



## Corporate Services Committee Minutes

June 1, 2017  
1:22 p.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Mitch Twolan (Chair)  
Councillors Robert Buckle, Paul Eagleson, David Inglis, Janice Jackson,  
Milt Mclver and Mike Smith

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk  
Bettyanne Cobean, Director of Corporate Services

**Regrets:** Councillor Anne Eadie

### 1. Pecuniary Interest

Warden Mitch Twolan declared a pecuniary interest regarding item 2 (C) Tax Stabilization Reserve 2017 Activity / 2017 Recommendations as it relates to Southwestern Integrated Network Inc (SWIFT).

### 2. Action Items

#### A. Business Property Tax Capping Optional Tools

Moved by Councillor Mike Smith  
Seconded by Councillor Milt Mclver

That the Tax Capping Optional tools in accordance with Section 329.1 of the Municipal Act be approved as follows:

- The maximum increase threshold shall be the greater of:
  - (i) 10% of the previous year's annualized capped tax, and
  - (ii) 10% of the previous year's annualized Current Value Assessment (CVA) tax for eligible property;
- An increase threshold adjustment be imposed for capped properties where the required billing adjustment is within \$500 of the properties' Current Value Assessment tax; in this instance, no capping credit would be applied, and the affected property would be billed at their full CVA tax level;

- A decrease threshold adjustment be imposed for capped properties where the required billing adjustment is within \$500 of the properties' Current Value Assessment tax; in this instance, no capping claw-back would be applied, and the affected property would be billed at their full Current Value Assessment tax level;
- The measures be instituted to exclude properties from the capping program once they reach their Current Value Assessment tax destination, or cross over it;
- The multi-residential class continue to be excluded from the capping program in its entirety in 2017 as no property within the class will be eligible to receive capping protection; and, Corporation of the County of Bruce [brucecounty.on.ca](http://brucecounty.on.ca) Corporate Services
- NEW FOR 2017 Vacant land properties be excluded from the eligibility calculation and begin the Phase-out in 2017;
- NEW FOR 2017 Limit capping protection only to reassessment related changes prior to 2017;

That the cost of funding the tax capping relief be recovered from the same tax class (claw-back) from decreasing properties; and

That the appropriate by-law be prepared and presented to County Council.

Carried

**B. 2017 Property Tax Policy Review Update**

Moved by Councillor Robert Buckle  
Seconded by Councillor David Inglis

That the 2017 County-wide tax ratios and class discounts be approved as set out in Table 1 and in By-law 2017-042.

Carried

### **C. Tax Stabilization Reserve 2017 Activity / 2017 Recommendations**

In accordance with his declaration of pecuniary interest, Warden Twolan withdrew from the Chambers at 1:25 p.m. Councillor David Inglis assumed the chair.

**Moved by Councillor Mike Smith**

**Seconded by Councillor Paul Eagleson**

**That the following initiatives totaling \$539,387 be financed from the Tax Stabilization Reserve:**

- 1. SWIFT 2017 shortfall \$123,711**
- 2. SWIFT 2018 and 2019 payments \$344,036**
- 3. Museum repayment to Working Capital Reserve \$ 46,640**
- 4. Corporate Unified Communications Reserve \$ 25,000**

**Carried**

### **3. Information Items**

Warden Twolan resumed the chair at 1:31 p.m.

The following reports were received for information:

- Long Term Debt Analysis - December 31, 2016
- Reserves and Reserve Funds analysis - December 31, 2016
- 2018 Insurance Program and Cyber Insurance Update
- Cash Holdings and investment Portfolio - December 31, 2016
- Naming of Meeting Rooms at the Park Street Administration Centre Update

### **4. Next Meeting**

The next meeting of the Corporate Services Committee will take place on Thursday, July 6, 2017 in the Township of Huron-Kinloss Council Chambers, Ripley, Ontario

### **5. Adjournment**

**Moved by Councillor Robert Buckle**

**Seconded by Councillor Mike Smith**

**That the meeting of the Corporate Services Committee adjourn at 1:39 p.m.**

**Carried**

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**Warden Mitch Twolan, Chair  
Corporate Services Committee**