



## The Corporation of the County of Bruce

### Corporate Services Committee Finance and Property Division

#### Minutes

May 7, 2015  
9:40 a.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Mitch Twolan (Chair)  
Councillors Robert Buckle, Anne Eadie, Paul Eagleson, David Inglis,  
Janice Jackson, Milt McIver and Mike Smith

**Staff:** Kelley Coulter, Chief Administrative Officer  
Bettyanne Cobean, Clerk-Treasurer  
Donna Van Wyck, Deputy-Clerk

#### 1. Pecuniary Interest

Councillor Anne Eadie declared a pecuniary interest regarding the Western Ontario Wardens' Caucus Ultra High Speed Broadband Project (SWIFT) Update.

Council supported adding an item to the Agenda regarding the Deep Geologic Repository Project (DGR).

#### 2. Action Items

##### A. Review of One-third Expenses Allowance for tax purposes for Councillor Remuneration

Moved by Councillor Milt McIver  
Seconded by Councillor Anne Eadie

**That a by-law be introduced to authorize the continuation of the One-third Expense Allowance for Councillor Remuneration.**

**Carried**

**B. Conventions, Conferences, Special Sessions of Council Policy**

**Moved by Councillor David Inglis  
Seconded by Councillor Robert Buckle**

**That the Conventions, Conferences and Special Sessions of Council Policy, be approved.**

**Carried**

**C. Anti-Spam Policy**

**Moved by Councillor Mike Smith  
Seconded by Councillor Anne Eadie**

**That the Anti-Spam Policy for the County of Bruce be approved.**

**Carried**

**D. Sale of Real Property Policy**

**Moved by Councillor Milt McIver  
Seconded by Councillor Janice Jackson**

**That the Sale of Real Property Policy for the County of Bruce be approved.**

**Carried**

**E. Budget Timetable 2016**

**Moved by Councillor Mike Smith  
Seconded by Councillor Robert Buckle**

**That the 2016 Budget and Annual Business Plan Timetable be approved; and,**

**That September 24, 2015 be reserved for budget presentations.**

**Carried**

**F. October 2015 Committee Meeting Date Change Request**

**Moved by Councillor Milt McIver  
Seconded by Councillor Anne Eadie**

**That the October Committee meeting date for Planning and Development and Highways be changed from October 15<sup>th</sup> to October 22<sup>nd</sup>, 2015.**

**Carried**

The Warden, Council and Staff congratulated CAO Kelley Coulter who will become President of the Ontario Municipal Administrators' Association in May 2015.

In accordance with her declaration of pecuniary interest, Councillor Anne Eadie left the Council table during the discussion and vote on the Western Ontario Warden's Caucus Ultra High Speed Broadband Project Update.

**G. Western Ontario Wardens' Caucus Ultra High Speed Broadband Project (SWIFT) Update**

**Moved by Councillor Mike Smith  
Seconded by Councillor David Inglis**

**That the County of Bruce advance \$20,000 of the funding set aside in the 2015 Budget for the SWIFT (South West Integrated Fibre Technology) project in order to finalize the Business Case as required by the provincial ministry of Economic Development for decision on funding.**

**Carried**

**H. Deep Geologic Repository (DGR) Project**

**Moved by Councillor Anne Eadie  
Seconded by Councillor Mike Smith**

**That the Warden and C.A.O. be authorized to request a delegation with the Federal Minister of the Environment to discuss the Deep Geologic Repository Project.**

**Carried**

**3. Correspondence Referred**

**A. Royal Canadian Legion, Ontario Command**

**Moved by Councillor Milt McIver  
Seconded by Councillor Paul Eagleson**

**That the request from the Royal Canadian Legion, Ontario Command to sponsor an advertisement in Volume II of the Military Service Recognition Book be approved and funded from the 2015 Unassigned/Miscellaneous Grants Account.**

**Carried**

#### **4. Delegation**

Ms. Traci Smith, Managing Partner, BDO presented the 2014 Audited Financial Statements.

The following staff were in attendance for this presentation:

Sherri Dillon, Office Supervisor, Highways  
Terri-Lynn Hatten, Accounting Analyst  
Connie Hutchinson, Financial Analyst  
Brian Knox, Engineer  
Chris LaForest, Director of Planning & Economic Development  
Melissa Legacy, Acting Director, Library  
Christine MacDonald, Director, Social Services and Housing  
Eleanor MacEwen, Administrator, Brucelea Haven  
Cathy McGirr, Director, Museum  
Janice Mewhinney, Business/Income Development Manager, Bruce County Museum & Cultural Centre  
Marianne Nero, Director, Human Resources  
Susan Petrik, Deputy Treasurer  
Angela Schmidt, Office Manager, Social Services  
Doug Smith, Director, Emergency Medical Services  
Steven Wilson, Acting Director, Information Technology  
Charles Young, Administrator, Gateway Haven

**Moved by Councillor Anne Eadie  
Seconded by Councillor Milt McIver**

**That the Financial Statements 2014 Audited Results Report be received for information; and,**

**That the deficit of \$147,370 less the Elgin Place West deficit \$5,755 (\$141,615) be financed from the Tax Stabilization Reserve Fund decreasing the balance of the Reserve to \$99,221; and,**

**That the deficit of Elgin Place West Non Profit be financed from the Elgin Place West Surplus.**

**Carried**

The Committee recessed at 10:35 a.m. and reconvened at 10:50 a.m.

**5. Closed Meeting**

**Moved by Councillor David Inglis**

**Seconded by Councillor Robert Buckle**

**That the Committee move into a closed meeting to discuss:**

- **a Small Claims Court Claim pursuant to section 239 (2) (e) of the Municipal Act for litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and,**
- **the Bruce County Jail and Court Facilities pursuant to section 239 (2) (a) of the Municipal Act related to the security of the property of the municipality or local board.**

**Carried**

**6. Rise and Report**

**Moved by Councillor Anne Eadie**

**Seconded by Councillor David Inglis**

**That the Committee rise and report from the closed meeting.**

**Carried**

The Warden reported from the Closed Meeting that Bruce County has regretfully accepted the withdrawal of the business plan from CHEROS Enterprises Incorporated to enter into a lease for the former Bruce County Jail.

**Moved by Councillor Anne Eadie**

**Seconded by Councillor Robert Buckle**

**That staff be directed to explore other options for the future use of the former Bruce County Jail.**

**Carried**

**7. Information Items**

- First Quarter Financial Statement Review
- Summary of Awarded Tenders – January to March, 2015

**8. Next Meeting**

The next meeting of the Corporate Services Committee – Finance and Property Division will take place on Thursday, June 4, 2015 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

**9. Adjournment**

**Moved by Councillor Milt McIver**

**Seconded by Councillor Paul Eagleson**

**That the meeting of the Corporate Services Committee –  
Finance and Property Division adjourn at 11:28 a.m.**

**Carried**

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**Warden Mitch Twolan, Chair**

**Corporate Services Committee – Finance and Property Division**