



**The Corporation of the County of Bruce**  
**Social Services and Housing Committee**  
**Minutes**

March 5, 2015  
11:00 a.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Mitch Twolan ,  
Councillors Anne Eadie (Chair), Robert Buckle, Paul Eagleson,  
David Inglis, Milt McIver and Mike Smith

**Staff:** Kelley Coulter, Chief Administrative Officer  
Tony Ban, Housing Facilities Manager  
Darlene Batte, Administrative Assistant  
Susan Earle, Administrator, Housing Services  
Christine MacDonald, Housing Manager  
Nancy Reinhart, Social Services Income Maintenance Manager  
Angela Schmidt, Business Manager  
Brenda Wilton, Children's Services Manager

**Regrets:** Councillor Janice Jackson

**1. Pecuniary Interest**

There were no declarations of pecuniary interest.

**2. Action Items**

**A. Additional Provincial Funding for SAMS**

**Moved by Councillor Robert Buckle**  
**Seconded by Councillor Mike Smith**

**That additional provincial funding for SAMS be used to increase the hours of work for the Employment Support Assistant in the Warton Resource Centre by 8 days (56 hours) to March 31, 2015 and allow for a payout of 233.5 hours of accumulated overtime (combined) to 7 Ontario Works staff, as it is not addressed in Policy D4 Extra Hours Worked.**

**Carried**

**B. Ministry of Education Service Agreement**

**Moved by Councillor Mike Smith  
Seconded by Councillor Milt McIver**

**That a by-law be introduced authorizing the execution of the 2015 Child Care and Family Support Program Service Agreement between the Corporation of the County of Bruce and the Ministry of Education.**

**Carried**

**C. Children's Services Administrative Support**

**Moved by Councillor David Inglis  
Seconded by Councillor Robert Buckle**

**That an additional one day per week plus benefits for a permanent part-time Children's Services Administrative Support position be approved effective April 1, 2015.**

**Carried**

**D. Ministry of Education 2015 Wage Enhancement Administration Funding**

**Moved by Councillor Mike Smith  
Seconded by Councillor Milt McIver**

**That approval be given authorizing the signing of the 2015 Child Care Wage Enhancement and Home Child Care Enhancement Grant Administration Funding Letter.**

**Carried**

**E. Investment in Affordable Housing 2014 Extension**

**Moved by Councillor David Inglis  
Seconded by Councillor Robert Buckle**

**That the recommended changes to the Investment in Affordable Housing Home Ownership and Home Repair Guidelines, be approved, effective April 1, 2015.**

**Carried**

**F. Consolidated Homelessness Prevention Initiative (CHPI)**

**Moved by Warden Mitch Twolan  
Seconded by Councillor Robert Buckle**

**That the changes for the Housing Stability Fund effective April 1, 2015, be approved; and,**

**That the Housing Staff work with the Information Technology Department staff to develop a database to assist with the provincial reporting requirements; and,**

**That the current Community Support Coordinator contract position be extended from April to June for an additional 10 weeks to assist with the new database development implementation and other homelessness related projects.**

**Carried**

**G. Port Elgin Rotary Non Profit**

**Moved by Councillor Robert Buckle  
Seconded by Warden Mitch Twolan**

**That the unfunded expenses for 2014 (\$18,524.39) and 2015 for legal and administrative costs associated with the transfer of Port Elgin Rotary Non Profit Corporation to Bruce County Housing Corporation and the dissolution of Port Elgin Rotary Non Profit Corporation, be approved and funded from the Social Housing Reserve Fund.**

**Carried**

**3. Information Items**

The Walkerton Child Care Project update Report was received for information.

**4. Closed Meeting**

**Moved by Warden Mitch Twolan  
Seconded by Councillor Robert Buckle**

**That the Committee move into a closed meeting to discuss a personnel replacement pursuant to Section 239 (2) (b) relating to personal matters about an identifiable individual, including municipal or local board employees.**

**Carried**

**5. Rise and Report**

**Moved by Councillor David Inglis  
Seconded by Warden Mitch Twolan**

**That the Committee rise and report from the closed meeting.**

**Carried**

**6. Replacement for Income Maintenance Caseworker  
Recommendation**

**Moved by Councillor Mike Smith  
Seconded by Councillor Robert Buckle**

**That one full-time Income Maintenance Caseworker who will be on medical leave effective May 27, 2015 and will be retiring upon completion of the medical leave, be replaced.**

**Carried**

**7. Next Meeting**

The next meeting of the Social Services and Housing Committee will take place on Thursday, April 2, 2015 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

**8. Adjournment**

**Moved by Councillor David Inglis  
Seconded by Councillor Robert Buckle**

**That the meeting of the Social Services and Housing Committee adjourn at 11:46 a.m.**

**Carried**

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**Councillor Anne Eadie, Chair  
Social Services and Housing Committee**