



**The Corporation of the County of Bruce**  
**Corporate Services Committee**  
**Minutes**

April 14, 2016  
10:43 a.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Mitch Twolan (Chair)  
Councillors David Inglis, Robert Buckle, Anne Eadie, Paul Eagleson,  
Milt McIver and Mike Smith

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Administrative Assistant  
Bettyanne Cobean, Director of Corporate Services

**Regrets:** Councillor Janice Jackson

**1. Pecuniary Interest**

There were no declarations of pecuniary interest.

**2. Action Items**

**A. Presentation of 2016 Q1 Business Plan Updates**

The following staff were in attendance for the presentation of the Q1 updates: Charlie Young, Director of Health Services, Marianne Nero, Director of Human Resources, Chris LaForest, Director of Planning, Brian Knox, Engineer, Christine MacDonald, Director of Social Services and Housing, Steve Schaus, Acting Director of EMS, Melissa Legacy, Director of Library Services and Cathy McGirr, Museum Director.

The Q1 Business Plan Updates were presented as follows:

- CAO
- Brucelea Haven
- Gateway Haven
- Corporate Services
- Human Resources

Charles Young withdrew from the Chambers immediately following the presentation of the Q1 Business Plan Updates for Brucelea and Gateway.

**3. Closed Meeting**

**Moved by Councillor Paul Eagleson**

**Seconded by Councillor Anne Eadie**

**That the Committee move into a closed meeting to discuss:**

- **the Bruce County Jail pursuant to section 239 (2) (a) of the Municipal Act related to the security of the property of the municipality or local board; and,**
- **Review of the 2015 Unaudited Financial Statements pursuant to Section (2) (b) of the Municipal Act related to personal matters about an identifiable individual, including municipal or local board employees; and,**
- **Request for Vacation Carry-over pursuant to Section (2) (b) of the Municipal Act related to personal matters about an identifiable individual, including municipal or local board employees.**

**Carried**

Councillor Inglis withdrew from the Chambers during the closed meeting session at 12:05 p.m.

**4. Rise and Report**

**Moved by Councillor Paul Eagleson**

**Seconded by Councillor Anne Eadie**

**That the Committee rise and report from the closed meeting.**

**Carried**

**Moved by Councillor Anne Eadie**

**Seconded by Councillor Milt McIver**

**That staff be directed to payout the accumulated vacation time and lieu time owed at December 31, 2015 for the Cayley Street Maintenance Supervisor.**

**Carried**

The Committee recessed for lunch at 12:40 p.m. and reconvened at 1:21 p.m. Councillor David Inglis rejoined the meeting.

**5. Action Items continued**

**A. Presentation of 2016 Q1 Business Plan Updates Continued**

2016 Q1 Business Plan Updates were presented as follows:

- Planning and Development
- Transportation & Environment Services (Highways)
- Social Services and Housing
- Bruce County Paramedic Services
- Library
- Museum

Brian Knox withdrew from the Chambers immediately following the presentation of the Q1 Business Plan Update for Transportation & Environmental Services.

**B. Property Acquisition – 268 Berford Street, Wiarton – Financing Options**

**Moved by Councillor Milt McIver  
Seconded by Councillor Anne Eadie**

**That the \$1,300,000 financing for the purchase of property located at 268 Berford Street, Wiarton, Ontario (including all furniture and fixtures) be funded as follows:**

- \$700,000 from the 1991 County Forestry Reserve
- \$600,000, interest free, from the Working Capital Reserve, to be repaid in 15 equal annual instalments of \$40,000; and,

**That the 1991 County Forestry Reserve be renamed to the Wiarton 268 Berford Street Reserve and that the remaining funds, approximately \$212,095, be used for future capital requirements associated with this property**

**Carried**

Staff were directed to prepare a report on the estimated operating expenditures for this property for presentation at the May 5, 2016 Corporate Services Committee meeting.

## **6. Information Items**

### **A. Budget Timeline – Change in September Meeting Schedule**

The Budget Timeline – Change in September Meeting Schedule was received for information. The meeting dates for September have been scheduled as follows:

- September 8<sup>th</sup>, 2016 – Council and Committee;
- September 15<sup>th</sup>, 2016 – Committee (Highways & Planning); and,
- September 29<sup>th</sup>, 2016 – Presentation of Budgets to the Corporate Services Committee.

### **7. Next Meeting**

The next meeting of the Corporate Services Committee will take place on Thursday, May 5, 2016 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

### **8. Adjournment**

**Moved by Councillor Anne Eadie  
Seconded by Councillor Paul Eagleson**

**That the meeting of the Corporate Services Committee adjourn  
at 2:20 p.m.**

**Carried**

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**Warden Mitch Twolan, Chair  
Corporate Services Committee**