



Executive Committee Agenda

Thursday, February 1, 2018
Council Chambers
County Administration Centre, Walkerton

1. Declaration of Pecuniary Interest

2. Action Items

- A. Revised Procedure By-law (attached)
- B. Royal Canadian Legion - Remembrance Day Wreaths and Military Service Recognition Book (attached)

3. Closed Meeting

- A. That the Committee move into a closed meeting pursuant to:

Section 239 (2) (e) of the Municipal Act relating to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board to discuss the Land Claim; and,

Section 239 (2) (3.1) 1. of the Municipal Act for the purpose of educating or training the members to discuss Applied Research and Training Centre.

- B. Minutes for Approval - November 2, 2017

4. Rise and Report

5. Next Meeting

March 1, 2018

6. Adjournment



Committee Report

To: Warden Paul Eagleson
Members of the Executive Committee

From: Donna Van Wyck, AMCT
Clerk

Date: February 1, 2018

Re: Revised Procedure By-law

Recommendation:

That the following addition to the Procedure By-law be approved;

Section 23. Standing Committees of Council

O. Responsibility to Act on Recommendations

No action shall be taken on Committee recommendations until the minutes have been approved by Council unless:

- a) The responsibility has been delegated to the Committee by Council through Council's Delegation Policy, or
- b) In the case of a time-sensitive matter, the Committee has directed in its minutes that action be taken prior to Council's adoption of its minutes; and,

That a by-law be introduced to govern the proceedings of the Council and Committees of the Corporation of the County of Bruce; and,

That by-law 2018-001 be repealed.

Background:

In the December 7, 2017 C.A.O.'s Report to the Executive Committee, in response to the Ombudsman Office review, it was recommended that our Procedure By-law include a section that Committee recommendations go forward to Council for approval and that minute approval gives staff the authority to act.



Financial/Staffing/Legal/IT Considerations:

There are no financial, staffing, legal or IT considerations associated with this report.

Interdepartmental Consultation:

There was no Interdepartmental Consultation.

Link to Strategic Goals and Elements:

None identified.

Approved by:

Kelley Coulter
Chief Administrative Officer



Committee Report

To: Warden Paul Eagleson
Members of the Executive Committee

From: Donna Van Wyck, AMCT
Clerk

Date: February 1, 2018

Re: Royal Canadian Legion - Remembrance Day Wreaths and
Military Service Recognition Book

Recommendation:

Option 1

That the County of Bruce decline the request from the Royal Canadian Legion Ontario Command to sponsor an advertisement in the Military Services Recognition Book; and,

That the County of Bruce purchase eight wreaths to be laid at a cenotaph in each of the municipalities in Bruce County.

Option 2

That the request from the Royal Canadian Legion Ontario Command to sponsor an advertisement in the Military Services Recognition Book be approved; and,

That the County of Bruce discontinue the laying of a wreath at Bruce County cenotaphs.

Background:

Military Service Recognition Book

In 2014 the County approved the first request to sponsor an advertisement in the Military Service Recognition Book being produced by The Royal Canadian Legion Ontario Command. This sponsorship was a full page colour ad at a cost of \$1,595.

The Royal Canadian Legion Ontario Command released Volumes II, III and IV in 2015, 2016 and 2017 respectively, and once again the County sponsored full page color ads at a cost of \$1,595 each year.



In 2018 the Royal Canadian Legion Ontario Command will be releasing Volume V of the book and the County is once again being asked to consider this sponsorship. The cost for a full page colour ad is \$1,675.00, including HST. Various other ad sizes are also available to purchase. If the County sponsors an ad they will be given a complimentary copy of the Military Service Recognition Book, along with a Certificate of Appreciation from the Ontario Command.

This unique remembrance publication recognizes and honours our Province's Veterans and helps fulfill the Legion's role as the "Keepers of Remembrance". Proceeds raised from the annual appeal are also used to support Veterans Transition Programs to help modern day Veterans that suffer from PTSD and other challenges.

As was indicated in the report related to the 2014 request, the County does not historically contribute to requests to advertise in publications. Departments have however sponsored advertisements in Association publications recognizing certain events, i.e. EMS week, Long Term Care, Museum, but it is very minimal.

Purchase of Remembrance Day Wreaths

In 2006 the Corporate Services Committee approved the following recommendation:

"That we recommend the purchase of a Remembrance Day Wreath annually for each Cenotaph located in the County and further that a wreath be placed in Walkerton and Wiarton respectively on behalf of Brucelea Haven, Walkerton and Gateway Haven, Wiarton."

Since 2006 the County has annually purchased 19 wreaths to be laid at all the Cenotaphs in Bruce County, including one each for Brucelea and Gateway. Total cost for the wreaths in 2017 was \$1,070.00.

Financial

Option #1 - cost per wreath ranges from \$50 to \$74

Option #2 - cost ranges from \$290.00 to \$1,675.00, depending on size of ad

Staffing/Legal/IT Considerations:

There are no staffing, legal or IT considerations associated with this report.

Interdepartmental Consultation:

There was no Interdepartmental Consultation.



Corporation of the County of Bruce
Executive

brucecounty.on.ca

Link to Strategic Goals and Elements:

None identified.

Approved by:

Kelley Coulter
Chief Administrative Officer