



**The Corporation of the County of Bruce**  
**Bruce County Housing Corporation**  
**Minutes**

April 3, 2014  
2:35 p.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden John Close,  
Councillors Milt McIver (Chair), Bill Goetz, David Inglis and Larry Kraemer

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Administrative Assistant  
Susan Earle, Administrator, Housing Services  
Christine MacDonald, Housing Manager  
Terry Sanderson, Director of Social Services and Housing

**Regrets:** Councillors Paul Eagleson, Mike Smith and Mitch Twolan

**1. Pecuniary Interest**

There were no declarations of pecuniary interest.

**2. Minutes**

**Moved by Councillor Bill Goetz**

**Seconded by Councillor Larry Kraemer**

**That the minutes of the March 6, 2014 Bruce County Housing Corporation meeting be adopted as circulated.**

**Carried**

**3. Action Reports**

**A. 550 Willoughby Street, Lucknow Mortgage Renewal 2014**

**Moved by Warden John Close  
Seconded by Councillor David Inglis**

**That the Ministry of Municipal Affairs and Housing arrange on behalf of Bruce County Housing Corporation (BCHC) a refinancing of the existing charge/mortgage of land for its project municipally known as 550 Willoughby Street, Lucknow maturing on September 1, 2014 in the approximate amount of \$778,244.46; and**

**That the Housing Manager be authorized to sign the attached resolution on behalf of the Board of Directors of BCHC; and**

**That the Housing Manager be authorized to certify the duly elected or appointed officers and directors of the Corporation on the attached certificate of incumbency; and**

**That all officers and members of the board be authorized to sign the attached certificate of incumbency.**

**Carried**

**B. Environmental Assessment – 424 Provincial Street**

**Moved by Councillor Larry Kraemer  
Seconded by Councillor Bill Goetz**

**That the cost of the Environmental Assessment for 424 Provincial Street Port Elgin in the amount of \$3,220.50 be funded from the proceeds of the sale of the same property at the time which it is sold; and,**

**That should the sale of the property of 424 Provincial Street, Port Elgin not have occurred prior to the end of this budget year that the cost of the assessment be withdrawn from reserves until the eventual sale of the property at which time the reserve be replenished.**

**Carried**

**4. Closed Meeting**

**Moved by Warden John Close  
Seconded by Councillor Larry Kraemer**

**That the Committee move into a closed meeting to discuss the Port Elgin Non-Profit Accommodations, pursuant to Section 239 (2) (C) of the Municipal Act relating to a proposed or pending acquisition of land.**

**Carried**

**5. Rise and Report**

**Moved by Councillor Larry Kraemer  
Seconded by Warden John Close**

**That the Bruce County Housing Corporation rise and report from the closed meeting.**

**Carried**

**6. Letter of Intent for Transfer of Ownership**

**Moved by Warden John Close  
Seconded by Councillor Bill Goetz**

**That Bruce County Housing Corporation (BCHC) concurs with the details of the proposed Letter of Intent, presented before the Social Services and Housing Committee on this same date, to be presented to the Port Elgin Rotary Non-Profit (PERNP) from the County of Bruce, as the sole shareholder of BCHC and as the Service Manager pursuant to the *Housing Services Act, 2011*; and**

**That the signing officers of BCHC be authorized to execute the Letter of Intent; and**

**That Housing Staff be authorized to make changes to the Letter of Intent on behalf of BCHC as long as it does not make material changes to the terms.**

**Carried**

**7. Ministerial Consent for Amalgamation**

**Moved by Councillor Larry Kraemer  
Seconded by Councillor David Inglis**

**That Bruce County Housing Corporation (BCHC) concurs that the County of Bruce, as Service Manager to request ministerial consent from the Ministry of Municipal Affairs and Housing (MMAH) for the amalgamation of BCHC and the property and buildings of Port Elgin Rotary Non-Profit (PERNP).**

**Carried**

**8. Next Meeting**

The next meeting of the Bruce County Housing Corporation will take place on Thursday, May 1, 2014 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

**9. Adjournment**

**Moved by Councillor Larry Kraemer  
Seconded by Warden John Close**

**That the meeting of the Bruce County Housing Corporation adjourn at 2:45 p.m.**

**Carried**

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**Councillor Milt McIver, Chair  
Social Services and Housing Committee**