



## Corporate Services Committee Minutes

June 9, 2016  
1:06 p.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Mitch Twolan  
Councillors Robert Buckle, Anne Eadie, Paul Eagleson, David Inglis, Milt McIver and Mike Smith

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Administrative Assistant  
Bettyanne Cobean, Director of Corporate Services  
Gary Gray, Purchasing Manager  
Chris LaForest, Director of Planning  
Melissa Legacy, Director of Library Services  
Ray Lux, Deputy Chief Quality Assurance  
Christine MacDonald, Director of Social Services and Housing  
Cathy McGirr, Museum Director  
Marianne Nero, Director of Human Resources  
Steve Schaus, Acting Director of Emergency Services  
Jennifer Smith, Purchasing Analyst  
Charlies Young, Director of Health Services

**Regrets:** Councillor Janice Jackson

### 1. Pecuniary Interest

There were no declarations of pecuniary interest.

### 2. Information Items

A budget review was presented for the following departments:

- Museum
- Long Term Care

At the request of the CAO, the review of the Paramedic Services budget was deferred to a future meeting.

### 3. Action Items

#### A. Cash Holdings and Investment Portfolio as of December 31, 2015

Moved by Councillor Milt Mclver  
Seconded by Councillor David Inglis

That in compliance with the provincial legislation governing municipal investment practices, the 2015 Cash Holdings and Investment Portfolio as of December 31, 2015, be received.

Carried

#### B. Library Board 2015 Deficit

Moved by Councillor Milt Mclver  
Seconded by Councillor Anne Eadie

That the 2015 deficit be reduced with a transfer of the balance of the Library Tax Stabilization of approximately \$6,573 and a further \$20,000 from the Library Sustainability/Strategic Plan Reserve; and.

That the remainder of the deficit be financed from the Corporate Tax Stabilization Reserve; and,

That the County's contribution to the Bruce County Public Library Board will annually be reduced in the amount of the annual surplus and any deficit generated will be managed under the Corporate Surplus/Deficit.

Carried

#### C. Purchase of Microsoft Surface Pro's for Members of Council

Moved by Councillor Anne Eadie  
Seconded by Councillor Mike Smith

That Microsoft Surface Pro's be purchased for interested Members of Council and financed from the Tax Stabilization Reserve.

Carried

#### D. Business Property Tax Capping

Moved by Councillor Milt Mclver  
Seconded by Councillor Robert Buckle

That the Tax Capping Optional tools in accordance with Section 329.1 of the Municipal Act be approved as follows:

- The maximum increase threshold shall be the greater of:
  - (i) 10% of the previous year's annualized capped tax, and
  - (ii) 10% of the previous year's annualized Current Value Assessment (CVA) tax for eligible property;

- An increase threshold adjustment be imposed for capped properties where the required billing adjustment is within \$500 of the properties' Current Value Assessment tax; in this instance, no capping credit would be applied, and the affected property would be billed at their full CVA tax level;
- A decrease threshold adjustment be imposed for capped properties where the required billing adjustment is within \$250 of the properties' Current Value Assessment tax; in this instance, no capping claw-back would be applied, and the affected property would be billed at their full Current Value Assessment tax level;
- The measures be instituted to exclude properties from the capping program once they reach their Current Value Assessment tax destination, or cross over it;
- The multi-residential class be excluded from the capping program in its entirety in 2016 as no property within the class will be eligible to receive capping protection; and,

That the cost of funding the tax capping relief be recovered from the same tax class (claw-back) from decreasing properties; and,

That the appropriate by-law be prepared and presented to County Council.

Carried

**E. Integrated Energy Performance Project - Ecosystem Energy Savings Experts**

Moved by Councillor Mike Smith  
Seconded by Councillor Anne Eadie

That the Integrated Energy Performance Project - Ecosystem Energy Savings Experts Report be deferred; and,

That staff prepare a report with additional information for presentation at a special meeting of the Corporate Services Committee meeting on June 23, 2016.

Carried

Gary Gray and Jennifer Smith withdrew from the Chambers at 2:20 p.m.

**4. Information Items**

The following reports were received for information:

- Long Term Debt Analysis
- Reserves and Reserve Fund Analysis
- Tax Stabilization
- Carpet Replacement - Park Street
- Youthroots - Impact! Youth Summit Grant Request

**5. Closed Meeting**

Moved by Councillor Milt McIver  
Seconded by Councillor Robert Buckle

That the Committee move into a closed meeting to discuss the Bruce County Jail, pursuant to Section (2) (b) of the Municipal Act related to personal matters about an identifiable individual, including municipal or local board employees.

Carried

**6. Rise and Report**

Moved by Councillor Milt McIver  
Seconded by Councillor Paul Eagleson

That the Committee rise and report from the closed meeting.

Carried

**7. Bruce County Jail**

The Warden reported that the County has been in discussions with a potential tenant for the last several months but unfortunately this potential tenant has withdrawn interest in entering into an agreement with the County. The County will continue to review opportunities for the vacant Jail.

**8. Next Meeting**

The next meeting of the Corporate Services Committee will take place on Thursday, June 23, 2016 in the Council Chambers, County Administration Centre, Walkerton, Ontario

**9. Adjournment**

Moved by Councillor David Inglis  
Seconded by Councillor Robert Buckle

That the meeting of the Corporate Services Committee adjourn at 2:40 p.m.

Carried

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Warden Mitch Twolan, Chair  
Corporate Services Committee