



Human Services Committee Agenda

Thursday, February 1, 2018
Council Chambers
County Administration Centre, Walkerton

1. Declaration of Pecuniary Interest

2. Action Items

- A. 2018-2019 - Ontario Early Years Child and Family Centres Program Service Agreement Amendment No. 1 (attached)
- B. Port Elgin Montessori Preschool Inc. Purchase of Service Agreement (attached)

3. Information Items

- A. Strategic Community Initiatives Fund - 2018 Call for Proposal (attached)
- B. Licensed Child Care and Fee Subsidy Summary Q4 2017 (attached)
- C. Q4 Community Housing Waitlist Report (attached)

4. Next Meeting

March 1, 2018

5. Adjournment



Committee Report

To: Warden Paul Eagleson
Members of Human Services Committee

From: Christine MacDonald
Director of Human Services

Date: February 1, 2018

Re: 2018-2019 Ontario Early Years Child and Family Centres
Program Service Agreement Amendment No. 1

Recommendation:

That the Warden and Clerk be authorized to sign the Amended Agreement No. 1 - Ontario Transfer Payment Agreement Amendment, as per By-law 2017-077.

Background:

Issued by the Ministry of Education, the 2018-2019 Transfer Payment Agreement outlines the funding allocation awarded to Bruce County for the EarlyON Child and Family Centres and The Journey Together Project.

The 2018-2019 agreement, is a two-year contract that supports service system managers in their continued Ontario EarlyON planning and program delivery. The County of Bruce allocation for 2018 totals \$910,636, with matching funds of \$910,636 planned for the 2019. Further, the amended agreement outlines the transfer payment for The Journey Together Project. Through proposal, Bruce County Children's Services was awarded a total of \$107,673 to extend EarlyON services to off reserve indigenous families. Journey Together funding sees the county receiving \$48,918 in 2018 and \$58,755 in 2019. Focused in the Wiarton and South Hampton areas, this project works in partnership with M'Wikwedong Cultural Resource Centre and has staff working collectively to improve service levels and respond to community needs.

Financial/Staffing/Legal/IT Considerations:

As outlined in this report, the County of Bruce will receive a funding allocation for 2018 totaling \$910,636, with matching funds of \$910,636 in 2019 for continued program delivery and planning of EarlyON services. An additional \$48,918 will be received in 2018 and \$58,755 in 2019 for The Journey Together Project which the County will flow to M'Wikwedong.



Interdepartmental Consultation:

There was no specific interdepartmental consultation connected to the preparation of the report.

Link to Strategic Goals and Elements:

Goal #5 - The Elimination of Red Tape.

Element E - Focus on the internal and external customer/client needs first through providing community based services.

Written by: Andrea Riley, Children's Services Manager, Human Services

Approved by:

Kelley Coulter
Chief Administrative Officer



Committee Report

To: Warden Paul Eagleson
Members of the Human Services Committee

From: Christine MacDonald
Director of Human Services

Date: February 1, 2018

Re: Port Elgin Montessori Preschool Inc. - Purchase of Service Agreement

Recommendation:

That a by-law be introduced authorizing the execution of a Purchase of Service Agreement between the Corporation of the County of Bruce and Port Elgin Montessori Preschool Inc.

Background:

The Port Elgin Montessori School, owned by Sarah Bacchus and located at 281 Goderich Street, Unit 5, Port Elgin ON N0H 2C1, opened on January 8, 2018. With a program environment that supports physical literacy and a school based learning curriculum, the school is a for-profit child care centre which has been licensed by the Ministry of Education for 37 preschool children. School staff are all registered ECE employees and are members of the College of Early Childhood Educators. The child care centre has met all Ministry licensing requirements.

Upon approval by Council, staff will complete necessary administration and approvals with the centre in order that Child Care Caseworkers can begin to assist families in securing subsidized child care at the Montessori School. It is Ministry of Education requirement for Municipal Service Managers to have Purchase of Service Agreements in place with all child care centres where subsidized child care is provided.

Financial/Staffing/Legal/It Considerations:

Child care fees paid to the Port Elgin Montessori School have been accounted for in the 2018 Child Care and Fee Subsidy budget. Fee Subsidy is monitored monthly by Children's Services staff to ensure the annual budget allocation is not exceeded.



Interdepartmental Consultation:

No interdepartmental consultations have occurred related to this initiative.

Link To Strategic Goals And Elements:

Goal #5 - The Elimination of Red Tape.

Element # E - Focus on the internal and external customer/client needs first through providing community based services.

Written by: Andrea Riley, Children's Services Manager

Approved by:

A handwritten signature in black ink, appearing to read 'Kelley Coulter', written in a cursive style.

Kelley Coulter
Chief Administrative Officer



Committee Report

To: Warden Paul Eagleson
Members of the Human Services Committee

From: Christine MacDonald
Director of Human Services

Date: February 1, 2018

Re: Strategic Community Initiatives Fund - 2018 Call for Proposals

Recommendation:

The Strategic Community Initiatives Fund - 2018 Call for Proposals Report is for information.

Background:

The Strategic Community Initiatives Fund (SCIF) granting process is intended to contribute to the advancement of human services goals and priorities. Investments will be targeted to community-based initiatives and services that complement the core services of the Human Services Department. The County of Bruce recognizes that by investing in community-based initiatives it will advance both the economic and social factors in the County. Additionally the investment demonstrates the County's commitment to strengthening the community's capacity to be responsive to changing needs and serves to leverage additional funding sources.

The granting process for SCIF is attached. Interested organizations seeking funding for 2018 are requested to submit a proposal to be considered for the available funding. The proposal should be no more than three pages in length. The proposal must be received by this office, in writing, by March 1, 2018. Proposals will be accepted via email, fax or mail.

Financial/Staffing/Legal/IT Considerations:

The County of Bruce has been an expected to maintain community investments as a result of the Social Assistance Restructuring (SAR) Reinvestment. The SCIF grants contribute to the community investment made by the County of Bruce. In the 2018 approved budget, \$45,000 has been allocated for grants. There are no staffing or IT considerations associated with this report.



Interdepartmental Consultation:

SCIF is considered a "Program Specific" grant managed by the Human Services Department based on the committee approved process and application criteria separate from the Bruce County Community Grant Policy.

Link to Strategic Goals and Elements:

Goal #3 - Find creative new ways to engage our public.

Goal #5 - Eliminate our own red tape.

Element E - Focus on the internal/external customer/client needs first.

Goal #6 - Explore alternate options to improve efficiency, service.

Element D - Coordinate working with other agencies.

Approved by:

A handwritten signature in black ink, appearing to read 'Kelley Coulter', written over a light blue horizontal line.

Kelley Coulter
Chief Administrative Officer



Strategic Community Initiatives Fund

Introduction:

The Strategic Community Initiatives Fund Granting Process is intended to contribute to the advancement of human services goals and priorities and/or provide specific support to low income households. Investments will be targeted to community-based initiatives and services that complement the core services of the Human Services Department.

The County of Bruce recognizes that by investing in community-based initiatives it will serve to forward strategic goals, both economic and social. Additionally, the investment demonstrates the County's commitment to strengthening the community's capacity to be responsive to changing needs and serves to leverage additional funding sources.

Principles:

The Strategic Community Initiatives Fund Granting Process will be guided by the following principles:

Alignment with Corporate Strategic Values - In particular the process will align with the corporate values of a community with regard for the high quality of life for all residents.

Accountability - The County will ensure that the funding is used for the purpose intended.

Responsiveness - An ongoing review of community needs will ensure all investments are responsive to changing needs in the community.

Goals:

The granting process will allow for the County of Bruce to invest in initiatives that support the priorities of the County as outlined in the Strategic Plan or Departmental Business Plan or mandate and/or other priorities identified in Council endorsed planning initiatives.

The Strategic Community Initiatives Fund Granting Process expands the capacity of the community to address gaps in services and/or unmet needs of low-income residents in Bruce County to strengthen the service system.

Call for Proposals:

The Department will call for proposals annually based on available funds. Proposals may make a request for multi-year funding; however, funding will be confirmed annually through the budget process.

General Criteria:

Initiatives receiving funding will have a mandate that benefits residents of the County of Bruce and in particular fit with the departmental mandates and/or business goals and strategies. The initiative/program should use demographic data, best practices and other research to inform the planning and or service initiative. The funded initiatives should not duplicate existing services/planning unless it is established that the duplication is justified and appropriate.



Administration Procedures:

Funding for the Strategic Community Initiatives Fund Granting Process be integrated into the Strategic Community Initiatives Funding Program of the Human Services Departmental annual budget cycle. New funding opportunities that occur outside of the budget process will be brought to committee for approval.

Staff of the Department will:

- Administer the call for proposals, advising organizations in the development of proposals prior to the deadline;
- Accept, review and evaluate proposals;
- Develop and negotiate agreements with the organization leading the initiative being funded
- Ensure that the agreements specify deliverables as well as any other terms and conditions that are required to meet the funding requirement;
- Monitor the progress of the initiative in meeting the requirements of the funding; and
- Develop and implement a process that supports the principles of the program.

Administration procedures will be developed to implement the Strategic Community Initiatives Fund Program during each budget year and will include the following components:

- The development of criteria in consultation with the other program areas of the Human Services Department;
- Consultation with stakeholders and community planning tables as required in regards to present trends surrounding community need;
- Criteria that address specific targets within the annual business plan or other strategic plans; and
- Criteria that are appropriate to enhancing quality of life of residents such as service integration, accessibility requirements, capacity building, etc.

The Department will follow a standardized process to receive and review proposals and make recommendations to committee for funding allocations through the annual budget process.

Evaluation and Reporting:

An annual activity report will be submitted, to understand the impact of the initiative and funding and to identify opportunities to improve efficiency and leverage other opportunities to increase community capacity.

For More Information Contact:

The Director or Business Manager, Human Services, County of Bruce



Committee Report

To: Warden Paul Eagleson
Members of the Human Services Committee

From: Christine MacDonald
Director of Human Services

Date: February 1, 2018

Re: Licensed Child Care & Fee Subsidy Summary - Q4 2017

Recommendation:

The Licensed Child Care & Fee Subsidy Summary - Q4 2017 Report is for information.

Background:

As at Q4 2017, the number of active childcare applications registered in the child care waitlist (OneList), for the period ending December 31, 2017 totals 978 children. This information is broken down by municipality in the chart below:

Municipality	Number of Active Child Applications
Arran Elderslie	82
Brockton	113
Huron Kinloss	37
Kincardine	152
North Bruce Peninsula	6
Saugeen Shores	468
South Bruce	27
South Bruce Peninsula	34
Grey County	43
Huron County	5
Wellington County	5
Other	6
Total	978



Q4 Monthly Average
(October 1 -December 31, 2017)

Age Group	Average monthly # of children Served (Fee Subsidy)
Infants	20
Toddler	57
Preschool	99
JK	29
SK	22
School Age	78
Total	305

In 2017, the children served by Fee Subsidy from January 1, 2017 to December 31, 2017 totaled 818. Specific to Q4, the Ontario Child Care Management System (OCCMS) records the average monthly number of children served in Bruce County was 305. This number 6.7% less than the annual monthly average of 327, demonstrating a slight decrease in overall usage in that quarter.

Locally, both families and child care operators face challenges in seeking and delivering quality child care services. In densely populated areas across the county, families are unable to access care, as space is limited and providers are

operating under licensing capacity due to a limited number of qualified Registered Early Childhood Educators in the area. Further, child care partners report regularly that RECE's are difficult to attract and retain, as professional wages remain low and the hours of work required often do not support a balanced schedule for young families and/or professionals.

In response to the noted concerns from child care operators, staff worked closely in 2017 with local partners to obtain Ministry approval for capital expansion at Amabel-Sauble Public School and Saint Teresa of Calcutta. Blue Water District School Board will receive \$529,379 for a renovation that will result in 17 new child care spaces, while increasing functionality of the overall facility. Bruce Grey Catholic District School Board was approved for \$1,056,758 for the design/build of a standalone facility, adding 39 new child care spaces for the Brockton community. In an effort to further address local barriers, 2018 will see the Ministry of Education add additional funds to the overall system budget to help transition programs impacted by minimum wage increases for educators and ensure the stabilization of child care fees for families.

As staff shifts their focus to 2018 and beyond, continued work with Child Care Centres and community partners will centre around quality child care options for all residents of Bruce County.

Financial/Staffing/Legal/IT Considerations:

There are no financial, staffing, legal or IT considerations associated with this report. Staff monitor subsidy and eligibility closely to ensure compliance, while fee subsidy expenditures are forecasted monthly to ensure participant fee allocations do not exceed the annual budget.



Interdepartmental Consultation:

There has been no interdepartmental consultation with regard to this report.

Link to Strategic Goals and Elements:

Although there is no specific link to the Strategic Goals and Elements the coordinated management of the Bruce County Child Care and Fee Subsidy Program is in keeping with our strategic values of efficient, coordinated governance and client centric focus.

Written by: Andrea Riley, Children's Services Manager

Approved by:

Kelley Coulter
Chief Administrative Officer



Committee Report

To: Warden Paul Eagleson
Members of the Human Services

From: Christine MacDonald
Director of Human Services

Date: February 1, 2018

Re: Q4 - Bruce County Community Housing Registry Waitlist Update

Recommendation:

The Q4 - Bruce County Community Housing Registry Waitlist Update is for information.

Background:

The Bruce County Community Housing Registry waitlist for the period January 1, 2017 to December 31, 2017 is included. There are currently 373 applicants on the waitlist; 350 rent-geared-to-income (RGI), and 23 market rent applications. There are 97 families, 164 adults, and 112 senior applications on the waitlist.

There have been 145 applicants housed between January 1, 2017 and December 31, 2017.

Below is a year-to-year comparison between 2016 and 2017.

	As at December 31, 2016	As at December 31, 2017
Number of applicants	365	373
RGI applicants	333	350
Market applicants	32	23
Families	69	97
Adults	168	164
Seniors	128	112

Waitlist areas continue to be high in Saugeen Shores, Kincardine, Brockton, and South Bruce Peninsula.

Financial/Staffing/Legal/IT Considerations:

There are no financial, staffing, legal or IT considerations associated with this report.



Interdepartmental Consultation:

No interdepartmental consultations have occurred related to this report.

Link to Strategic Goals and Elements:

Although there is no specific link to the Strategic Goals and Elements, the coordinated management of the Bruce County Community Housing Registry and the placement of households is in keeping with our strategic values of efficient, coordinated governance and a high quality of life for all residents.

Written by: Tania Dickson, Housing Services Manager

Approved by:

A handwritten signature in black ink, appearing to read "Kelley Coulter".

Kelley Coulter
Chief Administrative Officer

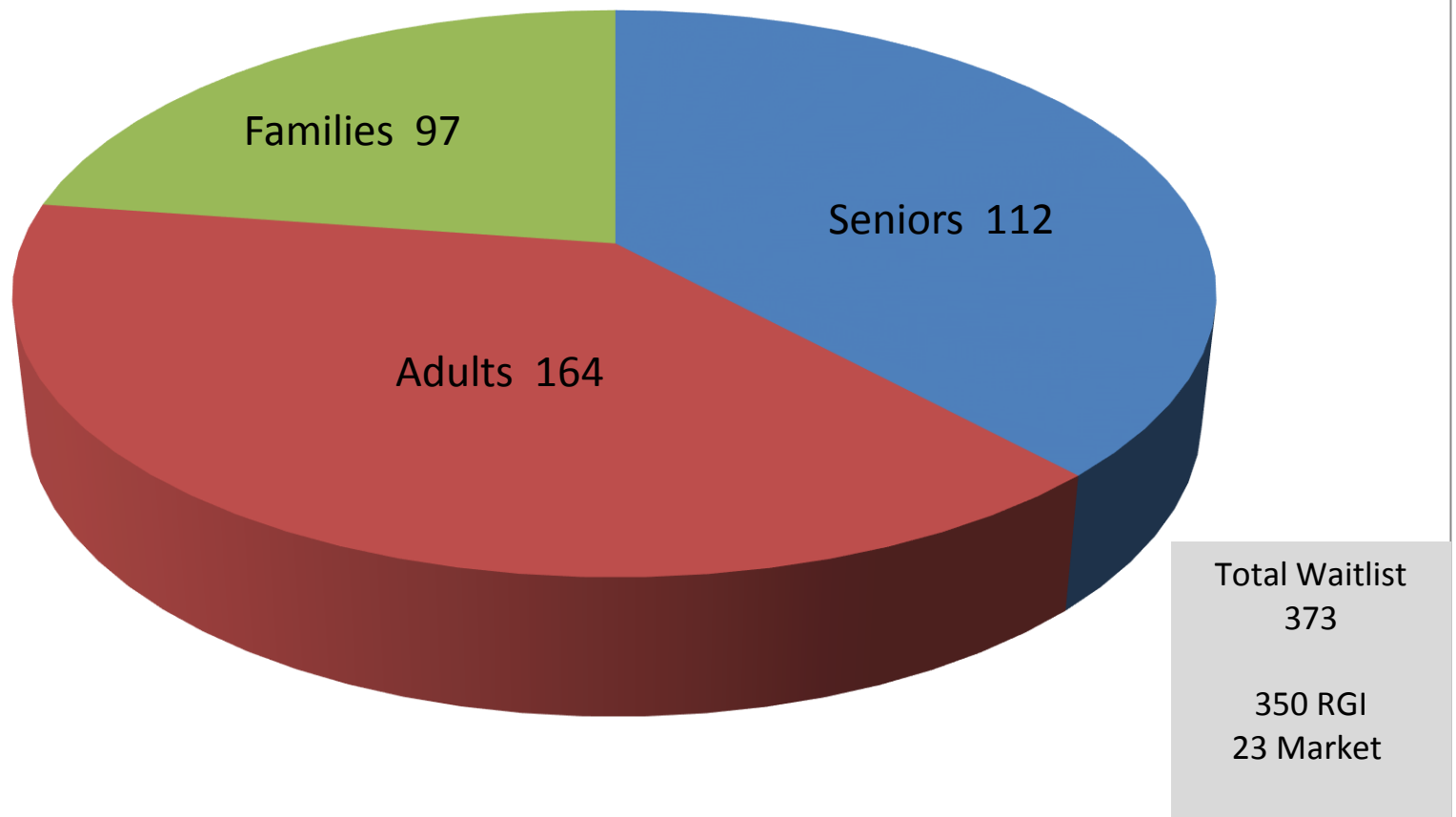
BRUCE COUNTY COMMUNITY HOUSING REGISTRY

December 2017

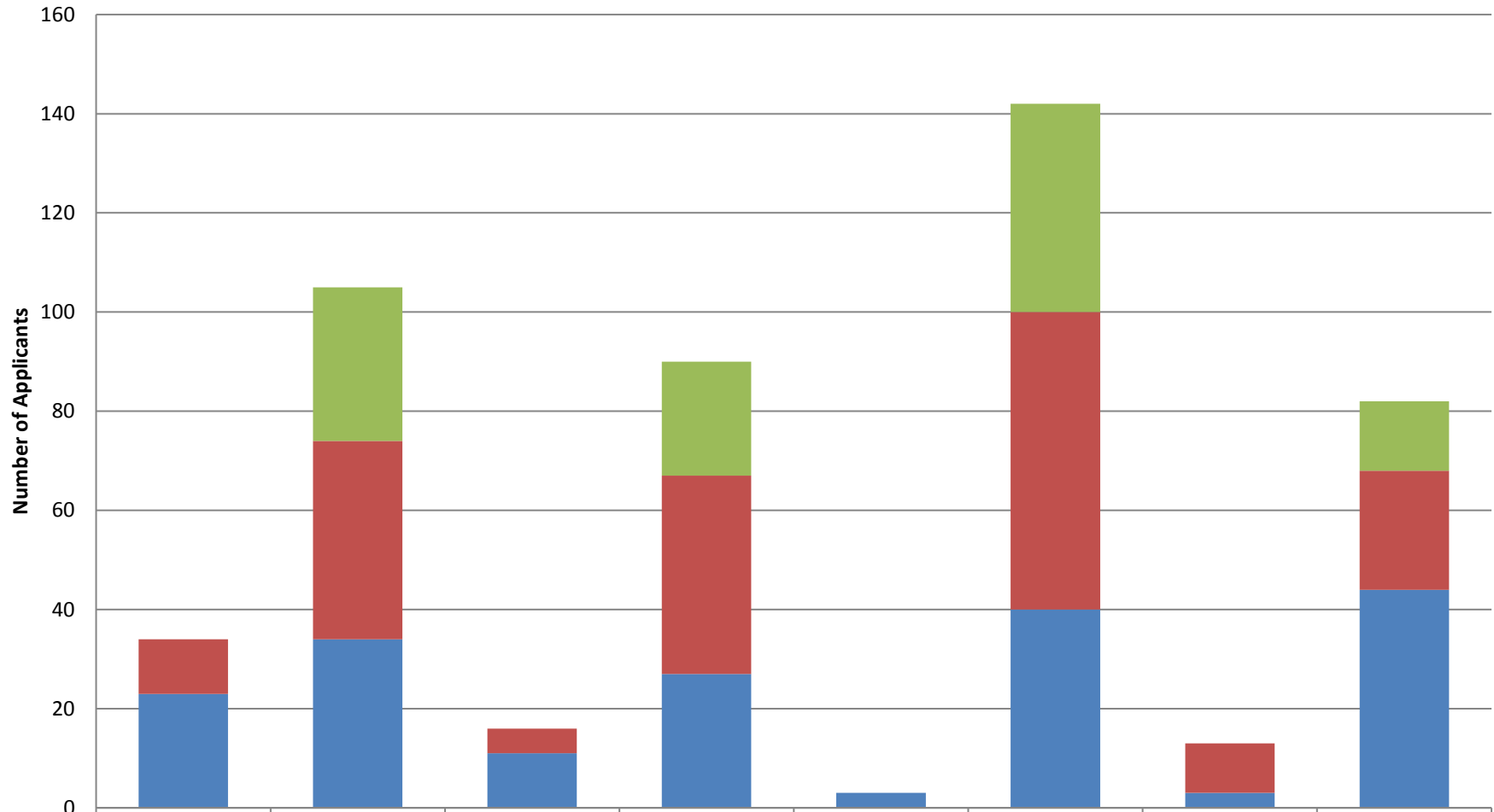
COMMUNITY	1 bd	2 bd	3 bd	4 bd	RGI	MARKET	VACANCIES
ARRAN-ELDERSLIE							
Chesley – 15 senior units	3				2	1	
-22 adult units	12				11	1	1 - bach
Paisley – 12 senior units	4	1			2	2	
Tara – 18 senior units	6	1			3	4	
BROCKTON							
Walkerton -42 senior units	22	7			16	13	1 – 2 bdrm
-30 adult units	51				48	3	
30 family units		18	16	7	39	2	
Huron-Kinloss							
Lucknow – 20 senior units	3	2			3	2	1 – 2 bdrm
- 38 adult units	6				5	1	
Ripley – 26 adult units	2				1	1	1 – 1 bdrm
Kincardine							
-69 senior units	23	10			17	16	
-38 adult units	47				45	2	
-20 family units		14	10		24		
Russell Meadows -35 integrated	39	18	12	7	72	4	
North Bruce Peninsula							
Tobermory – 14 senior units	3	3				6	
Lions Head-21 senior units	2				2		
SAUGEEN SHORES							
Port Elgin – 21 senior units	32				27	5	
- 46 adult units	78				75	3	
- 39 family units		34	14	8	54	2	1 – 3 bdrm
Affordable Housing -28 units	28	20				48	
Southampton–40 adult units	52				47	5	
SOUTH BRUCE							
Mildmay -14 adult units	12				10	2	
Teeswater-19 senior	0	1				1	1 – 2 bdrm
-12 adult units	3				2	1	1 – 1 bdrm
Formosa-25 senior units	0				0		
SOUTH BRUCE PENINSULA							
Wiaraton – 52 senior units	27	24			19	32	
-30 adult units	30				28	2	
Family Rent Supplement (Miracle Place)	27	13	10	7	53	4	

TOTAL NUMBER OF APPLICATIONS –373 RGL–350 MARKET-23 SPP-7

Bruce County Community Housing Registry Waitlist Application Breakdown (December 2017)



Registry Breakdown by Applicant Type and Municipality (December 2017)



	Arran-Elderslie	Brockton	Huron-Kinloss	Kincardine	N B Peninsula	Saugeen Shores	South Bruce	S B Pensinsula
Family	0	31	0	23	0	42	0	14
Adult	11	40	5	40	0	60	10	24
Senior	23	34	11	27	3	40	3	44
Total	34	105	16	90	3	142	13	82