



## Notice of Meeting

**To:** Bruce County Council  
and Senior Management Team

**From:** Donna Van Wyck, AMCT  
Clerk

**Date:** March 29, 2018

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The next meeting of Bruce County Council will take place as follows:

**Date:** Thursday, April 5, 2018

**Time:** 9:30 a.m.

**Place:** Council Chambers,  
County of Bruce Administration Centre, Walkerton, Ontario

The attached Agenda indicates those topics to be addressed during the meeting.

The following Committees are scheduled to meet following County Council:

- Executive Committee
- Corporate Services Committee
- Homes Committee
- Human Resources Committee
- Human Services Committee
- Museum Committee



## Bruce County Council Agenda

Date: April 5, 2018  
Time: 9:30 a.m.  
Place: Council Chambers  
County Administration Centre, Walkerton  
Chair: Warden Paul Eagleson

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**1. Roll Call**

**2. Declaration of Pecuniary Interest**

**3. Confirmation of Council Minutes**

March 1, 2018 (attached)

**4. Communications**

Please contact the Clerk if you wish a copy of any of the communications listed.

**A. Bill Walker, MPP, Bruce-Grey-Owen Sound**

Forwarding a copy of the letter sent to the Minister of Natural Resources and Forestry regarding the issue of clean-up efforts at Sauble Beach in response to correspondence received from the Town of South Bruce Peninsula.

**B. City of Hamilton**

Endorsing the Town of Essex's resolution, "that when school boards make decisions to close schools that they have to offer the building to the local municipality for a dollar."

**C. SouthWestern Integrated Fibre Technology Inc. (SWIFT) Project Update: 2018 (attached)**

Referred to the Corporate Services Committee

## 5. Delegations

### A. 2018 Public County Public Speaking Competition Winners

- Junior Division
  - Chelby Morris, Port Elgin Saugeen Central - "Child Marriages"
- Intermediate Division
  - Jessie Henry, Hillcrest Central, Teeswater - "The Power of Words"

## 6. Reports from Staff

## 7. Inquiries and Announcements

## 8. Minutes (attached)

March 1, 2018

- Corporate Services Committee
- Homes Committee
- Human Services Committee
- Museum Committee
- Transportation & Environmental Services Committee

March 22, 2018

- Executive Committee
- Human Resources Committee
- Human Services Committee
- Planning and Development Committee
- Transportation and Environmental Services Committee

## 9. Notice of Motion

## 10. Other Business

## 11. By-laws

2018-019 - A by-law to authorize the execution of a Sixth Lease Extension and Amending Agreement (Lease #L01835) between the Corporation of the County of Bruce and Her Majesty the Queen in Right of Ontario as represented by the Minister of Infrastructure

2018 -020 - A by-law to authorize the execution of agreements between the Corporation of the County of Bruce and the Municipalities of Arran-Elderslie, Brockton and South Bruce for the provision of the services of an Emergency Management Program Coordinator commonly referred to as the Community Emergency Management Coordinator (CEMC)

2018-021 - A by-law to establish and adopt a Purchasing Policy for the procurement of goods and services for the County of Bruce

2018-022 - A by-law to authorize the execution of the Ontario Transfer Payment Agreement between Her Majesty the Queen in Right of Ontario as represented by the Minister of Education and the Corporation of the County of Bruce for the 2018 Child Care Service Agreement

2018-023 - A by-law to authorize speed limits on the Bruce County Road System and in construction zones

2018-024 - A by-law to designate Community Safety Zones on a portion of certain highways under the jurisdiction of the Bruce County Transportation and Environmental Services Department

2018-025 - A By-law to confirm the proceedings of the Council of the Corporation of the County of Bruce at its meeting held the 5th day of April, 2018

**12. Adjournment**

**13. O Canada**



## Bruce County Council Minutes

The regular meeting of Bruce County Council was held in the County of Bruce Council Chambers, Walkerton at 9:30 a.m. on Thursday, March 1, 2018.

### 1. Roll Call

**Present:** Warden Paul Eagleson  
Councillors Robert Buckle, Anne Eadie, David Inglis, Milt McIver, Mike Smith and Mitch Twolan

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk  
Bettyanne Cobean, Director of Corporate Services  
Brian Knox, Director of Transportation and Environmental Services  
Christine MacDonald, Director of Human Services  
Cathy McGirr, Museum Director  
Melissa Legacy, Director of Library Services  
Michael McKeage, Director of Health Services  
Marianne Nero, Director of Human Resources  
Kara Van Myall, Director of Planning and Economic Development  
Donna Van Wyck, Clerk

**Regrets:** Councillor Janice Jackson

### 2. Pecuniary Interest

There were no declarations of pecuniary interest.

### 3. Minutes

Moved by Councillor Anne Eadie  
Seconded by Councillor David Inglis

That the minutes of the February 1, 2018 Council Session be adopted as circulated.

Carried

### 4. Communications

#### A. City of Kingston

Resolution urging the provincial government to dedicate a portion of the cannabis excise tax revenue from the federal government to local public health agencies in Ontario.

#### B. County of Simcoe

Providing a copy of the County of Simcoe's White paper entitled, "Building a Seniors Campus: A Sustainable Model to Support Positive Aging and Strengthen our Communities."

#### C. County of Simcoe

Providing a copy of the County of Simcoe's Senior's Strategy entitled, "Positive Aging Strategy: Older Adults Strengthening our Communities."

#### D. Grey Bruce Christian Farms Association

Encouraging the County of Bruce to ensure that they are using the current increase in property tax revenue resulting from the increased value of farm properties to the benefit of farmers and to support farming businesses through adding and maintaining valuable infrastructure, strong community services and innovative economic development that will build value for farmers and farm businesses in this area.

### 5. Delegations

#### A. Farm Assessments and Taxes

Mr. Ken Bridge, President of Bruce Federation of Agriculture accompanied by Mr. Ben Le Fort, Senior Policy Analyst, Ontario Federation of Agriculture made a presentation on the impacts on the property tax burden on farmland in Bruce County. They requested the County consider slowing the increase for 2018 by adjusting the property tax ratio below the current 25% of residential taxes to avoid a property tax shift onto farmland property owners.

#### B. Manufacturing & Construction Sector Partnership - Labour Market Strategy

Ms. Gemma Mendez-Smith, Four County Labour Market and Planning Board made a presentation on the Manufacturing & Construction Sector Partnership and the Labour Market Strategy.

**C. Community Index of Well-Being**

Ms. Tanya Shute, Manager, Allied Health Services - Quality & Risk Management South East Grey Community Health Centre made a presentation on the Community Index of Well-Being initiatives and the future initiative / survey for Bruce and Grey Counties.

**6. Staff Reports**

There were no County Staff reports.

**7. Inquiries and Announcements**

The CAO reported that as a follow-up to the flooding in the County, a public meeting is scheduled on Thursday, March 8, 2018 beginning at 6:00 p.m. at the Chesley Community Centre to discuss the Chesley Bridge.

**8. Committee Minutes**

Moved by Councillor David Inglis  
Seconded by Councillor Anne Eadie

That the minutes of the following meetings be approved:

February 1, 2018

- Executive Committee
- Corporate Services Committee
- Homes Committee
- Human Services Committee
- Museum Committee
- Paramedic Services

February 15, 2018

- Executive Committee
- Planning and Development Committee
- Transportation and Environmental Services Committee

Carried

**9. Notice of Motion**

There were no Notice of motions.

**10. Other Business**

There was no other business.

## 11. By-laws

Moved by Councillor Milt Mclver  
Seconded by Councillor Mitch Twolan

That the following by-laws be approved:

2018-013 - A by-law to adopt estimates, tax ratios and tax rates for the Year 2018

2018-014 - A by-law to authorize the execution of a Purchase of Service Agreement between the Corporation of the County of Bruce and Port Elgin Montessori Preschool Inc. to provide child care services

2018-015 - A by-law to govern the proceedings of the Council and Committees of the Corporation of the County of Bruce

2018-016 - A by-law to regulate and control the movement of "All-Terrain Vehicles" (ATV's) and "Multi-Purpose Off Highway Utility and Recreational Vehicles" (Off-Road Vehicles or UTV) on a portion of Bruce County Roads 8, 9 and 13

2018-017 - A by-law to authorize the execution of an agreement of Purchase and Sale for the purchase of lands described as 254 High Street, Southampton ON N0H 2L0; PT PUBLIC RESERVE BLOCK, N/S HIGH STREET OR LITTLE LAKE, SQUARE PL SOUTHAMPTON AS IN SH4320; SAUGEEN SHORES; PIN 33254-0017 (LT)

2018-018 - A By-law to confirm the proceedings of the Council of the Corporation of the County of Bruce at its meeting held the 1st day of March, 2018

Carried

## 12. Adjournment

Moved by Councillor Mitch Twolan  
Seconded by Councillor Milt Mclver

That the meeting of Bruce County Council adjourn at 10:25 a.m.

Carried

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Paul Eagleson, Warden

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Donna Van Wyck, Clerk



## Project Update: 2018

### **Background:**

SouthWestern Integrated Fibre Technology Inc. (SWIFT) is a not-for-profit, collective broadband initiative that is funding the construction of an affordable, open-access, ultra-high-speed fibre-optic regional broadband network for everyone in Southwestern Ontario, Caledon and the Niagara Region. To overcome our region's broadband infrastructure gaps, SWIFT has developed a long-term plan to help more than 3.5 million Ontarians, or 25% of Ontario's population, to connect and keep pace in a changing digital world. The project is leveraging \$180 million in combined investments by the federal and provincial governments and over \$17 million in investments by municipalities across the region. The project was initiated by the combined connectivity interests of all 15 members of the Western Ontario Wardens' Caucus (WOWC). This includes Brant, Bruce, Chatham-Kent, Elgin, Dufferin, Essex, Grey, Huron, Lambton, Middlesex, Norfolk, Oxford, Perth, Simcoe, and Wellington County. In addition, Barrie, Caledon, Mulmer, Orillia, Windsor and the Niagara and Waterloo Regions are also supporting the project. Non-municipal members include Beausoleil First Nation, Connecting Windsor-Essex (CW-E), Chatham Kent Georgian College, Grey Bruce Health Services, InterMarket Inc., Chatham-Kent Lambton Administrators Group (CKLAG), Niagara CIO Consortium (NCC), Saugeen First Nation, Simcoe County Access Network (SCAN), Six Nations of the Grand River, and the Stratford Economic Enterprise Development Corporation.

### **Issue:**

In today's digital world, a fast, reliable internet connection serves as more than just a convenience. Broadband connectivity is an essential piece of community infrastructure that is necessary to enhance economic and social development, modernize and streamline the delivery of health and social services, and increase capacity to administer and govern institutions. Investing in the expansion and enhancement of affordable, open-access, ultra-high-speed fibre optic Internet access in Ontario's rural and remote communities will help to ensure that everyone has equal access to opportunity. In many of Ontario's rural and remote communities, there are significant up-front costs associated with building and expanding broadband infrastructure. Telecom Service Providers (TSPs) are reluctant to extend service into these areas as they cannot generate a large enough return on investment. As a result, much of rural Ontario's current internet infrastructure networks are sparse and use outdated technology. This severely limits the capabilities of the network and what service providers can offer consumers. Businesses and farms located in these unsupported areas of Ontario are limited by the technology they can use, isolated from their potential customer base, unable to finish projects in a timely manner, and unaware of the government programs that have been established to help support them. Unemployed and underemployed individuals are unable to access relevant employment opportunities and, unable to participate in virtual training sessions that are required for obtaining high-quality, well-paying jobs. Rural youth are forced to leave their homes to complete daily homework assignments and obligated to travel long distances to access higher education. Seniors have limited access to the healthcare providers and social services they require to enable them to age in place.

**Current status:**

- May 2017: Launched a two-stage Request for Pre-qualification (RFPQ) to identify qualified TSPs, specific service gaps across the region, and priority areas for eligible SWIFT investments
- July 2017: Released final list of 28 pre-qualified TSPs ([www.swiftnetwork.ca/procurement](http://www.swiftnetwork.ca/procurement)).
- January 2018: Released first in a series of RFPs for first phase of network construction

**Next steps:**

- Q1, Q2 2018: Continue to consult with municipal partners to identify where fibre will be built
- Mid 2018: Close RFP and begin construction
- Ongoing: Continue membership drive

The infrastructure will be built, owned and maintained by TSPs. The location and amount of fibre-optic infrastructure built in each community will be determined by the final overall design of the project, as informed by the RFPQ process. Once the network is operational, SWIFT will collect a small residual from the successful TSPs. The residuals will be allocated to a Broadband Development Fund (BDF), along with sponsorship funds, more upper level government funding and membership fees. Every SWIFT network user will effectively result in increased contributions to the BDF which will accelerate broadband connections across the region and ensure that SWIFT becomes self sustainable. The board will also use the BDF to continue to build out more infrastructure until *#broadbandforeveryone* becomes a reality.

**Conclusion:**

By building a high speed, fibre optic Internet infrastructure, SWIFT will ensure that every member community benefits from a faster, more reliable, more affordable, and completely future-proofed Internet infrastructure. Through this project, SWIFT will enhance economic and social development, modernize and streamline the delivery of health and social services, and increase capacity to administer and govern institutions. Members receive benefits of SWIFT's significant procurement expertise, including aggregated demand, negotiated rates, and support in preparing RFPs for broadband services. SWIFT is helping our region compete, connect and, keep pace in a changing digital world by developing a membership based, long-term infrastructure plan. As a buying group, SWIFT will ensure greater competition between TSPs which will lead to more choices and, better services at lower prices in all member communities.

**For more information, please contact:**

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## Questions about SWIFT? We have answers.

We're working hard to fund the construction of broadband for everyone. We know you have questions about how we're going to accomplish our goals and invest our funding. Below, you'll find answers to some of the common questions we get asked about SWIFT and the work we're doing to connect everyone in Southwestern Ontario, Caledon, and the Niagara Region.

### WHAT IS SWIFT?

SouthWestern Integrated Fibre Technology Inc. (SWIFT) is a not-for-profit, collective broadband initiative that is funding the construction of an affordable, open-access, ultra-high-speed fibre-optic regional broadband network for everyone in Southwestern Ontario, Caledon and the Niagara Region. To overcome our region's broadband infrastructure gaps, SWIFT has developed a long-term plan to help more than 3.5 million Ontarians, or 25% of Ontario's population, to connect and keep pace in a changing digital world. The project is leveraging \$180 million in combined investments by the federal and provincial governments and over \$17 million in investments by municipalities across the region. SWIFT is governed by public sector organizations, large commercial enterprises, small and medium sized businesses, local farmers, and residents.

To learn more about SWIFT:

- Watch our [YouTube video](#)
- Read our [2018 project update Briefing Note](#)
- [Sign up for our Mailing List](#)
- [Follow us on Facebook](#)
- [Follow us on Twitter](#)
- [Contact Us](#)

### WHAT ARE SWIFT'S GUIDING PRINCIPLES?

SWIFT is based on seven guiding principles:

1. Standards-based architecture: the system will interoperate with all other systems and will be easy to support;
2. High availability and scalability: SWIFT will be available at any moment in time, whenever users need it and it will scale to tens of millions of user connections and applications dynamically without requiring any additional capital outlays or causing system delays;
3. Neutrality and open access: there will be no barriers to entry for users and providers to access the network, levelling the playing field and ensuring that contractual mechanisms and oversight are in place to ensure the network is open and accessible to all;
4. Ubiquity and equitability: the network will be physically accessible to everyone and everyone will face similar costs to provide applications and services over the system or use applications and services on the system, regardless of geographic point of ingress/egress;

5. Competition and affordability: SWIFT will promote competition in services and applications by providing open access, high-availability, and a differentiated system that is affordable to users regardless of population density;
6. Broad public-sector user participation: SWIFT has received broad public-sector support from county level and municipal governments, post-secondary educational institutions, health care institutions, community networks, and other 'MUSH' sector organizations. The support of all Ontario Public Service (OPS) and Broader Public Sector (BPS) users are critical, as these organizations are 'anchor tenants' to the system and create the underlying foundation that makes it feasible to extend service to private enterprises, small and medium sized business, farmers and residents;
7. Sustainability: all users will pay fees to access the network, which will be published and publicly available to ensure transparency. These fees will provide the cash flow sustainability required to support ongoing operating and capital costs, and ensure that the network will not be dependent on taxpayer subsidies in the future. After Phase 1 is complete and the network is operational SWIFT will collect a small percentage of revenue from the successful Telecom Service Providers (TSPs) from each service sold to consumers over the SWIFT Network. The residuals will be added to SWIFT's Broadband Development Fund (BDF) along with sponsorship funds and more upper level government funding. SWIFT's Board of Directors will use the BDF to continue to subsidize providers to build fibre-optic infrastructure until the entire region has access to fibre-based broadband.

The Intelligent Community Forum Canada (ICF) has adopted the same principles as SWIFT in its recent [position paper](#), which argues for broadband to be considered a basic utility and which makes the case for widespread fibre diffusion as key to enabling Canada's competitiveness in the digital economy.

### **DON'T WE ALREADY HAVE HIGH-SPEED INTERNET? IS SWIFT DUPLICATING EXISTING SERVICES?**

In Ontario, and across Canada, rural, remote and First Nation communities encounter substantial barriers to building and expanding broadband infrastructure networks. Telecom Service Providers (TSPs) are reluctant to extend services into these areas because there are significant up-front costs and marginal to non-existent rates of return. As a result, much of rural Ontario's current Internet infrastructure networks are sparse, ineffective, and built on outdated technology. This situation also breeds a near-monopoly in the market that triggers higher prices, fewer choices and less innovation. While both the federal and provincial governments have acknowledged this issue through funding programs, broadband infrastructure gaps continue to grow. SWIFT's affordable, open-access, ultra-high-speed fibre-optic regional broadband network will make it easier, faster and more affordable for service providers to deliver services to consumers.

### **HOW IS THE SWIFT NETWORK BEING BUILT AND WHO IS BUILDING IT?**

SWIFT represents a significant change in the way we think about and fund investments in broadband. Our network will be built, owned and operated by Telecom Service Providers (TSPs), with subsidies and oversight by the SWIFT Board of Directors with significant public-sector representation. In May 2017, SWIFT issued a Request for Prequalification (RFPQ) whereby twenty-eight (28) TSPs were prequalified and became eligible, as potential proponents, to participate in the SWIFT RFP processes. The [final list of prequalified TSPs](#) was released in July 2017. Contractors who have an interest in contributing to the RFP submission should contact the prequalified TSPs directly.

## WHY IS SWIFT ONLY FUNDING FIBRE-OPTIC INFRASTRUCTURE?

SWIFT will only fund fibre-optic infrastructure as it is the only solution that is scalable to not only meet today's needs, but to meet infinitely increasing future demands. Fibre connectivity to backhaul signals improves the performance of existing telephone and cable systems and supports next generation long-term evolution (LTE) mobile wireless systems and fixed wireless systems. This will result in improvements in broadband access in the short-term.

## WILL MY COMMUNITY GET CONNECTED TO THE SWIFT NETWORK?

Anyone living, working, or running a business in any community that belongs to a SWIFT member county or municipality will be covered by the project design. By 2021, some dwellings will be connected to fibre and many should have improved access from existing access technologies (like wireless) that leverage fibre's greater capacity.

Our members include: Brant County, Bruce County, Town of Caledon, Municipality of Chatham-Kent, Dufferin County, Elgin County, Essex County, Grey County, Huron County, Lambton County, Middlesex County, Regional Municipality of Niagara, Norfolk County, City of Orillia, Oxford County, Perth County, Simcoe County, Waterloo Region, Wellington County and the City of Windsor. If you live within the boundaries of any of these communities, we'll be working with your local leaders, and service providers to connect you, over time, through our project plan. Phase 1 of the project (2016-2021) will begin this process.



## WILL EVERYONE IN SOUTHWESTERN ONTARIO, CALEDON AND THE NIAGARA REGION GET CONNECTED TO THE SWIFT NETWORK IN PHASE 1 OF THE PROJECT PLAN? (2016-2021)

Phase 1 of the SWIFT project will invest approximately \$288 million into building broadband infrastructure. Unfortunately, this is not enough to connect everyone within the first phase of the project. For this reason, after Phase 1 is complete and the network is operational, SWIFT will collect a small percentage of revenue from the successful Telecom Service Providers (TSPs) from each service sold to consumers over the SWIFT Network. The residuals will be added to SWIFT's Broadband Development Fund (BDF) along with sponsorship funds and more upper level government funding when available. SWIFT's Board of Directors will use the BDF to continue to subsidize providers to build fibre-optic infrastructure until the entire region has access to fibre-based broadband.

## **WHY SHOULD MY COMMUNITY BECOME A MEMBER OF SWIFT?**

SWIFT is a buying group of municipalities, First Nations, school boards, universities, hospitals, businesses and community network groups from Orillia to Windsor including Niagara and Caledon. Aggregating the demand as a buying group will increase the buying power and negotiating clout of SWIFT while providing subsidies to Telecom Service Providers (TSPs) to make the entirety of their investment viable. In 2016, participating member municipalities leveraged nearly \$15 million each to secure \$180 million in provincial and federal funding – rather than attempting to leverage smaller, individual investments as individual applicants and potentially receiving a small fraction of that funding. By investing in this project together, members achieve greater buying power and influence, which is already dramatically changing the landscape for how broadband infrastructure is funded, built and provided in Southwestern Ontario, Caledon and the Niagara Region. To learn more about becoming a SWIFT member, please visit our [membership webpage](#) or contact Adriana Dekker, Stakeholder Relations Manager at [adriana.dekker@swiftnetwork.ca](mailto:adriana.dekker@swiftnetwork.ca).

## **WHY CAN'T MY COMMUNITY CONNECT ME DIRECTLY?**

In Ontario, very few municipalities have undertaken owning and operating community broadband networks (for example: Kingston and Stratford). While it's considered a basic telecommunications service, broadband access is not considered a core service for local governments (or governments at any level), so there is no mandate and limited resources for municipalities to own and operate a broadband network. Most municipalities face the same pressures as consumers when it comes to choosing affordable broadband – including lack of choice and lack of influence in the market. There is also a significant lack of information about where existing infrastructure exists and about the powers of municipalities to compel broadband network construction – leading to some myths and misunderstandings. Before and without SWIFT, municipalities are limited in their ability to influence service providers to build fibre-optic infrastructure and there is little incentive for service providers to build where they do not perceive a significant return on investment. This is the key reason that the original Western Ontario Wardens' Caucus members and additional municipal partners have joined SWIFT – to increase local government influence and ensure broadband networks are built and services are extended to communities that need them.

## **WHY ARE BIG CITIES JOINING SWIFT? ISN'T THIS A RURAL BROADBAND PROJECT?**

SWIFT is a regional broadband initiative. We need every possible partner in the region on board to make sure we can build an efficient, effective, and economical network. Urban cores are undoubtedly better connected than our most rural and remote communities – but having urban centres involved helps increase our market influence, makes the project attractive to service providers, and ensures important geographic and economic hubs are connected not only to each other but to smaller markets. Also, economically challenged neighbourhoods with urban centres are generally not as well served as more affluent neighbourhoods. Our entire region needs SWIFT and the more we can work collaboratively with all communities, the more robust and revolutionary our network will be.

## **WHEN WILL CONSTRUCTION START?**

SWIFT anticipates selecting the Preferred Proponent(s) in the spring of 2018, with construction of the network commencing mid to late 2018. There will likely be multiple RFP and construction phases during the first five years of the project and into the long-term development of the network.

## HOW LONG WILL IT TAKE TO BUILD? WHAT WILL IT LOOK LIKE WHEN IT'S FINISHED?

SWIFT will provide next generation fibre optic connectivity to the region through the first five-year phase. Initially, SWIFT will provide fibre optic coverage to all counties and separated municipalities in southwestern Ontario, Caledon, and the Niagara Region, reaching approximately 350 communities with a total population of 3.5 million. The goal is to connect every resident, farm, business and public organization to fibre optics by 2040 or sooner. Like you, we want everyone to get access to high speed Internet as quickly as possible – we wish we could make it happen yesterday! Currently, we estimate that our region faces an infrastructure deficit of around \$4 billion when it comes to fibre-optic connectivity, and Phase 1 of our project will invest approximately \$288 million toward addressing that gap. We've designed our procurement process for Phase 1 to help us find out exactly where existing infrastructure and service gaps exist, so we can develop an accurate plan for addressing those gaps as efficiently and as effectively as possible. As the largest regional publicly funded broadband project to date (and the largest investment for Ontario and Canada through the Small Communities Fund (SCF)), we want to make sure we get it right.

## WHY IS IT TAKING SO LONG TO BUILD THE SWIFT NETWORK?

Ever heard the line, “Rome wasn't built in a day”? Well, holistic, ultra-high-speed fibre-optic networks can't be built overnight, either. We know it's frustrating to hear – but we're hard at work making sure we build the best solutions to our region's connectivity challenges. SWIFT is a once-in-an-era chance to change the way broadband infrastructure is funded, built, and operated in Ontario – and in Canada. We're the largest regional publicly funded broadband project in the country to date – and we want to make sure we get it right. We're extremely sensitive to the fact that most of our funding comes from public investments and our community-driven priorities mean we want to ensure that investment is spent wisely. We also want to design the best possible network that solves as many of the connectivity challenges in our region as possible, so we're engaging critical experts and stakeholders throughout the process to make sure we get it right. Our region faces an infrastructure deficit of approximately \$4 billion when it comes to fibre-optic connectivity. Phase 1 of SWIFT will invest approximately \$288 million and represents critical first steps in addressing this gap. Keep in mind that, although we've been around since 2012, SWIFT only became fully funded in July 2016. We moved very quickly from funding to prequalifying 28 service providers and anticipate the first phase of construction to begin in early 2018 – meaning we'll have moved from funding to shovels in the ground in approximately 18-24 months:

### Project status:

- May 2017: Launched a [two-stage Request for Prequalification](#) (RFPQ) to identify qualified Telecom Service Providers (TSPs), specific service gaps across the region, and priority areas for eligible SWIFT investments
- July 2017: Released [final list of 28 prequalified TSPs](#)
- January 2018: Released [first in a series of upcoming Request for Proposals](#) (RFPs) for first phase of network construction

### Next steps:

- January - June 2018: Continue to consult with municipal partners to identify where fibre will be built
- Mid 2018: Close RFP and begin construction
- Ongoing: Continue membership drive

## **WHICH AREAS WILL BE BUILT FIRST?**

In May 2017, SWIFT issued a Request for Prequalification (RFPQ) whereby twenty-eight (28) Telecom Service Providers (TSPs) were prequalified and became eligible, as potential proponents, to participate in the SWIFT RFP processes. The [final list of prequalified TSPs](#) was released in July 2017. In January 2018, SWIFT launched its [first in a series of upcoming Request for Proposals](#) (RFPs). This document was based on the information that we have collected from TSPs, municipalities and community members. During this phase of the project, our 28 prequalified TSPs will be able to submit a proposal in response to the RFP for the first phase of network construction. Their responses will determine where and when the fibre will be built. SWIFT anticipates selecting the Preferred Proponent(s) in the spring of 2018, with construction of the network commencing mid to late 2018. We're committed to transparency and accountability, and we'll continue sharing as much information as possible throughout the process.

## **WHEN WILL I GET BETTER SERVICE AS A RESULT OF SWIFT?**

While we expect construction to begin in 2018, and Phase 1 to be substantially complete by the end of 2021, it is still too early to say when homes and businesses will receive faster services. But that doesn't mean that things aren't improving. SWIFT has already fundamentally changed the way the public sector is investing in broadband, and with the recent CRTC ruling that Internet is a basic telecommunications service, the work we're doing should accelerate the long-range forecast for when Ontarians can expect affordable, ultra-high-speed broadband service. We encourage you to reach out to your elected officials and local community leaders to underscore how important broadband infrastructure is to your life and livelihood, and to encourage them to explore ways that additional funding programs may be used to support local broadband projects that align with SWIFT.

## **WHY IS THIS BEING PUBLICLY FUNDED? WHY NOT LEAVE THIS TO THE PRIVATE SECTOR?**

Private businesses must, understandably, invest their resources where they can expect the greatest return on investment. Service providers often argue that it's difficult to invest in building expensive infrastructure in areas where there aren't enough customers to guarantee a return on investment. This is where SWIFT comes in: SWIFT will leverage public investment to subsidize and incentivize service providers to build where there are infrastructure gaps, such as low density rural and remote communities, which will help offset some of the risk associated with building the infrastructure. Most critically, SWIFT's open access principles mean that the network will encourage more competition from a greater number of service providers, lowering prices and increasing choices for consumers. By aggregating the demand of members and supporting the building of infrastructure in urban and rural areas, the "SWIFT Effect" supports the business cases of telecom service providers.

## **WILL SWIFT SOLVE 'LAST MILE' CHALLENGES?**

The \$288 million estimated for the initial construction of SWIFT, is expected to result in fibre connectivity to existing telephone, cable and wireless systems yielding improvements in broadband access in the short-term. Over 2700km of new fibre is estimated to be built in the first phase of the project. Out of a typical 96-strand count fibre cable, 94 strands will be available to potentially provide last-mile connections to individual homes and businesses and strand counts of cable segments may be higher. Connecting everyone in Southwestern Ontario, Caledon and the Niagara Region requires overcoming an infrastructure deficit of approximately \$4 billion (depending on geography and benchmarks). Without the SWIFT model in place, there is no mechanism for addressing this gap fairly and equitably over the long-term. SWIFT will continue to subsidize Telecom Service Providers (TSPs) until everyone in Southwestern Ontario is connected by fibre optics.



## **WHO WILL OWN THE SWIFT NETWORK? HOW WILL SERVICE PROVIDERS BE INVOLVED?**

Telecom Service Providers (TSPs) will participate through an open procurement process and they will build, own, and operate the network. SWIFT will be an open-access network, where all service providers compete to deliver services to consumers. As a buying group, SWIFT will ensure greater competition between TSPs. More competition gives consumers more choices, which leads to better services and typically lower prices. This has been documented by the CRTC and Industry Canada, as well as demonstrated by numerous models from across Canada and around the world as reported in the SWIFT Feasibility Study. Open access is a requirement of the federal government funding program.

## **WILL SWIFT BE A SERVICE PROVIDER?**

The SWIFT network is an integrated part of the telecom service providers networks. SWIFT will be built, owned and operated by telecom providers, with subsidies and oversight by a Board of Directors with significant public-sector representation. Subscribers won't be signing contracts or receiving bills from SWIFT for Internet services. SWIFT will be subsidizing service providers to build fibre-optic infrastructure across Southwestern Ontario, Caledon, and the Niagara Region.

## **WHAT DOES THE CRTC DO?**

Residential Internet users are retail customers who buy Internet services from an independent service provider or large cable or telephone company. The CRTC regulates radio, television and telecommunications services in Canada – but does not usually regulate the prices or the way Internet services are billed to retail customers. At the wholesale level, the CRTC requires that large companies sell access to their networks under specific terms and conditions. Service providers also use this access, in conjunction with their own networks, to offer Internet and other services to their own retail customers. You can learn more about how the CRTC sets wholesale rates at:

<http://www.crtc.gc.ca/eng/internet/facbill.htm>

## **WHAT DOES THE CRTC RULING ON BROADBAND AS A BASIC TELECOMMUNICATIONS SERVICE MEAN FOR SWIFT?**

On [December 21, 2016](#), the CRTC ruled that all Canadians – including rural and remote communities – should have access to broadband Internet service. They also set new targets for these services:

- Speeds of at least 50 Mbps download/10 Mbps upload (fixed broadband services)
- Unlimited data option for fixed broadband services
- The latest mobile wireless technology available not only to all homes and businesses, but also along all major Canadian roads

At the same time, the CRTC announced that [\\$750 million in funding](#) will be available over the first five years to help communities meet these targets. To be eligible, projects must be complementary to existing and future private investment and public funding, focus on underserved areas, and be managed at arm's length by a third party. SWIFT is pleased to see our national regulatory body take significant steps toward supporting the importance of connecting rural Canadians. SWIFT will make this ruling come to life by funding the construction of broadband for everyone in Southwestern Ontario, Caledon, the and Niagara Region.

## **WHAT DOES THIS MEAN FOR CONSUMERS:**

The CRTC has set a target of connecting 90% of Canadians to Internet services that meet their target speeds within five years (2021), with the rest of the country being connected by 2031. There is no easy, immediate solution for connecting many of the rural and remote communities that are currently facing the biggest hurdle to accessing the CRTC target speeds. The ruling also did not set any benchmarks for ensuring Internet services are affordable. If you live in the SWIFT region, the CRTC ruling means that the federal regulatory body has endorsed the principles we've been advocating for since 2011 – which is good news for helping accelerate our work through increased participation and cooperation with our partners and with service providers. The most important news is the momentum that comes from the combination of the federal budget commitments to broadband investments in rural and remote communities, the CRTC ruling, and the federal and provincial investment in SWIFT. Taken together, they point to our region likely exceeding both the service targets and the achievement dates on several fronts.

## **WHAT CAN I DO IF I'M UNSATISFIED WITH MY INTERNET SERVICE?**

If you are unsatisfied with your Internet service, we suggest raising these issues with your Internet Service Provider (ISP) to see if they can be resolved. ISPs are ultimately responsible for the equipment they offer, their billing and marketing practices, their quality of service and customer relations. If you have issues with your ISP, you should contact their customer service lines and escalate your concerns up to the manager level (if necessary). If your issues cannot be resolved or your Internet service does not improve, there are at least two courses of action you can take:

### **1. Switch ISPs:**

- a. You are free to switch Internet service providers. To see which ISPs currently provide service in your area, enter your address in the Government of Canada's [Eligibility Map](#).

### **2. Make a complaint:**

- a. You may wish to bring your concerns to the attention of the Commissioner for Complaints for Telecommunications Services (CCTS), an independent organization that has been established to provide consumers and small businesses with recourse when they are unable to resolve disagreements with their telecommunications service providers. For more information concerning the CCTS, including how to file a complaint, please visit the CCTS website at [www.ccts-cprst.ca/en/complaints/guide](http://www.ccts-cprst.ca/en/complaints/guide). The CCTS can also be reached toll-free at 1-888-221-1687, or by mail at P.O. Box 81088, Ottawa, Ontario K1P 1B1.
- b. If your issue falls outside of the mandate of the CCTS, you may wish to contact the Canadian Radio-television and Telecommunications Commission (CRTC): Canada toll-free: [1-877-249-CRTC](tel:1-877-249-CRTC) (2782) or toll-free TTY line: [1-877-909-CRTC](tel:1-877-909-CRTC) (2782).

## HOW CAN I SUPPORT SWIFT?

We appreciated the great support we received from citizens, businesses, and organizations across the region as we worked toward securing funding. Now, as we work toward implementing the project, we still welcome your stories about why SWIFT is important to you and why you want to see the project succeed. Your continued support and engagement through letters of support, following and interacting with us on social media, and expressing your support to your community leaders are all critical to helping us continue to move forward.

- [Become a Member](#)
- [Complete the SWIFT survey](#)
- [Follow us on Facebook](#)
- [Follow us on Twitter](#)
- [Sign up for our Mailing List](#)



## Corporate Services Committee Minutes

March 1, 2018  
10:35 a.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Paul Eagleson (Chair)  
Councillors Robert Buckle, Anne Eadie, David Inglis, Mike Smith, Milt McIver and Mitch Twolan

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk  
Bettyanne Cobean, Director of Corporate Services  
Sherri Dillon, Office Manager - Transportation and Environmental Services  
Jennifer Smith, Purchasing Manager  
Kara Van Myall, Director of Planning and Development

**Regrets:** Councillor Janice Jackson

**1. Pecuniary Interest**

There were no declarations of pecuniary interest.

**2. Action Items**

**A. Provision of Community Emergency Management Coordinator and Services**

Moved by Councillor Mike Smith

Seconded by Councillor Mitch Twolan

That the County of Bruce enter into a mutually beneficial agreement with:

- The Municipality of Arran Elderslie
- The Municipality of Brockton
- The Municipality of South Bruce

whereby the County will provide the services of an Emergency Management Program Coordinator commonly referred to as the Community Emergency Management Coordinator (CEMC); and,

That a By-Law be introduced to authorize the execution of the agreements.

Carried

**B. Greenhouse Gas (GHG) Municipal Challenge Fund - Reduction Targets**

Moved by Councillor David Inglis  
Seconded by Councillor Anne Eadie

That we adopt municipal greenhouse gas emission reduction targets that are equal to the Province of Ontario's greenhouse gas emission reduction targets:

- 15% below 1990 levels by 2020
- 37% below 1990 levels by 2030
- 80% below 1990 levels by 2050

Carried

**C. Cayley Street Lease Renewal - L-1835**

Moved by Councillor Milt McIver  
Seconded by Councillor Robert Buckle

That the Cayley Street Lease Renewal for Lease L-1835 be approved; and,

That a By-Law be introduced to authorize the execution of the Lease Agreement.

Carried

**D. Summary of Purchasing Policy/ Procedure Changes**

Moved by Councillor Mitch Twolan  
Seconded by Councillor Anne Eadie

That the By-Law 2017-027 which adopted the Purchasing Policy for the procurement of goods and services for the County of Bruce be amended.

Carried

Sherri Dillon withdrew from the Chambers at 10:43 a.m.

**3. Information Items**

The following reports were received for information:

- Municipal Asset Management Planning Regulation
- Small-Scale Value-Added and Commercial Activities on Farms
- Comprehensive Economic and Trade Agreement (CETA) and the Canadian Free Trade Agreement (CFTA) Update
- 2017 Statement of Council Remuneration

**4. Next Meeting**

The next meeting of the Corporate Services Committee will take place on April 5, 2018 in the Council Chambers, County Administration Centre, Walkerton, Ontario

5. **Adjournment**

Moved by Councillor Robert Buckle  
Seconded by Councillor David Inglis

That the meeting of the Corporate Services Committee adjourn at  
10:46 a.m.

Carried

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Warden Paul Eagleson, Chair  
Corporate Services Committee



## Homes Committee Minutes

March 1, 2018  
10:49 a.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Paul Eagleson  
Councillors Anne Eadie (Chair), Robert Buckle, David Inglis, Milt Mclver,  
Mike Smith and Mitch Twolan

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk  
Michael McKeage, Director of Health Services  
Kara Van Myall, Director of Planning and Development

**Regrets:** Councillor Janice Jackson

### 1. Pecuniary Interest

There were no declarations of pecuniary interest.

### 2. Information Items

The Long Term Care Report was received for information.

### 3. Closed Meeting

Moved by Councillor Mitch Twolan  
Seconded by Councillor Milt Mclver

That the Committee move into a closed meeting pursuant to:

- Section 239 (2) (b) of the Municipal Act, 2001, as amended, to discuss personal matters about an identifiable individual, including municipal or local board employees - regarding the Resident Quality Inspection (Gateway & Brucelea); and,
- Section 239 (3.1) of the Municipal Act 2001, as amended for the purpose of educating or training members.

Carried

**4. Rise and Report**

Moved by Councillor Mitch Twolan  
Seconded by Councillor Mike Smith

That the Committee rise and report from the closed meeting.

Carried

The Chair advised that there is nothing further to report from the closed meeting discussions.

**5. Next Meeting**

The next meeting of the Homes Committee will take place on April 5, 2018 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

**6. Adjournment**

Moved by Councillor Milt McIver  
Seconded by Warden Paul Eagleson

That the meeting of the Homes Committee adjourn at 11:38 a.m.

Carried

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Councillor Anne Eadie, Chair  
Homes Committee





## Human Services Committee Minutes

March 1, 2018  
12:55 p.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Paul Eagleson  
Councillors Mitch Twolan (Chair), Anne Eadie, Robert Buckle, David Inglis, Milt McIver and Mike Smith

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk  
Christine MacDonald, Director of Human Services

**Regrets:** Councillor Janice Jackson

### 1. Pecuniary Interest

There were no declarations of pecuniary interest.

### 2. Action Items

#### A. Discretionary Benefits Allowable Expenses

Moved by Councillor Robert Buckle  
Seconded by Councillor Mike Smith

That the County of Bruce Discretionary Benefits Allowable Expenses, be approved effective April 1, 2018.

Carried

#### B. 2018 Child Care Allocation - Budget Amendment

Moved by Councillor Milt McIver  
Seconded by Councillor Anne Eadie

That approval be granted for the authorization of the budget amendments as outlined in the 2018 Child Care Allocation - Budget Amendment Report.

Carried

**3. Closed Meeting**

Moved by Councillor Anne Eadie  
Seconded by Councillor David Inglis

That the Committee move into a closed meeting pursuant to Section 239 (3.1) of the Municipal Act for the purpose of educating or training the members.

Carried

**4. Rise and Report**

Moved by Councillor Anne Eadie  
Seconded by Councillor Robert Buckle

That the Committee rise and report from the closed meeting.

Carried

The Chair reported that staff were provided direction in the closed meeting.

**5. Next Meeting**

The next meeting of the Human Services Committee will take place on Thursday, April 5, 2018 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

**6. Adjournment**

Moved by Warden Paul Eagleson  
Seconded by Councillor Robert Buckle

That the meeting of the Human Services Committee adjourn at 1:15 p.m.

Carried

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Councillor Mitch Twolan, Chair  
Human Services Committee



## Museum Committee Minutes

March 1, 2018  
11:39 a.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Paul Eagleson (Acting Chair)  
Councillors Robert Buckle, Anne Eadie, David Inglis, Milt McIver, Mike Smith and Mitch Twolan

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk  
Cathy McGirr, Museum Director

**Regrets:** Councillor Janice Jackson

### 1. Pecuniary Interest

There were no declarations of pecuniary interest.

### 2. Information Items

The following reports were received for information:

- Business & Sponsorship Report
- Correspondence - Brockton Heritage Committee Letter
- Collections Report
- Education & Outreach Report
- Marketing Report
- Programming Report

### 3. Next Meeting

The next meeting of the Museum Committee will take place on Thursday, April 5, 2018, in the Council Chambers, County Administration Centre, Walkerton, Ontario.

4. **Adjournment**

Moved by Councillor Mitch Twolan  
Seconded by Councillor David Inglis

That the meeting of the Museum Committee adjourn at 11:46 a.m.

Carried

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Warden Paul Eagleson, Acting Chair  
Museum Committee



## Transportation and Environmental Services Committee Minutes

March 1, 2018  
11:50 a.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Paul Eagleson  
Councillors David Inglis, (Chair), Robert Buckle, Anne Eadie, Milt McIver,  
Mike Smith and Mitch Twolan

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk  
Sherri Dillon, Office Manager  
Jerry Haan, Public Works Manager  
Brian Knox, Engineer  
Kerri Meier, Waste Management Environmental Coordinator

**Regret:** Councillor Janice Jackson

**1. Pecuniary Interest**

There were no declarations of pecuniary interest.

**2. Action Items**

**A. 2018 Bruce County Municipal Hazardous and Special Waste Collection  
Tender Award**

Moved by Councillor Anne Eadie  
Seconded by Councillor Robert Buckle

That tender RFT-BCH-18-05 - 2018 Bruce County Municipal Hazardous &  
Special Waste Collection in the amount of \$196,571 be awarded to Photech  
Environmental Solutions Inc.; and,

That the additional budget requirements of approximately \$30,000 for the Environmental Waste Diversion Contract Maintenance budget be funded from the Waste Management Operating reserve

Carried

**3. Information Items**

The Recent Flooding Event and Bruce County Roads and Bridges Report was received for information.

A Public Meeting is scheduled on Thursday, March 8, 2018 at the Chesley Community Centre at 6:00 p.m. to provide the general public with an update on the Chesley Bridge.

**4. Next Meeting**

The next meeting of the Transportation and Environmental Services Committee will take place on March 22, 2018 in the Council Chambers, County of Bruce Administration Centre, Walkerton, Ontario.

**5. Adjournment**

Moved by Councillor Robert Buckle  
Seconded by Councillor Anne Eadie

That the meeting of the Transportation and Environmental Services Committee adjourn at 12:17 p.m.

Carried

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Councillor David Inglis, Chair  
Transportation and Environmental Services Committee



## Executive Committee Minutes

March 22, 2018  
11:35 a.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Paul Eagleson (Chair)  
Councillors David Inglis, Robert Buckle, Anne Eadie, Janice Jackson, Milt McIver, Mike Smith and Mitch Twolan

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk  
Sherry Dillon, Office Manager  
Brian Knox, Director of Transportation & Environmental Services  
Cathy McGirr, Museum Director

### 1. Pecuniary Interest

There were no declarations of pecuniary interest.

### 2. Action Items

#### A. Canadian Archaeological Association Meeting / Conference

Moved by Councillor David Inglis  
Seconded by Councillor Anne Eadie

That the Director, Museum & Cultural Services be approved for travel outside of the province to speak at the Canadian Archaeological Association Meeting / Conference.

Carried

### 3. Closed Meeting

Moved by Councillor Mitch Twolan  
Seconded by Councillor Mike Smith

That the Committee move into a closed meeting pursuant to Section 239 (3.1) 1. of the Municipal Act for the purpose of educating or training the members.

Carried

**4. Rise and Report**

Moved by Councillor Mitch Twolan  
Seconded by Councillor David Inglis

That the Committee rise and report from the closed meeting.

Carried

The Chair reported that staff were given direction in the closed meeting.

**5. Next Meeting**

The next meeting of the Executive Committee will take place on Thursday, April 5, 2018, in the Council Chambers, County Administration Centre, Walkerton, Ontario.

**6. Adjournment**

Moved by Councillor Anne Eadie  
Seconded by Councillor Mike Smith

That the meeting of the Executive Committee adjourn at 12:36 p.m.

Carried

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Warden Paul Eagleson, Chair  
Executive Committee





## Human Resources Committee Minutes

March 22, 2018  
12:36 p.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Paul Eagleson (Chair)  
Councillors Robert Buckle, Anne Eadie, David Inglis, Janice Jackson, Milt McIver, Mike Smith and Mitch Twolan

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk

**Regrets:** Marianne Nero, Director of Human Resources

### 1. Pecuniary Interest

There were no declarations of pecuniary interest.

Christine MacDonald, Director of Human Services, Kara Van Myall Director of Planning and Economic Development and Kevin Predon, Forestry Technician, By-law Officer/Noxious Weed Inspector joined the meeting at 12:38 p.m.

### 2. Action Items

#### A. Occupational Accident Insurance & Excess Indemnity Insurance Renewals

Moved by Councillor Anne Eadie  
Seconded by Councillor Robert Buckles

That the insurance policies through Jardine Lloyd Thompson of Canada effective January 1, 2018, be approved; and,

Specifically, the coverage unwritten by Chubb Insurance Company for Occupational Accident Insurance at a premium of \$35,209 (HST included) and for excess indemnity insurance at a premium of \$139,663 (HST included); and,

That the Director, Human Resources be authorized to sign all necessary documents to give effect to the contracts.

Carried

**B. Amendment to Agenda Request**

Moved by Councillor Mike Smith  
Seconded by Councillor Anne Eadie

That the Human Resources Committee agenda be amended to add the Appointment of Recruiter for Gateway Administrator Report.

Carried

**C. Appointment of Recruiter for Gateway Administrator**

Moved by Councillor Anne Eadie  
Seconded by Councillor Mike Smith

That Feldman Daxon be awarded the Request for Proposal to complete the recruitment of the Administrator for Gateway Haven at the cost of \$25,000 + HST+ expense reimbursement to be funded from the Tax Stabilization Reserve.

Carried

**3. Next Meeting**

The next meeting of the Human Resources Committee will take place on April 5, 2018 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

**4. Adjournment**

Moved by Councillor Robert Buckle  
Seconded by Councillor Anne Eadie

That the meeting of the Human Resources Committee adjourn at 12:46 p.m.

Carried

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Warden Paul Eagleson, Chair  
Human Resources Committee



## Human Services Committee Minutes

March 22, 2018  
12:48 p.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Paul Eagleson  
Councillors Mitch Twolan (Chair), Anne Eadie, Robert Buckle, David Inglis, Janice Jackson, Milt McIver and Mike Smith

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk  
Christine MacDonald, Director of Human Services  
Kara Van Myall, Director of Planning and Economic Development

### 1. Pecuniary Interest

There were no declarations of pecuniary interest.

### 2. Action Items

#### A. 2018 Child Care Service Agreement

Moved by Councillor Mike Smith  
Seconded by Councillor Anne Eadie

**That a by-law be introduced authorizing the execution of the 2018 Child Care Service Agreement; and,**

**That the Children's Services Manager be granted authorization to re-negotiate service targets, as identified in the agreement schedules, as required, with the Ministry of Education, during the duration of the agreement.**

Carried

### 3. Next Meeting

The next meeting of the Human Services Committee will take place on Thursday, April 5, 2018 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

4. **Adjournment**

Moved by Warden Paul Eagleson  
Seconded by Councillor Anne Eadie

That the meeting of the Human Services Committee adjourn at 12:50 p.m.

Carried

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Councillor Mitch Twolan, Chair  
Human Services Committee



## Planning and Development Committee Minutes

March 22, 2018  
12:51 p.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Paul Eagleson  
Councillors Mike Smith (Chair), Robert Buckle, Anne Eadie, Janice Jackson, David Inglis, Milt McIver and Mitch Twolan

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk  
Christine MacDonald, Director of Human Services  
Kevin Predon, Forestry Technician, By-law Officer/Noxious Weed Inspector  
Kara Van Myall, Director of Planning and Development

**1. Pecuniary Interest**

There were no declarations of pecuniary interest.

**2. Action Items**

**A. G7 2018 National Tree Planting Project**

Moved by Councillor Robert Buckle  
Seconded by Councillor Anne Eadie

That the County of Bruce enter into an agreement with the Owner's of the G72018 Project and the Bruce Peninsula Biosphere Association, with the objective of planting 1,000 trees in the Bruce County Forest's Lindsay Tract.

Carried

**3. Closed Meeting**

Moved by Councillor Anne Eadie  
Seconded by Councillor David Inglis

That the Committee move into a closed meeting to discuss Bruce County Land Use Planning Transformation Project pursuant to Section 239 (3.1) 1. of the Municipal Act, 2001 for the purpose of educating or training the members.

Carried

**4. Rise and Report**

Moved by Councillor Anne Eadie  
Seconded by Councillor Robert Buckle

That the Committee rise and report from the closed meeting.

Carried

The Chair reported that staff were provided direction in the closed meeting.

**5. Next Meeting**

The next meeting of the Planning and Development Committee will take place on Thursday, April 19, 2018 at the Warton & District Community Centre.

**6. Adjournment**

Moved by Councillor Robert Buckle  
Seconded by Councillor Anne Eadie

That the meeting of the Planning and Development Committee adjourn at 1:47 p.m.

Carried

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Councillor Mike Smith, Chair  
Planning and Development Committee



## Transportation and Environmental Services Committee Minutes

March 22, 2018  
1:51 p.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Paul Eagleson  
Councillors David Inglis, (Chair), Robert Buckle, Anne Eadie, Janice Jackson, Milt McIver, Mike Smith and Mitch Twolan

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk  
Laurie Bester, Administrative Assistant  
Martin Campbell, Engineering Technologist  
Sherri Dillon, Office Manager  
Jerry Haan, Public Works Manager  
Brian Knox, Engineer  
Carolyn Thibaudeau, Assistant Office Manager  
Kara Van Myall, Director of Planning and Economic Development

### 1. Pecuniary Interest

There were no declarations of pecuniary interest.

### 2. Action Items

#### A. Chesley Bridge

Moved by Councillor Mike Smith  
Seconded by Councillor Robert Buckle

**That in recognition of the emergency to replace the Chesley Bridge, Sections 4.3, 5.1 and 5.2 of the Purchasing Policy be waived and Section 5.7 related to emergencies be instituted.**

Carried

**B. Old Reid Bridge, Reid Bridge, Stoney Creek and Starts Bridge Pre-Engineering**

Moved by Councillor Mitch Twolan  
Seconded by Councillor Janice Jackson

That \$10,000 for the Old Reid Bridge pre-engineering, \$10,000 for the Reid Bridge pre-engineering, \$10,000 for Stoney Creek Culvert pre-engineering be funded from the Bridge reserve; and,

That the Stark's Mill Bridge 2018 transfer from Reserve be reduced to \$10,000.

Carried

**C. 2018 Ontario Community Infrastructure Fund (OCIF) Application Funding and Budget Transfer**

Moved by Councillor Anne Eadie  
Seconded by Councillor Milt McIver

That the \$555,000 budgeted for Bruce Road 3C and \$535,000 budgeted for Bruce Road 3D be transferred to Bruce Roads 1G and 1H for the application of the asphalt top lift.

Carried

**D. Budget Transfer, Bruce Roads 3 and 17 Intersection Improvement**

Moved by Councillor Mitch Twolan  
Seconded by Councillor Anne Eadie

That \$20,000 be transferred from Bruce Road 6EastA to Bruce Road 3J for pre-engineering work at the intersection of Bruce Road 3 and 17.

Carried

**E. Capital, Bruce Road 12, Formosa**

Moved by Councillor Mike Smith  
Seconded by Councillor Robert Buckle

That a by-law be introduced to recognize the speed limits on Bruce County Roads.

Carried



F. **Park Street Stormwater Management Easement Agreement with the Municipality of Brockton**

Moved by Councillor Anne Eadie  
Seconded by Warden Paul Eagleson

That the County of Bruce accept in principle, the registration of an Easement on a narrow parcel of land within the property known as 30 Park Street in favor of the Municipality of Brockton, for the purpose of conveyance of stormwater from the former Brant School property; and,

That the Department be authorized to negotiate the specifics of the Easement with the understanding that the principle of "post development conditions" on the Lands shall be no worse than "pre-development conditions"; and,

That the County Solicitor shall be engaged in the review and registration of the Easement; and,

That a By-law be introduced executing the Easement; and,

That the Municipality of Brockton and/or the Developer (JDR Developments Inc.), shall pay all County costs associated with the preparation, review, approval and registration of an Easement.

Carried

G. **Park Street Stormwater Management Agreement to Construct a Storm Sewer Outfall**

Moved by Councillor Mike Smith  
Seconded by Councillor Milt McIver

That the County of Bruce accept in principle, granting permission to JDR Developments/Cedarwell Construction to construct a storm sewer outlet, from the existing 30 Park Street pond to 140m southwesterly, to become the storm outlet for the Brant Street Central School Development; and,

That the Department be authorized to negotiate the specifics of the agreement with the developer to ensure that the work is completed to the satisfaction of the Transportation and Environmental Services Department including all insurance, performance security and health and safety requirements of the County; and,

That Developer (JDR Developments Inc.), shall pay all costs associated with construction of the Storm Outlet.

Carried

#### H. **Community Safety Zone, Bruce Road 15**

Moved by Councillor Anne Eadie  
Seconded by Councillor Janice Jackson

That a Community Safety Zone be designated on a section of Bruce Road 15, from Fire Number 8 Main Street in the Village of Tiverton to the intersection of Highway 21; and,

That a by-law be introduced to consolidate the Community Safety Zones within the jurisdiction of the Transportation and Environmental Services Department; and,

That By-law 2017-065 be repealed.

Carried

#### I. **Extension of 2015 Pavement Marking to 2018**

Moved by Councillor Anne Eadie  
Seconded by Councillor Robert Buckle

That the 2018 Pavement Marking Contract be awarded to R&N Maintenance.

Carried

#### J. **Armow Wind Project Road Repair Compensation, Bruce Road 15**

Moved by Councillor Mitch Twolan  
Seconded by Councillor Anne Eadie

That the \$15,000 compensation received from Wood Group PLC for the pavement damage repair on Bruce Road 15 made during the Armow Wind project be put into reserves.

Carried

### 3. **Information Items**

The following reports were received for information:

- Wiarion Shop Update, Jenny Street
- 2018 Bridge & Flooding Incident
- Reorganization of the Transportation & Environmental Services Department

### 4. **Next Meeting**

The next meeting of the Transportation and Environmental Services Committee will take place on April 19, 2018 at the Wiarion & District Community Centre.

5. **Adjournment**

Moved by Councillor Anne Eadie  
Seconded by Councillor Robert Buckle

That the meeting of the Transportation and Environmental Services Committee adjourn at 2:35 p.m.

Carried

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Councillor David Inglis, Chair  
Transportation and Environmental Services Committee



## By-law Number 2018-019

**A by-law to authorize the execution of a Sixth Lease Extension and Amending Agreement (Lease # L01835) between the Corporation of the County of Bruce and Her Majesty the Queen in Right of Ontario as represented by the Minister of Infrastructure**

The Council of the County of Bruce has deemed it expedient to enter into a sixth year lease extension and amending agreement with the Minister of Infrastructure for the property located at 203 Cayley Street (former Registry Office), commencing April 1, 2018 and expiring on March 31, 2023.

**The Council for the Corporation of the County of Bruce enacts By-law 2018-019 as follows:**

1. The Warden and Clerk be authorized to execute the Agreement with sixth lease extension and amending agreement with the Minister of Infrastructure.
2. This by-law shall come into force and effect on the date it is passed by Council.

Passed this 5<sup>th</sup> day of April, 2018

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Paul Eagleson  
Warden

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Donna Van Wyck  
Clerk



**By-law Number 2018-020**

**A by-law to authorize the execution of agreements between the Corporation of the County of Bruce and the Municipalities of Arran-Elderslie, Brockton and South Bruce for the provision of the services of an Emergency Management Program Coordinator commonly referred to as the Community Emergency Management Coordinator (CEMC)**

**The Council for the Corporation of the County of Bruce enacts By-law 2018-020 as follows:**

- 1. The Warden and Clerk be authorized to execute the Agreements with the Municipalities of Arran-Elderslie, Brockton and South Bruce.**
- 2. This by-law shall come into force and effect on the date it is passed by Council.**

Passed this 5<sup>th</sup> day of April, 2018

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**Paul Eagleson**  
Warden

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**Donna Van Wyck**  
Clerk



## By-law Number 2018-021

### A by-law to establish and adopt a Purchasing Policy for the procurement of goods and services for the County of Bruce

Section 270 (1) of the Municipal Act, 2001, as amended, provides that a municipality and a local board shall adopt policies with respect to its procurement of goods and services;

The Council for the Corporation of the County of Bruce deems it desirable to provide a purchasing policy to ensure fair, transparent and accountable purchasing.

The Council for the Corporation of the County of Bruce enacts By-law 2018-021 as follows:

#### 1.0 Goals, Objectives & Principles

##### 1.1 Goals and Objectives

- a. **Accountability:** To ensure openness, accountability and transparency while protecting the financial best interests of The County of Bruce.
- b. **Efficiency:** To maintain the flow of goods and services, product delivery, quality, in the most cost effective manner possible.
- c. **Transparency:** To ensure purchasing is completed in compliance with policies and procedures that are accessible and understandable by all parties.
- d. **Honesty:** To ensure fairness, integrity and impartiality in dealing with vendors during all aspects of the purchasing process.
- e. **Environmental Responsibility:** To encourage the procurement of "green" goods and services wherever possible within the context of Best Value and consider environmental alternatives for the purchase transaction i.e. electronic invoicing.
- f. **Understanding:** To develop a clear understanding of authority and responsibility for all County Employees in the purchasing process.

##### 1.2 Purchasing Principles

- a. **Efficient/Effective Purchasing:** All Procurement shall be completed to obtain the required quality and quantity of goods and/or services in the most efficient and cost-effective manner possible under the circumstances.
- b. **Open Process:** Requirements and evaluation criteria are clearly communicated to bidders.
- c. **Total Costs Considered:** The County will consider all costs, including, but not limited to, acquisition, operating, training, maintenance, quality, warranty, payment terms, currency exchange, disposal value and disposal costs in evaluating bid submissions.
- d. **Co-operative & Co-ordinated Purchasing:** Where the best interests of the County will be served, the County may participate in Co-operative Purchasing. Every effort shall be made wherever and whenever possible, to coordinate purchases of those goods and services that are of a common nature to Departments concerned, so as to promote lower ultimate costs of goods and services.

- e. **Document Retention:** Responses to Bid Solicitations received shall be retained for inspection by the County's auditors and appropriate County officials, in accordance with the County's Records Retention Schedule and By-Law 2011-044 or successor By-Law.
- f. **Competition:** To encourage open competitive bidding on the acquisitions of goods and services.
- g. **Health and Safety:** To ensure compliance with all health and safety regulations.
- h. **No Local or Geographical Preference:** We do not extend preferential treatment to any vendor based on geographical location, including local companies, since it limits fair and open competition for all vendors and is a detriment to obtaining the best possible value for each tax dollar. The County may mandate certain bona fide on-site response time requirements for specific situations.
- i. **Trade Agreement/Contracts:**
  - (i) Procurement by the County may be subject to the provisions of Trade Agreement/Contracts.
  - (ii) Where an applicable Trade Agreement/Contract is in conflict with this by-law, the Trade Agreement/Contract shall take precedence.
  - (iii) The Purchasing Manager shall advise Directors where a procurement action may not conform to an applicable Trade Agreement/Contract as early as possible in the procurement process.

## 2.0 References and Related Documents

- a. County of Bruce Purchasing Procedures

## 3.0 Prohibitions

### 3.1 The Following Are Prohibited Actions

- a. The splitting up of purchases to circumvent this by-law's dollar limits.
- b. Acceptance of any gift, benefit, money, favour or other assistance from any supplier or potential supplier, other than that of nominal value. The County's Workplace Practices, Code of Ethics states: "the normal exchange of hospitality among persons doing business, in an amount not to exceed \$100".
- c. Asking a supplier to alter the invoice date or shipping date from what would otherwise be shown to accommodate County accounting needs.
- d. Other than the employee or other delegated individual who is the official contact person identified in the Bid Solicitation document, discussing any aspect of the Bid Solicitation with a prospective supplier from the time the Bid Solicitation document is first issued until such time as an award report has been prepared and submitted to the appropriate approval authority.
- e. Employees of the County shall not have a pecuniary interest, either directly or indirectly, in any evaluation of or contract with the County or with any person acting for the County in any contract for the supply of goods and/or services for which the County pays or is liable to pay, directly or indirectly, unless such interest has been declared. Employees of the County are required to declare any pecuniary interest, either direct or indirect, in writing, to their Director with a copy to the Clerk indicating the specific nature of the conflict. Any conflict of interest that cannot be isolated and resolved will be reported to the Chief Administrative Officer.
- f. Suppliers, their staff members, or anyone involved in preparing bids shall not engage in any form of political or other lobbying whatsoever or seek to influence the outcome of the purchasing process or subsequent Award. This restriction extends to all of the Corporation's staff and members of Council.

The Corporation may reject any bid by a supplier that engages in such lobbying, without further consideration, and may terminate that Supplier's right to continue in the purchasing process.

During a bid solicitation process all communications shall be made through Purchasing or the Department's designate when Purchasing did not issue the Bid Solicitation. No Supplier or person acting on behalf of a Supplier or group of Suppliers, shall contact any elected official, consultant or any employee of the Corporation to attempt to seek information or to influence the Award.

Elected officials shall refer any inquiries about a Bid Solicitation process to the Director of Corporate Services.

- g. Elected officials shall refer any inquiries about a Bid Solicitation process to the Director of Corporate Services.
- h. Accepting a bid from a County of Bruce employee or County of Bruce Municipal Councilor or a business he or she owns.
- i. Negotiating with a supplier, or accepts an offer from a supplier, to purchase a good or service for personal use at the same price that is being offered by the supplier to the County. This practice is called coat-tailing.

#### **4.0 Standardization**

Standardization enables multiple bidders to understand the process requirement, and to ensure that legal and insurance risks are controlled.

##### **4.1 Standardization of Documents**

- a. Standard formats and language will be developed under the direction of the Purchasing Manager, with the exception of specifications which are provided by the requesting Department.
- b. Where the County's standard documents are not being used, the document shall be provided to Purchasing for review prior to issuance or execution. Purchasing will recommend review by an outside legal entity if deemed to be in the best interest of the County.

##### **4.2 Standardization of Goods and Services**

Bruce County supports standardization among goods and services that are used on a regular basis and encourages corporate standards to be adopted where it is deemed beneficial to the County.

#### **5.0 Approval Authority**

Anyone given award approval authority under this by-law is accountable and responsible for ensuring that an approved budget exists, purchases do not violate any County, policy or statutory requirements, and they have met the audit requirements of the County.

##### **5.1 Summary of Approval Limits**

Appendix A to this By-law provides a summary of approval limits for the various procurement processes.

##### **5.2 Award Approval**

**Council must approve an award, when one or more of the following applies:**

- a. When Provincial or Federal government requires Council to approve.
- b. The award cannot be accommodated within an approved budget and therefore requires a budget transfer or a pre-commitment against a future year's budget.



- c. When a recommendation is made to award to a vendor who did not submit the lowest tender or score the highest (in an RFP process).
- d. The Chief Administrative Officer or Director of Corporate Services deems it in the County's best interest that Council approve the award.
- e. Council has specifically directed that Council approve the award.
- f. Where authority to award has not been expressly delegated.
- g. Any contract anticipated to be financed by debentures.
- h. Where the net revenue amount proposed for acceptance is lower than the Council approved budget.

When the recommendation to award is brought forth to Council, and approval is granted from Council, staff have the authority to act without delay.

**The Department Director is authorized to approve the following:**

An award of a Request for Tender, Quotation or Proposal regardless of the size of the expenditure, provided that the award is to the lowest bidder and the expenditure is included in the approved budget.

Based upon roles and responsibilities within their Department, Directors may delegate approval authority to staff in their Departments at the levels they deem appropriate.

## **6.0 Defining Responsibilities for Procuring Goods and Services**

### **6.1 Responsibilities of All Staff Involved In the Procurement Process**

All County staff shall have the following responsibilities relating to the procurement policy:

- a. Open and honest dealings with everyone who is involved in the purchasing process.
- b. No preferential treatment or public endorsement given to any supplier.
- c. Ensure procurement activities are carried out in accordance with this By-Law 2017-127 Purchasing Policy.
- d. Ensure sufficient approved budget exists for planned purchases before a procurement process commences.
- e. Review goods and/or services received and ensure they match specifications, quality, quantity and price.
- f. Ensure that business transactions are conducted ethically and professionally.

## 6.2 Responsibilities of the Purchasing Manager or Delegate

The Purchasing Manager or delegate(s) has the following specific responsibilities:

- a.** Prepare tender documents, in conjunction with the requesting Department's director and/or delegate, advertise when necessary, post the documents on the County's website, prepare and circulate addendums and oversee public tender openings. Ensure tender documents are in accordance with the Accessibility for Ontarians with Disabilities Act 2005.
- b.** Ensure the purchasing policy as set out in this by-law is followed.
- c.** Advise on the suitability of specifications to ensure a maximum number of competitive bids and to ensure a supplier's ability to supply.
- d.** Keep apprised of best purchasing practices for responsible environmental procurement and shall bring same to the attention of requesting Departments wherever the same are applicable.
- e.** Review the corporate use of goods and/or services to ensure the County is receiving the best quality, quantity, service and price.
- f.** Assist the requesting Department in the preparation of Agreements/Contracts/Leases as needed.
- g.** Direct staff that have procurement authority to *By-Law 2017-027 Purchasing Policy* and *The Corporation of the County of Bruce Purchasing Procedures* and train staff as required to ensure a clear understanding of the procurement process.
- h.** Act as lead in negotiation process with input from procuring Department. Delegate can be assigned at the discretion of the Purchasing Manager.

## 6.3 Responsibilities of Department Directors

Directors shall have the following responsibilities relating to the procurement policy:

- a.** Ensure procurement activities in their Department are carried out in accordance with By-Law 2017-027 Purchasing Policy.
- b.** Determine appropriate delegated procurement and signing authority of staff in their Departments as authorized by this by-law. See Appendix A in the Purchasing Policy.
- c.** Ensure sufficient funds exists for planned purchases.
- d.** Department director is responsible for ensuring that all specifications and/or the scope of work to be used for the procurement of such goods and/or services are
- e.** Prepare award reports for Committee approval with the assistance of the Purchasing Manager, where required, in accordance with formats required for Committee reports.
- f.** Consult with the Purchasing Manager for any inquiries or uncertainties regarding purchasing process / supplier management.

## 7.0 Procurement Methods

Purchasing dollar thresholds for determining competitive or non-competitive purchasing methodologies are as follows:

Purchase Dollar Threshold	Purchasing Methodology
\$0 - \$25,000	Direct Purchase
\$25,000 - \$75,000	Request for Quotation (RFQ) (minimum 3 suggested)
\$75,000 and over	Request for Tender (RFT)
<b>Note: RFT's &amp; RFP's are not limited to \$75,000 and over and can be used anytime at the discretion of the procuring Department and in consultation with the Purchasing Manager.</b>	

### 7.1 Single and Sole Sourcing

#### Single Sourcing

Single Sourcing is a method of procurement whereby there is more than one vendor able to supply an award or contract awarded without a competitive bidding process.

Single Sourcing will be permitted if one or more of the following circumstances apply:

- a. The supply involves an emergency purchase.
- b. Disclosure of information in an open contract competition would breach some duty of confidentiality or compromise security.
- c. When the procurement is already covered by a lease-purchase Contract where payments are partially or totally credited to the purchase.
- d. When the required good or service is in short supply due to market conditions.
- e. When a Consultant has been used to provide a service, and additional work is required that builds upon or is dependent upon the previous work undertaken, and when it could not reasonably be determined at the time the original work was approved additional services would be required.
- f. For use of road construction or repair, the transportation costs and/or technical specifications will be taken into consideration specifically in the case of sand, stone, gravel, fill and pre-mixed concrete, and equipment rentals.

#### Sole Sourcing;

Sole Sourcing is a method of procurement whereby an award is issued without a competitive bidding process due to the fact that the supplier is the only source of supply for the required goods or services.

Sole Sourcing will be permitted if one or more of the following circumstances apply:

- a. A Supplier has a patent on the required product, thus creating a market monopoly.
- b. The supply relates to necessary unique replacement parts from an exclusive source of supply and there are no reasonable alternatives to the products.

- c. To maintain warranty or service Contract compliance for purchased products.

## 7.2 Invitational Tender

When the issuance of a Public Request for Tender is deemed to be less efficient and effective than inviting qualified suppliers to submit bids. A minimum of three suppliers is recommended, although inviting more than three suppliers to bid is preferred. This requirement shall be waived in the case of goods or services that can only be provided by fewer than three suppliers due to unique specifications or specialized services.

An Invitational Tender should only be issued in exceptional circumstances. The director must get pre-approval from the Purchasing Manager and the CAO through a Purchasing Policy Suspension form.

## 7.3 Suppliers Who Assist in Developing Specifications

It may be desirable to ask a potential supplier to help County staff design or develop specifications, or otherwise help define a requirement that goes beyond the normal level of service expected from a supplier. When such services are utilized the supplier will be considered as a consultant and a fee paid to the supplier based on a market competitive hourly rate.

## 7.4 Negotiation

Unless otherwise provided in accordance with the Purchasing By-law and this Policy, goods and services may be purchased using the Direct Negotiation method when one or more of the following conditions apply;

- a. The required goods and services are available from only one source (also known as sole source), by reason of the scarcity of supply in the market or the existence of exclusive rights held by any supplier or the need for compatibility with goods and services previously acquired and there are no reasonable alternatives or substitutes;
- b. An extension or renewal of the contract for similar goods and services;
- c. The goods and services are required as a result of an emergency, which would not reasonably permit the use of a method other than Direct Negotiation;
- d. The required goods and services are to be supplied by a particular vendor or supplier having special knowledge, skills, expertise or experience;
- e. Where the lowest bid that meets specifications or tender terms and conditions exceeds the estimated cost of the goods and services;
- f. When all bids fail to comply with the specifications or tender terms and conditions and it is impractical to retender.
- g. The purchase of used equipment and material is a consideration.
  - i. When a Department desires to purchase a piece of used equipment, a complete description such as model, year, and condition, must be forwarded to the Purchasing Department. With this information a justifiable bid can be determined for the item requested. Additionally, the Purchasing Department may purchase used equipment or other material by negotiated purchase rather than by competitive bidding, if it is determined by the Purchasing Department that the negotiated price is reasonable for the intended use.
  - ii. To ensure proper control, formal bids for such equipment must be made by the Purchasing Department.

With respect to RFTs and RFQs the County may enter into negotiations with the lowest compliant bidder if the price is over a reasonable budgeted amount for the project based on the cost of similar previous projects and current market conditions. Should the County be unable to reach an agreement with the lowest compliant bidder, the County reserves the right

to enter into negotiations with the next lowest compliant bidder, to cancel the bid opportunity or to present a report to Council, whichever is deemed to be in the best interest of the County.

#### 7.5 Provisions for Exemptions

In the event the Director has a requirement to procure goods or services, in a manner that differs from these methods, then he/she must complete the Purchasing Policy Suspension form, and get the approval of the CAO and Purchasing Manager. The approved suspension form must be attached to the approved invoice so payment can be made.

#### 7.6 Bid Irregularities

The following list of bid irregularities should not be considered all inclusive. The Purchasing Manager and, in consultation with any or a selection of the following: respective Director, Director of Corporate Services, CAO and/or the Corporation's Solicitor, shall review irregularities not specifically listed and, acting in the best interests of the Corporation, have authority to waive such irregularities, permit correction to the irregularity or reject the submission.

BID IRREGULARITY	RESPONSE
1. Late Submissions	<ul style="list-style-type: none"> <li>Rejection, not opened or read publicly</li> <li>Submission to be returned to submitter</li> </ul>
2. Insufficient Financial Security (No bid bond/deposit or Agreement/Contract to bond or insufficient bid bond/deposit)	<ul style="list-style-type: none"> <li>Automatic Rejection for no bid deposit</li> <li>Automatic Rejection for no Agreement/Contract to bond</li> </ul>
3. Conditional Bids (Bids qualified or restricted by an attached statement)	<ul style="list-style-type: none"> <li>Automatic rejection unless, in the opinion of the Director and the Purchasing Manager, the qualification or restriction is insignificant</li> </ul>
4. Illegible or obscure Bids, non-initialed erasures, non-initialed alterations.	<ul style="list-style-type: none"> <li>48 hours to submit</li> </ul>
5. Documents, in which all necessary Addenda which have significant financial or scope implications in the opinion of the Purchasing Manager and user group, have not been acknowledged.	<ul style="list-style-type: none"> <li>Automatic rejection</li> </ul>
6. Documents in which all necessary Addenda which do not have significant financial or scope implications in the opinion of the Purchasing Manager and user group, and have not been acknowledged.	<ul style="list-style-type: none"> <li>48 hours to submit</li> </ul>
7. Bids received by bidders who did not attend mandatory site visit(s).	<ul style="list-style-type: none"> <li>Rejection, not opened or read publicly</li> </ul>
8. Bids received on documents other than those provided by Bruce County, when specified to do so.	<ul style="list-style-type: none"> <li>Automatic rejection</li> </ul>
9. Failure to insert the bidder's business name in the space(s) provided in the mandatory Submission Pages.	<ul style="list-style-type: none"> <li>48 hours to submit</li> </ul>
10. Failure to include signature of the person authorized to bind the bidder in the space provided on the Tender/Proposal Form.	<ul style="list-style-type: none"> <li>Automatic rejection</li> </ul>

BID IRREGULARITY	RESPONSE
<p><b>11. More than one submission from the same submitter and not Identified as an alternative or optional submission and no written withdrawal notice has been received.</b></p>	<ul style="list-style-type: none"> <li>The submission package bearing the most recent date/time stamp will be considered the intended submission and the previously date/time stamped submissions will be considered withdrawn and will be returned to sender, unopened.</li> </ul>
<p><b>12. Bids Containing Mathematical Errors</b></p>	<ul style="list-style-type: none"> <li>a) Where the amount of an item does not agree with the extension of the estimate quantity and the tendered unit price, the unit price shall govern and both the item amount and the total tender price shall be corrected accordingly.</li> <li>b) If both the unit price and the total price are left blank, the Bid will be rejected as incomplete.</li> <li>c) If the unit price is left blank but a total price is shown for the item, the total price shall govern and the unit price shall be corrected accordingly.</li> <li>d) If the tender contains an error in addition and/or subtraction in the approved tender documentation format requested (i.e. not the additional supporting documentation supplied), the error shall be corrected and the corrected total contract price shall govern.</li> <li>e) Tenders containing prices which appear to be so unbalanced as to likely affect the interests of the County adversely will be clarified and may be rejected.</li> </ul>
<p><b>13. Other minor irregularities</b></p>	<ul style="list-style-type: none"> <li>The Purchasing Manager, in conjunction with the Director of Corporate Services shall have authority to waive irregularities, which they jointly consider to be minor.</li> </ul>

**8.0 Circumstances Which a Bid Solicitation Process Is Not Required**

There are a number of payments made in the ordinary course of business that are considered as a transfer of funds or fulfillment of legislated requirements, and do not require a Bid Solicitation process.

The following payments shall not require a Bid Solicitation process. Other payments may also be included at the discretion of the Director of Corporate Services (unless legislation states otherwise):

**8.1 General Expenses**

- a. Workers Safety Insurance Board Payments
- b. Payroll Deduction Remittances such as Income Tax, Unemployment Insurance Premiums, Employer Health Tax
- c. Debt principal, debenture and interest payments
- d. Sinking Fund Payments (fund set up to repay a bond when it matures)
- e. Loan and mortgage payments
- f. Licenses (e.g. vehicles, elevators, radios, and computer software)
- g. Real Property payments including purchases, leases, easements, encroachments and licenses, or the like
- h. Tax Remittances
- i. Building Lease Payments
- j. Utilities

- k. Insurance claims, damage claims, legal settlements and arbitration awards
- l. Employee/Council travel expenses
- m. Medicals, Physician Fees
- n. Grants to Agencies
- o. Petty Cash Replenishment
- p. County Charges to and from Area Municipalities
- q. Public Notices
- r. Preventative maintenance and repairs to vehicles
- s. Promotional material and supplies for County sponsored Charitable Campaigns

## **8.2 Payments to Other Organizations/Individuals**

- a. Other Municipalities
- b. Annual requisitions approved as part of the budget process to a local board or agency such as: Health Unit.
- c. Social Services agencies that provide service to the County through Service Agreement/Contracts such as Daycare and Hostel Operators.
- d. Municipal Property Assessment Corporation fees for property assessment services and support costs.
- e. Organizations on whose behalf the County has received donations and issued income tax receipts.

## **8.3 Professional and Special Services**

- a. Various transfers of financial benefit on behalf of individuals or households (such as social assistance, housing assistance, rent supplement, childcare centres, etc.).
- b. Canada Post
- c. Other Fees and Services
  - (i) Committee Fee
  - (ii) Counseling Services
  - (iii) Homemakers Services
  - (iv) Laboratory Services
  - (v) Legal Fees
  - (vi) Nursing Services
  - (vii) Specialized Services, ie. Red Cross or 211
  - (viii) Ongoing maintenance and licensing agreements for equipment such as existing computer hardware and software, telecommunications equipment, elevators and HVAC equipment
  - (ix) Freight Charges
  - (x) Performance/Artist's Fees
  - (xi) Banking and Underwriting Services, where covered by Agreement/Contracts
  - (xii) County's Agent of Record (Health Benefits)
  - (xiii) County's Auditors
  - (xiv) Marketing Promotion
  - (xv) Tradeshow / Exhibit Space
  - (xvi) Advertising services required in radio, television, newspapers or magazines, social media
  - (xvii) Facilitators or speakers
  - (xviii) Fees related to real estate transactions such as commissions and legal fees

## **8.4 Refundable Employee Expenses**

- a. Advances
- b. Meal Allowances
- c. Miscellaneous - Non-Travel
- d. Travel Expenses
- e. Entertainment Expenses

## **8.5 Training and Education**

- a.** Conferences
- b.** Courses
- c.** Conventions
- d.** Magazines
- e.** Memberships
- f.** Periodicals
- g.** Seminars
- h.** Staff Development
- i.** Staff Workshops
- j.** Staff Reports
- k.** Subscriptions

## **8.6 National Accounts**

- a.** Tires
- b.** Computer Hardware
- c.** Other products where the manufacturer will sell directly to the County below their resellers' /distributors' prices

## **8.7 Flexibility to Add Additional Exempt Purchases**

The Director of Corporate Services is authorized to add similar expenditures to the list of payments in Section 8.0.

## **9.0 Dispute Resolution**

In the event any company or person who has been involved in the bidding or purchasing process as described in this by-law identify a dispute in regards to the process followed they will be afforded a fair and transparent process to all concerned.

## **10.0 Accessibility and Procurement**

The County of Bruce is a major purchaser of goods and services. It is important that procurement processes are inclusive so that all suppliers can participate and all contracted parties are aware of the need to provide accessible goods and services.

The County of Bruce is committed to integrating accessibility into its procurement policy and procedures by:

- a.** Conducting regular reviews and updates of procurement-related directives, policies, procedures, practices and standards.
- b.** Including accessibility requirements in the procurement process.
- c.** Reviewing feedback on the procurement process related to accessibility and taking appropriate action as needed.

## **11.0 Disposal of Surplus Goods and Real Property**

The disposal of surplus and obsolete goods shall be evaluated on a case-by-case basis. The originating Director or delegate has the authority to sell, exchange, or otherwise dispose of goods declared as surplus to the needs of the County, where it is cost effective and in the best interest of the County to do so.

## **12.0 Review Effectiveness of the Procurement Process**

### **12.1 Policy Review**

The Purchasing Manager, in consultation with a cross functional team of appropriate County staff, will conduct a detailed review of this policy within 6 months of its initial implementation, and then shall be reviewed every 24 months with any recommended amendments.



## 12.2 Factors to Be Considered During Review

The review shall take into consideration current and future professional practices, industry standards, market conditions, recent court decisions, Federal/Provincial Government directions/policies, technological developments/advancements and sections in the policy where through application it becomes apparent that clarification is needed.

Passed this 5th day of April, 2018

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Paul Eagleson  
Warden

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Donna Van Wyck  
Clerk

## Appendix A

### Procurement Processes and Levels of Approval Authority

**Note:** Total costs to procure (eg. shipping, warranty, currency exchange) with the exception of Sales and Excise taxes are to be used in determining the price for goods or services, in relation to the pre-authorized expenditure limit.

In the case of multi-year supply and/or service contracts, the pre-authorized expenditure limit shall refer to the estimated annual expenditure under the contract.

Value Before Taxes	Procurement Process	Approval Authority to Spend	Approval Authority to Award	Report Requirement for Contract Approval
Less than \$25,000	<b><u>Direct Purchase</u></b> No formal or written quotation required. Recommended that price comparison be requested for purchases from up to three suppliers where possible.	Manager, or other "delegated" staff as specifically delegated by Director	Manager, or other "delegated" staff as specifically delegated by Director	Director's Report to Council required if total Department budget exceeded
\$25,000 but less than \$75,000	<b><u>Request for Quotation</u></b> Purchasing Manager is to be consulted prior to a Request for Quotation being issued greater than \$25,000. Sealed written quotations shall be sought from three or more suppliers where possible. All quotes must be open for a minimum of seven (7) calendar days.	Manager, or other "delegated" staff as specifically delegated by Director	Manager, or other "delegated" staff as specifically delegated by Director	Director's Report to Council required if total Department budget exceeded
\$75,000 and greater	<b><u>Request for Tender</u></b> Purchasing Manager and the Department Director and/or delegates prepare the RFT documents. Purchasing posts the RFT on County website and may advertise in newspaper(s). <b>Securities may be required. Bids must be sealed.</b> All tenders must be open for a minimum of fourteen (14) calendar days.	Manager, or other "delegated" staff as specifically delegated by Director	Director and/or Chief Administrative Officer	Director's Report to Council required if total Department budget exceeded
N/A	<b><u>Request for Proposal</u></b> The end user of the good or service does not have precisely defined requirements and where there is no clear or single solution. For all professional consulting services. Purchasing posts the RFP on County website. All proposals must be open for a minimum of twenty-one (21) calendar days.	Manager, or other "delegated" staff as specifically delegated by Director	Director and/or Chief Administrative Officer	Director's Report to Council required if total Department budget exceeded

Value Before Taxes	Procurement Process	Approval Authority to Spend	Approval Authority to Award	Report Requirement for Contract Approval
	<p><b><u>Single and Sole Source</u></b>            There is more than one potential supplier, but a supplier is selected by a quote/tender without a Bid Solicitation or there is only one known supplier of the particular goods and/or services.</p>	Manager, or other "delegated" staff as specifically delegated by Director	<p>\$25,000 but less than \$75,000            Director and Purchasing Manager</p> <p>Greater than \$75,000            Director, Purchasing Manager and Chief Administrative Officer</p>	

\*The definition of a Manager as defined in the Purchasing Procedure is "the Manager of a Department or within a Department, a project or activity within The County of Bruce".

## Contents

The Council for the Corporation of the County of Bruce enacts By-law 2017-027 as follows: .....	1
1.0 Goals, Objectives & Principles.....	1
1.1 Goals and Objectives.....	1
1.2 Purchasing Principles .....	1
2.0 References and Related Documents.....	2
3.0 Prohibitions.....	2
3.1 The Following Are Prohibited Actions.....	2
4.0 Standardization .....	3
4.1 Standardization of Documents .....	3
4.2 Standardization of Goods and Services .....	3
5.0 Approval Authority.....	3
5.1 Summary of Approval Limits.....	3
5.2 Award Approval .....	3
6.0 Defining Responsibilities for Procuring Goods and Services.....	4
6.1 Responsibilities of All Staff Involved In the Procurement Process.....	4
6.2 Responsibilities of the Purchasing Manager or Delegate .....	5
6.3 Responsibilities of Department Directors.....	5
7.0 Procurement Methods.....	6
7.1 Single and Sole Sourcing .....	6
Single Sourcing.....	6
Sole Sourcing;.....	6
7.2 Invitational Tender.....	7
7.3 Suppliers Who Assist in Developing Specifications.....	7
7.4 Negotiation .....	7
7.5 Provisions for Exemptions.....	8
7.6 Bid Irregularities.....	8
8.0 Circumstances Which a Bid Solicitation Process Is Not Required.....	9
8.1 General Expenses.....	9
8.2 Payments to Other Organizations/Individuals.....	10
8.3 Professional and Special Services .....	10
8.4 Refundable Employee Expenses .....	10
8.5 Training and Education .....	11
8.6 National Accounts.....	11
8.7 Flexibility to Add Additional Exempt Purchases .....	11
9.0 Dispute Resolution.....	11
10.0 Accessibility and Procurement.....	11
11.0 Disposal of Surplus Goods and Real Property.....	11
12.0 Review Effectiveness of the Procurement Process.....	11
12.1 Policy Review .....	11
12.2 Factors to Be Considered During Review.....	12
Appendix A.....	13
Procurement Processes and Levels of Approval Authority.....	13



## By-law Number 2018 - 022

**A by-law to authorize the execution of the Ontario Transfer Payment Agreement between Her Majesty the Queen in right of Ontario as represented by the Minister of Education and the Corporation of the County of Bruce for the 2018 Child Care Service Agreement**

The Council for the Corporation of the County of Bruce enacts By-law 2018-022 as follows:

1. The Warden and Clerk be authorized to execute the Ontario Transfer Payment Agreement between Her Majesty the Queen in right of Ontario as represented by the Minister of Education, a copy of which is attached and forms part of this by-law.

Passed this 5th day of April, 2018

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Paul Eagleson  
Warden

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Donna Van Wyck  
Clerk



## By-law Number 2018-023

### A by-law to authorize speed limits on the Bruce County Road System and in construction zones

Subsection (2,3) of Section 128 of the Highways Traffic Act (R.S.O. 1990, H8) authorizes the Council of a municipality by by-law to prescribe a lower or higher rate of speed for motor vehicles on a highway or portion of highway under its jurisdiction that is not within a built-up area or suburban district than is prescribed in clause (a) of subsection (1) of section 128, but such rate of speed shall not be less than 40 kilometers per hour nor more than 100 kilometers per hour;

Subsections 8, 10 and 11 of Section 128 of the Highway Traffic Act (R.S.O. 1990, H8) authorizes a person, appointed by the municipality, to lower the speed limits when a designated construction zone is signed;

The Corporation of the County of Bruce has jurisdiction over the Bruce County Road system.

**The Council for the Corporation of the County of Bruce enacts By-law 2018-023 as follows:**

1. Where any highway or portion of highway, set out in Schedule 'A' attached hereto, is signed in compliance with the regulations under the Highway Traffic Act, the maximum rate of speed thereon shall be the rate of speed prescribed in the schedule.
2. That the County Engineer or his designate be appointed by the Corporation to designate a highway or portion of highway under the municipality's jurisdiction as a construction zone. The County Engineer or his designate are authorized to set a lower rate of speed for motor vehicles driven in the designated construction zone and the signs will comply with the regulations under the Highway Traffic Act.
3. The penalties provided in subsection (14) and (15) of section 128 of the Highway Traffic Act shall apply to offenses against this by-law.
4. This By-law shall become effective upon the erection of the signs required by the Highway Traffic Act and Regulations.
5. By-Law Number 2018-008 is hereby repealed.

Passed this 5th day of April, 2018.

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Paul Eagleson  
Warden

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Donna Van Wyck  
Clerk

**By-law Number 2018-023**  
**A by-law to authorize speed limits on the Bruce County Road System and in construction zones**

**Schedule 'A'**

**Maximum Rate of Speed by Road Section**  
**March 2018**

County Road	Speed	From	To
1	50	South limit of Lucknow	Bruce Road 86
1	50	Bruce Road 86	North limit of Lucknow
1	80	North limit of Lucknow	South limit of Holyrood
1	60	South Limit of Holyrood	North limit of Holyrood
1	80	North limit of Holyrood	South limit of Kinlough
1	50	South limit of Kinlough	North limit of Kinlough
1	80	North limit of Kinlough	1.6 km south of MTO Hwy 9
1	70	1.6 km south of MTO Hwy 9	MTO Hwy 9
1	80	MTO Hwy 9	South limit of Glammis
1	50	South limit of Glammis	North limit of Glammis
1	80	North limit of Glammis	West limit of Paisley
1	50	West limit of Paisley	Queen St. (Bruce Rd 3) Paisley
County Road	Speed	From	To
2	50	Durham St. Walkerton	Approximately 500m west of Thomas St. Walkerton
2	70	Approximately 500m west of Thomas St. Walkerton	Approximately 800m west of Thomas St. Walkerton
2	80	Approximately 800m west of Thomas St. Walkerton	Bruce Road 3
County Road	Speed	From	To
3	60	MTO Hwy 9 at Mildmay	North limit of Elora Road Subdivision
3	80	North limit of Elora Road Subdivision	South limit of Paisley
3	70	South limit of Paisley	South of Balaklava St. Paisley
3	50	South of Balaklava St. Paisley	Ross St. North Paisley
3	70	Ross St. North Paisley	North limit of Forrester's Bridge
3	80	North limit of Forrester's Bridge	250m south of the intersection of Bruce Road 17
3	50	250m south of the intersection of Bruce Road 17	250m north of the intersection of Bruce Road 17

County Road	Speed	From	To
3	80	250m north of the intersection of Bruce Road 17	MTO Hwy 21
4	80	Bruce County Huron County Boundary	200m south of the south limit of Teeswater
4	70	200m south of the south limit of Teeswater	South limit of Teeswater
4	50	South limit of Teeswater	North limit of Teeswater
4	70	North limit of Teeswater	200m north of north limit of Teeswater
4	80	200m north of the north limit of Teeswater	MTO Hwy 9
4	50	MTO Hwy 9 in Walkerton	Durham St. E. Walkerton
4	50	Durham St. east Walkerton	West of Bruce Road 19
4	70	West of Bruce Road 19	East of Bruce Road 19
4	80	East of Bruce Road 19	West limit of Town of Hanover
4	50	West limit of the Town of Hanover	7 <sup>th</sup> Avenue Hanover
County Road	Speed	From	To
5	70	Grey-Bruce Line	600m west of Grey-Bruce Line
5	80	600m west of GBL	East limit of Tara
5	50	East limit of Tara	Bruce Road 10 Intersection
County Road	Speed	From	To
6E	80	Grey Road 10	East limit of Deemerton
6E	60	East limit of Deemerton	West limit of Deemerton
6E	80	West limit of Deemerton	East limit of Mildmay
6E	50	East limit of Mildmay	West limit of Mildmay
6E	80	West limit of Mildmay	Ambleside
6	80	Ambleside	East limit of Teeswater
6	50	East limit of Teeswater	West limit of Teeswater
6	80	West limit of Teeswater	East limit of Ripley
6	50	East limit of Ripley	West limit of Ripley
6	70	West limit of Ripley	Approximately 850m west of Bruce Road 7
6	80	Approximately 850m west of Bruce Road 7	MTO Hwy 21
County Road	Speed	From	To
7	80	Bruce Road 86	South limit of Ripley
7	50	South limit of Ripley	North limit of Ripley



County Road	Speed	From	To
7	80	North limit of Ripley	MTO Hwy 9
8	50	Bruce Road 10 Intersection	West limit of Hepworth
8	80	West limit of Hepworth	East limit of Sauble Beach
8	50	East limit of Sauble Beach	Bruce Road 13
County Road	Speed	From	To
9	80	MTO Hwy 6	100m west of Hector St. Colpoys Bay
9	50	100m west of Hector St. Colpoys Bay	North limit of Colpoys Bay
9	80	North limit of Colpoys Bay	South of Kings Cr. Adamsville
9	70	South of Kings Crescent, Adamsville	South limit of Barrow Bay
9	60	South limit of Barrow Bay	North limit of Barrow Bay
9	80	North limit of Barrow Bay	South limit of Lion's Head
9	50	South limit of Lion's Head	Bruce Road 29
9	50	Bruce Road 29	West limits of Lion's Head
9	80	West limit of Lion's Head	West Road
County Road	Speed	From	To
10	50	Grey-Bruce Line	West limit of Scone
10	80	West limit of Scone	Approximately 415m east of Bruce Road 30 (east limit of Chesley)
10	60	Approximately 415m east of Bruce Road 30 (east limit of Chesley)	Approximately 165m east of Bruce Road 30
10	50	Approximately 165m east of Bruce Road 30	Bruce Road 30
10	50	Bruce Road 30	Approximately 1,000m south of Bruce Road 11 (north limit of Chesley)
10	70	Approximately 1,000m south of Bruce Road 11 (north limit of Chesley)	Approximately 730m south of Bruce Road 11
10	80	Approximately 730m south of Bruce Road 11	South limit of Tara
10	50	South limit of Tara	North limit of Tara
10	80	North limit of Tara	MTO Hwy 21
10	80	MTO Hwy 21	South limit of Hepworth
10	50	South limit of Hepworth	Bruce Road 8
County Road	Speed	From	To
11	80	Bruce Road 10	East limits of Paisley

County Road	Speed	From	To
11	50	East limit of Paisley	Bruce Road 3
12	50	Huron/Bruce Boundary (Belmore)	Approximately 150m north of Huron/Bruce Boundary (north limit of Belmore)
12	80	Approximately 150m north of Huron/Bruce Boundary (north limit of Belmore)	South limit of Formosa
12	50	South limit of Formosa	100m south of Wilmar Street
12	40	100m south of Wilmar Street	100m north of Wilmar Street
12	50	100m north of Wilmar Street	North limit of Formosa
12	80	North limit of Formosa	MTO Hwy 9
County Road	Speed	From	To
13	50	MTO Hwy 21	North of Turner St. Southampton
13	70	North of the Turner St. Southampton	Approximately 200m north of Cameron Dr. Southampton
13	80	Approximately 200m north of Cameron Dr. Southampton	150m south of Hendry St. Sauble Beach
13	60	150m south of Hendry St. Sauble Beach	190m north of 9 <sup>th</sup> St. South Sauble Beach
13	50	190m north of 9 <sup>th</sup> St. South Sauble Beach	North limit of Sauble Beach
13	70	North limit of Sauble Beach	200 meters north of Fourth Street N, Sauble Beach
13	80	200 meters north of Fourth Street N, Sauble Beach	South of Sauble Falls Road
13	60	South of Sauble Falls Road	North limit of Sauble Falls
13	80	North limit of Sauble Falls	Bryant St. (Oliphant)
13	50	Bryant St. (Oliphant) (easterly)	Approximately 300 meters easterly of Bryant St. Oliphant
13	80	Approximately 300m easterly of Bryant St. Oliphant	Approximately 1250m west of MTO Hwy 6 (west limit of Wiarton)
13	60	Approximately 1250m west of MTO Hwy 6 (west limit of Wiarton)	Approximately 420m west of MTO Hwy 6
13	50	Approximately 420m west of MTO Hwy 6	MTO Hwy 6
County Road	Speed	From	To
14	80	MTO Hwy 21 northerly	Bruce Road 8

County Road	Speed	From	To
15	80	Bruce Road 3	East limit of Eden Grove
15	50	East limit of Eden Grove	West limit of Eden Grove
15	80	West limit of Eden Grove	East limit of Pinkerton
15	50	East limit of Pinkerton	East side of Stephenson's Bridge
15	40	East side of Stephenson's Bridge	Southwest limit of Pinkerton
15	80	Southwest limit of Pinkerton	East limit of Glammis
15	50	East limit of Glammis	Approximately 450m west of Bruce Road 1
15	70	Approximately 450m west of Bruce Road 1	Approximately 870m west of Bruce Road 1
15	80	Approximately 870m west of Bruce Road 1	MTO Hwy 21
15	50	MTO Hwy 21 in Tiverton	West limits of Tiverton
15	80	West limit of Tiverton	East limit of Inverhuron
15	50	East limit of Inverhuron	West limit of Inverhuron
County Road	Speed	From	To
17	50	Bruce Road 10, Tara	150m west of west limit of Invermay
17	80	150m west of west limit of Invermay	East limit of Arkwright
17	50	East limit of Arkwright	West limit of Arkwright
17	80	West limit of Arkwright	300m east of Bruce Road 3 intersection
17	50	300m east of Bruce Road 3 intersection	450m west of Bruce Road 3 intersection
17	80	450m west of Bruce Road 3 intersection	Mill Creek Bridge, Port Elgin
17	50	Mill Creek Bridge, Port Elgin	Goderich St. Port Elgin
County Road	Speed	From	To
19	50	Bruce Road 4	Northerly limit of Walkerton
19	80	Northerly limit of Walkerton	Grey Road 10
County Road	Speed	From	To
20	80	MTO Hwy 9 north	Bruce Road 33
County Road	Speed	From	To
22	50	Bruce Road 10	Approximately 460m west of Bruce Road 10
22	70	Approximately 460m west of Bruce Road 10	Approximately 920m west of Bruce Road 10

County Road	Speed	From	To
22	80	Approximately 920m west of Bruce Road 10	Bruce Road 4
23	50	80m north of Parker St. Kincardine	300m north of MacCaskill Rd. Kincardine
23	80	300m north of MacCaskill Rd. Kincardine	Bruce Road 20
County Road	Speed	From	To
25	60	MTO Hwy 21	75m east of Bruce Road 33
25	50	75m east of Bruce Road 33	Saugeen Beach Road
County Road	Speed	From	To
26 (Frank St. Wiarton)	50	Berford St. Wiarton (Hwy 6)	East Limit of Wiarton
County Road	Speed	From	To
28	80	Huron/Bruce Boundary	Bruce Road 6 East
County Road	Speed	From	To
29	50	Bruce Road 9	Everett Street, Lion's Head
County Road	Speed	From	To
30	50	Bruce Road 19	Bruce Road 10, Chesley
County Road	Speed	From	To
33	80	Bruce Road 20	Concession 8 of Bruce Township
33	60	Concession 8 of Bruce Township	North of Concession 10 of Bruce Township
33	80	North of Concession 10 of Bruce Township	Concession 4 of Saugeen Township
33	50	Concession 4 of Saugeen Township	Bruce Road 25
County Road	Speed	From	To
40	80	Grey-Bruce Line	Bruce Road 10
40	50	Bruce Road 10	West limits of Dobbinton
40	80	West limits of Dobbinton	200m east of Saugeen Shores Sideroad 23/24
40	70	200m east of Saugeen Shores Sideroad 23/24	700m west of Saugeen Shores Sideroad 23/24
40	80	700m west of Saugeen Shores Sideroad 23/24	Hwy 21
County Road	Speed	From	To
86	80	Huron/Bruce Boundary	Approximately 400m east of Whitechurch St. Whitechurch

County Road	Speed	From	To
86	70	Approximately 400m east of Whitechurch St. Whitechurch	Approximately 200m west of Whitechurch St. Whitechurch
86	80	Approximately 200m west of Whitechurch St. Whitechurch	Approximately 300m east of Washington St. Lucknow
86	70	Approximately 300m east of Washington St. Lucknow	Approximately 100m east of Washington St. Lucknow
86	50	Approximately 100m east of Washington St. Lucknow	West limits of Lucknow
86	80	West limits of Lucknow	MTO Hwy 21
County Road	Speed	From	To
West Road	60	Bruce Road 13	North of Spry Lake Road
West Road	50	North of Spry Lake Road	Hemlock Road
West Road	80	Hemlock Road	South limit of Red Bay
West Road	50	South limit of Red Bay	South limit of Howdenvale
West Road	60	South limit of Howdenvale	North of Little Pike Bay Rd.
West Road	80	North of Little Pike Bay Rd.	Bruce Road 9
County Road	Speed	From	To
GBL	50	Scone (Bruce Rd 10/Grey Rd 25)	North limit of Scone
GBL	70	North limit of Scone	Approximately 350m north of the north limit of Scone
GBL	80	Approximately 350m north of the north limit of Scone	MTO Hwy 21 intersection



## By-law Number 2018-024

### A by-law to designate Community Safety Zones on a portion of certain highways under the jurisdiction of the Bruce County Transportation and Environmental Services Department

Section 214.1 (1) of the Highway Traffic Act, R.S.O. 1990 c.H8 authorizes the Council of a municipality by by-law to designate a part of a highway under its jurisdiction as a Community Safety Zone if, in the council's opinion, public safety is of special concern on that part of the highway. 1998, c. 6, s .1

The Council for the Corporation of the County of Bruce enacts By-law 2018-024 as follows:

1. Any highway or portion of highway, set out in Schedule 'A' attached, and signed as required by the Highway Traffic Act and Regulations are designated as a Community Safety Zone.
2. This By-law shall become effective upon the installation of the signs.
3. The designated Community Safety Zones shall be in effect all hours, days and months.
4. The penalties provided in section 214.1 (6), (7) and (8) of the amended Highway Traffic Act shall apply to offenses against this by-law.
5. By-law 2017-065 is hereby repealed.

Passed this 5th day of April, 2018

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Paul Eagleson  
Warden

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Donna Van Wyck  
Clerk



By-law No. 2018- 024

A by-law to designate Community Safety Zones on a portion of certain highways under the jurisdiction of the Transportation and Environmental Services Dept.

Schedule 'A'

Designated Community Safety Zones

County Road	Community	From	To
6	Teeswater	Clinton Street North	Andrew Street
6	Ripley	East limit of Ripley	Huron Street
6	Ripley	Huron Street	West limit of Ripley
7	Ripley	South limit of Ripley	Queen Street
7	Ripley	Queen Street	North limit of Ripley
9	Colpoy's Bay	Hector Street	150 meters south of Hepburn Bridge
15	Tiverton	#8 Main Street	MTO Highway 21
17	Invermay	Margaret Street	600 meters west of Margaret Street
Huron Road	Red Bay	400 meters north of Red Bay Sideroad	Adelaide Street



## By-law Number 2018-025

### A by-law to confirm proceedings of the Council of the County of Bruce at its meeting held the 5th day of April, 2018

Section 5(1) of the Municipal Act, 2001, as amended, provides that the powers of a municipal corporation are exercised by its Council;

Section 5(3) of the Municipal Act, 2001, as amended, provides that municipal powers shall be exercised by by-law;

The Council for the Corporation of the County of Bruce enacts By-law 2018-025 as follows:

1. The actions of the Council of the Corporation of the County of Bruce in respect of all recommendations, minutes of committees, all motions and resolutions and all other actions passed and taken by the Council of the Corporation of the County of Bruce, documents and transactions entered into during the April 5, 2018 session of Council, are hereby adopted and confirmed, as if the same were expressly included in this by-law.
2. The Warden and the proper officials of The Corporation of the County of Bruce are authorized and directed to do all things necessary to give effect to the April 5, 2018 session referred to in Section 1 of this by-law.
3. The Warden and Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this by-law and to affix the corporate seal to all documents referred to in Section 1.

Passed this 5th day of April, 2018

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Paul Eagleson  
Warden

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Donna Van Wyck  
Clerk