



## Human Resources Committee Minutes

June 9, 2016  
2:45 p.m.  
Council Chambers  
County Administration Centre, Walkerton

**Present:** Warden Mitch Twolan, Chair  
Councillors Robert Buckle, Paul Eagleson, David Inglis, Milt McIver and Mike Smith

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Administrative Assistant  
Marianne Nero, Director of Human Resources  
John Van Delden, Health & Safety Manager

**Regrets:** Councillors Anne Eadie and Janice Jackson

**1. Pecuniary Interest**

There were no declarations of pecuniary interest.

**2. Health and Safety Procedures**

Moved by Councillor Mike Smith  
Seconded by Councillor Robert Buckle

That the following Health and Safety Policies become Procedures;

Committees (CBHS 2)  
Workplace Inspections (CBHS 3)  
Employee Accident/Incident Reporting Guidelines (CBHS 4)  
WSIB Reporting (CBHS 5)  
Modified Work (CBHS 6)  
Refusal to Work (CBHS 7)  
Health and Safety Training (CBHS 8)  
Hazardous Conditions Reporting (CBHS 9)  
Standard Operating Procedures (CBHS 10)  
Heat and Cold Stress Policy (CBHS 13)

Carried

3. **Health and Safety Disciplinary Policy**

Moved by Councillor Milt McIver  
Seconded by Councillor Paul Eagleson

That the Health and Safety Disciplinary Policy (CBHS 11) be rescinded.

Carried

4. **County Policy E9 - Health and Safety**

Moved by Councillor Robert Buckle  
Seconded by Councillor Mike Smith

That County Policy E9 - Health and Safety be rescinded.

Carried

5. **Next Meeting**

The next meeting of the Human Resources Committee will take place on Thursday, July 7, 2016 in the Council Chambers, Township of Huron-Kinloss, Ripley, Ontario.

6. **Adjournment**

Moved by Councillor Milt McIver  
Seconded by Councillor Paul Eagleson

That the meeting of the Human Resources Committee adjourn at 2:57 p.m.

Carried

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Warden Mitch Twolan, Chair  
Human Resources Committee