



## Homes Committee Agenda

Thursday, May 3, 2018

9:30 a.m.

Council Chambers

County Administration Centre, Walkerton

### 1. Declaration of Pecuniary Interest

### 2. Action Items

- A. Funding Options for the Gateway Nurse Call System and Patient Wander Guard System (attached)

### 3. Information Items

- A. Long Term Care Information Report (attached)

### 4. Next Meeting

June 7, 2018

### 5. Adjournment



## Committee Report

**To:** Warden Paul Eagleson  
Members of the Homes Committee

**From:** Michael McKeage  
Director of Health Services

**Date:** May 3, 2018

**Re:** Funding Options for the Gateway Nurse Call System and Patient Wander Guard.

---

### Recommendation:

That the total project costs of \$419,464 less previously committed financing of \$359,000 for a total of \$60,464 be funded from Tax Stabilization Fund, as per Option 1.

### Background:

In 2015 the Committee supported this project and estimated the cost at \$359,000 to be financed from a number of small unassigned reserves with the balance to be supported by internal financing with a repayment over 10 years.

### Funding Sources:

2015

Unassigned reserves transfer	\$ 42,050
Working Capital transfer	<u>316,950</u>
<b>Anticipated Project Cost</b>	<b>\$ 359,000</b>

### Project Costs:

2016	Cabling and Data	\$ 49,555
	Switches	31,707
	Supplies	2,813
2017	Consulting	<u>31,704</u>
	<b>Total Expenditures Incurred</b>	<b>\$ 115,779</b>

### Revised Project Costs

2018

Prior Expenses	\$ 115,779
KR Communications	<u>303,684</u>
<b>Revised Project Cost</b>	<b>\$ 419,463</b>



### Funding Options:

#### Option 1:

That the difference of \$60,464, between the anticipated project costs required for the purchasing and installation of the Nurse Call Wander guard systems \$359,000 and the revised project costs of \$419,464 be funded from the Tax Stabilization fund.

That the committed funding from the working capital of \$316,950 less the combined total of \$75,000 previously repaid through the 2016, 2017 and 2018 budget for a net of \$241,950 to be repaid over ten years (10Years) be approved,

That the Heath Services Department fund in their annual budget \$24,195 within the Gateway facility operating budget beginning in 2019.

#### Option 2:

That the total project costs exceeding the reserve contribution be funded internally from the Working Capital Reserve with the balance of \$302,414 to be repaid over ten years beginning in 2019. Resulting in an annual repayment of \$30,241 within the Gateway facility operating budget.

### Departmental Consultation:

Corporate Services Department

### Link to Strategic Goals and Elements:

Goal # 6.- Explore alternative options to improve efficiency and service.

### Approved by:

Kelley Coulter  
Chief Administrative Officer



## Committee Report

**To:** Warden Paul Eagleson  
Members of the Homes Committee

**From:** Michael McKeage  
Director of Health Services

**Date:** May 3, 2018

**Re:** Long Term Care Information Report

---

### Recommendation:

The Long Term Care Information Report dated May 3, 2018 is for information.

### Background:

#### Centralized Scheduling

The Centralized Scheduling Office (CSO) continues to support paramedic services and the nursing departments at the county homes. The posting of an additional fulltime scheduler and a one-year contract administrative support position, will allow the CSO to undertake scheduling for the entire nursing department at Brucelea Haven in addition to the remaining service units in both homes. A detailed implementation plan has been finalized outlining the CSOs' weekly activity required to ensure the effective consolidation of all scheduling activities in the Walkerton office. Standard Operating Procedures (SOP) are being implemented to ensure consistent and transparent scheduling services throughout the Department of Health Services. LTCH Administrators, Human Resources Staff, Schedulers and Paramedic Services Chiefs continue to meet on a weekly basis to review Key Scheduling Performance Indicators, identify best practices and discuss the next steps in the implementation of the plan.

#### Best Practice Spotlight Organizations

The county homes have now completed the first of three years in our quest to become designated Best Practice Spotlight Organizations. Gateway has implemented best practices related to Pain & Palliation. Both Gateway and Brucelea have almost completed implementing best practices for Prevention of Abuse & Neglect in Older Adults. Over the next year, Gateway will be focused on Assessment & Management of Pressure Injuries while Brucelea will be implementing best practices related to the Prevention of Falls in Older Adults. Both homes have also been hosting sessions on Leadership best practices. As each home develops best practices in one area, these will be shared with the other home. Seventeen staff from the two homes have now been trained as Best Practice Champions and a Best Practice newsletter is now being circulated to staff. We continue to be proud that the Bruce County homes were



among the five long-term care homes in Ontario (out of 620) in 2017 that were selected for this great program. As long as the homes demonstrate that these best practices have been implemented and are being sustained, we are confident that, in 2020, we will be formally designated by the Registered Nurses Association of Ontario as Best Practice Spotlight Organizations.

### **Behaviour Supports Ontario**

For some time, the province has provided additional resources to long-term care homes in the form of specialized staffing to address behaviours from residents. Whether it results from dementia, mental health issues or brain injuries, residents may sometimes present with behaviours which can be challenging. At both homes some PSWs and RPNs have received specialized training and provide specialized support to other staff when faced with these challenges. A BSO support team is also based in Owen Sound and can be called on for additional support. As the province also continues to provide additional resources so that Ontarians can remain in their own homes longer, the acuity of the needs of those who are admitted to long-term care homes continues to increase. The expertise provided by our in-house BSO teams and the external support team are increasingly important to our provision of quality care for those residents who need them.

### **Nurse Call and Wander Guard System- Gateway Haven**

A meeting was held April 19 with KR Communications to discuss start times which will occur 8-10 weeks after ordering of equipment. A decision was made to start with the phone system. The Certificate of Insurance and bond documents were provided. The contractor will be preparing the required letter to MOHLTC in regards to this installation.

### **Financial/Staffing/Legal/IT Considerations:**

The funding options for the purchase and installation of the Gateway Haven Nurse Call and Wander Guard Systems will be addressed in a separate report to council.

### **Interdepartmental Consultation:**

There has been internal departmental consultation in the preparation of this report from Gateway Haven and Brucelea Haven.



Corporation of the County of Bruce  
Homes

brucecounty.on.ca

**Link to Strategic Goals and Elements:**

Goal # 1 - Develop and implement tactics for improved communications

Goal # 2 - Leverage technology

Goal # 6 - Explore alternate options to improve efficiency and service

Goal #10 - Develop Key Performance Indicators that are meaningful and report on them

**Original Draft of Report Prepared By:**

Willy Van Klooster, Administrator, Brucelea Haven

Heather Penny, Administrator, Gateway Haven

**Approved by:**

A handwritten signature in black ink, appearing to read 'Kelley Coulter', written over a light blue horizontal line.

Kelley Coulter

Chief Administrative Officer