers or meeting room and in such a manner as not to interfere with the proceedings of the meeting with advance notification to the Clerk, Head of Council or Chair of the Committee as the case may be.**

**(B) Members of the public will be permitted to make recordings of proceedings provided that the action of recording does not interfere with the conduct of the meeting with advance notification to the Clerk or Chair of the Committee. Meetings which take place during closed session will not be recorded."**

**And that it be noted that said approval was not requested by Mr. Mann; and,**

**That Mr. Mann be advised that the County's Business Plan for 2015 does include the evaluation and implementation of webcasting on or before the 4<sup>th</sup> quarter; and,**

**That a letter be sent to Dr. Sandy Greer advising that both Bruce County Council's letter and the reply from the Ministry of the Environment that was received in the office of the Clerk, June 9, 2015 have both been posted on the County website as part of the July 2, 2015 Corporate Services Committee agenda.**

**Carried**

**D. Appointment of Auditor**

**Moved by Councillor Mike Smith  
Seconded by Councillor Anne Eadie**

**That BDO Canada Owen Sound office be appointed as external audit for a five-year period, 2016 – 2020 at an annual audit fee of:**

**\$58,500 – 2016 to 2018; and,  
\$59,750 – 2019 and 2020**

**Carried**

**E. Change of Meeting Date - September, 2015**

**Moved by Councillor Milt McIver  
Seconded by Councillor Robert Buckle**

**That the September 3<sup>rd</sup>, 2015 Council and Committee meetings be delayed one week and rescheduled to September 10<sup>th</sup>, 2015.**

**Carried**

**F. Insurance Program – 2016 and 2016**

**Moved by Councillor Anne Eadie  
Seconded by Councillor David Inglis**

**That the Treasurer be authorized to annually negotiate the 2016, 2017 and 2018 Insurance Program with Jardine Lloyd Thompson Canada Incorporated ensuring that the rating requirement of the original Request for Proposal be maintained with a competitive price; and,**

**That the results be reported to the Corporate Services Committee for approval.**

**Carried**

**3. Information Items**

The following reports were received for information:

- Financial Statement Review Period Ending May 31, 2015
- Greenhouse Gas Emissions Report

**4. Next Meeting**

The next meeting of the Corporate Services Committee – Finance and Property Division will take place on Thursday, August 6, 2015 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

**5. Adjournment**

**Moved by Councillor Milt McIver**

**Seconded by Councillor Robert Buckle**

**That the meeting of the Corporate Services Committee –  
Finance and Property Division adjourn at 1:26 p.m.**

**Carried**

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**Warden Mitch Twolan, Chair**

**Corporate Services Committee – Finance and Property Division**