



## The Corporation of the County of Bruce

### Corporate Services Committee Human Resources Division

#### Minutes

March 19, 2015

9:51 a.m.

Council Chambers  
Walkerton, Ontario

**Present:** Councillor David Inglis (Acting Chair), Robert Buckle, Paul Eagleson, Janice Jackson, Milt McIver and Mike Smith  
Alternates Wilf Gamble and Jacqueline Faubert

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Administrative Assistant  
Chris LaForest, Director of Planning  
Marianne Nero, Director of Human Resources  
Kara Van Myall, Manager of Corporate Policy

**Regrets:** Warden Mitch Twolan and Councillor Anne Eadie

#### 1. Pecuniary Interest

There were no declarations of pecuniary interest.

#### 2. Action Items

##### A. Avanti Payroll / HR Conference

Moved by Councillor Paul Eagleson

Seconded by Councillor Robert Buckle

**That the attendance of an out-of-province conference for staff, specifically, an Employee Services Coordinator and Payroll Supervisor at the Avanti User Group Conference in Banff, Alberta on April 29, 30 and May 1<sup>st</sup>, 2015 be approved and funded from the 2015 Operational Budget.**

**Carried**

**B. Recruitment Requisition Form for Hiring Actions**

**Moved by Councillor Mike Smith  
Seconded by Alternate Wilf Gamble**

**That the Recruitment Requisition Form for Hiring Actions be approved effective immediately.**

**Carried**

**C. Health & Safety Manager Recruitment**

**Moved by Councillor Mike Smith  
Seconded by Councillor Milt McIver**

**That staff be directed to fill the vacant position of Health & Safety Manager.**

**Carried**

**3. Next Meeting**

The next meeting of the Corporate Services Committee – Human Resources Division will take place on Thursday, April 2, 2015 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

**4. Adjournment**

**Moved by Councillor Robert Buckle  
Seconded by Councillor Milt McIver**

**That the meeting of the Corporate Services Committee – Human Resources Division adjourn at 10:00 a.m.**

**Carried**

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**Councillor David Inglis, Acting Chair  
Corporate Services Committee – Human Resources Division**